



Village of Savoy

Savoy Municipal Center
611 North Dunlap Avenue, Savoy, IL

<u>MINUTES OF</u> <u>BOARD OF TRUSTEES MEETING</u>

DATE: July 6, 2016 PLACE: SAVOY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Robert C. McCleary, Trustees John P. Brown, Joan E. Dykstra, Jan Carter Niccum, Rebecca Pittman, Dee Shonkwiler, and William A. Smith

TRUSTEES ABSENT:

STAFF/PERSONNEL PRESENT: Richard Helton, Village Manager
Dan Davies, Zoning Administrator
Levi Kopmann, Director Public Works/Engineer
Dennis Donaldson, Director of Planning & Economic Development
Marc R. Miller, Village Attorney
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL ABSENT:

GUESTS PRESENT: Julia Leatherwood, County Star

CONVENED: 7:00 P.M.
RECESSED: 7:20 P.M.
RECONVENED: 8:25 P.M.
ADJOURNED: 8:30 P.M.

1. CALL TO ORDER, ROLL CALL TAKEN, PLEDGE OF ALLEGIANCE

President McCleary called the open and public Board of Trustees meeting to order at 7:00 p.m. Roll was called of President McCleary and the Trustees, with President McCleary and all Trustees being present, and a quorum declared. President McCleary led the pledge of allegiance to the flag.

2. PUBLIC COMMENT ON AGENDA ITEMS AND NON-AGENDA ITEMS

President McCleary asked for public comment on the agenda items and non-agenda items. No public comment on agenda or non-agenda items.

3. OTHER AGENDA ITEMS

President McCleary asked for other agenda items to be added. None were added.

4. CLOSED EXECUTIVE SESSION

Trustee Shonkwiler moved to go into a Closed Executive Session of the Board of Trustees immediately following this meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village of Savoy under Exception No. 5, Section 2(c)(1) of the Open Meetings Act (OMA), and to include the Village Manager and Village Clerk in attendance, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

5. APPROVAL OF MINUTES

A. MINUTES – Closed Executive Session of 4-20-16

Trustee Dykstra moved to approve the Closed Executive Session Minutes of 4-20-16 as presented, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

Motion carried.

B. MINUTES – Board of Trustees Meeting of 5-18-16

Trustee Shonkwiler moved to approve the Board of Trustees Meeting Minutes of 5-18-16 as presented, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

Motion carried.

C. MINUTES – Board of Trustees Meeting of 6-1-16

Trustee Smith moved to approve the Board of Trustees Meeting Minutes of 6-1-16, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

Motion carried.

D. MINUTES – Closed Executive Session of 6-1-16

Trustee Shonkwiler moved to approve the Closed Executive Session Minutes of 6-1-16 as presented, seconded by Trustee Dykstra;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

Motion carried.

E. MINUTES – Board of Trustees Study Session of 6-8-16

Trustee Brown moved to approve the Board of Trustees Meeting Minutes of 6-8-16, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

Motion carried.

F. MINUTES – Board of Trustees of 6-15-16

Trustee Smith moved to approve the Board of Trustees Meeting Minutes of 6-15-16, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

Motion carried.

6. BUSINESS - None

7. STAFF REPORTS

A. VILLAGE MANAGER

Richard Helton presented his written monthly report for the month of June 2016.

B. DIRECTOR OF PUBLIC WORKS/ENGINEER

Levi Kopmann presented the Public Works Department written monthly report for the month of June 2016.

C. ZONING ADMINISTRATOR

Dan Davies presented to the Trustees his Zoning Report for the month of June 2016.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented to the Trustees his Planning and Economic Development Report for the month of June 2016.

E. CLERK

The Village Clerk presented her written monthly report for the month of June 2016.

F. VILLAGE ATTORNEY

The Village Attorney's Status Report and statement for legal services for June 2016 was presented to the Trustees for review.

8. RECESS FOR CLOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL UNDER EXCEPTION NO. 5 OF THE OPEN MEETINGS ACT – President McCleary recessed the open and public meeting of the Board of Trustees at 7:20 p.m.

9. RECONVENE – President McCleary reconvened the open and public meeting of the Board of Trustees at 8:25 p.m.

BUSINESS – BOARD ACTION

A. VILLAGE OF SAVOY STAFF WAGE PROPOSAL FOR FY 2016-2017

Trustee Smith moved to approve and authorize the Village of Savoy Staff Wage Proposal for FY 2016-2017, as presented in Dick Helton's Memo dated July 6, 2016, with the change to 3% for Toby Koontz, and which included the Village Manager,'s Wage Increase to 5% presented by President McCleary, all to be effective June 26, 2016, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, Smith

Nays: None

Absent: None

Motion carried.

10. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, upon motion by Trustee Smith to adjourn, seconded by Trustee Brown, President McCleary adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved 8-3-16.