VILLAGE OF SAVOY, ILLINOIS
"Savoy Park Memorial Tree Planting Program"

Program Introduction

The Savoy Parks Memorial Tree Planting Program began in 2000 when land was donated for park purposes in Savoy. With that gift, Village officials determined parks in the Village should be used to develop a meaningful and lasting way to honor friends and loved ones who have made contributions to or have a love for the community while helping beautify the Village. Village staff chooses the specific tree with consideration given to the donors wishes. Each tree selected must be at least 2" in circumference size and is planted by Village staff during selected times of the year.

Purpose

The purpose of the Savoy Park Memorial Tree Planting Program is to complete permanent and semi-permanent improvements to the parks. Improvements will be placed in locations determined by Village staff that will be enjoyed by the general public throughout the year. More importantly, it is an opportunity to recognize an individual for their contribution to the Village of Savoy.

Policy Guidelines

- An application developed by Village staff must be completed and submitted for approval.
- A donation of $500 for the tree must accompany the completed application.
- An additional donation of $75 must accompany the application for the name of the individual to be placed on the site plaque.
- A site plaque will be placed in a visible area of the park listing the names of those who have had trees memorialized in their behalf.
- Village staff will select the appropriate tree of 2" in size or greater and plant the tree in its selected location in the park. Donor may suggest a preferred tree type and Village staff will review for acceptance.
- Plantings will occur during March – April and September – October of each year.

- Village staff will replace a tree one (1) time as attributable to vandalism. After that the original donor may replace a tree at their cost one (1) time.
- Village staff may remove a tree due to construction, expansion of the park area, continued damage, continued vandalism to the tree or to prevent the spread of disease, without replacing the tree.
- No decorations are allowed on any tree at any time.

How to Donate a Tree

Those interested in donating a tree should contact the Village and request an application. The completed application and required donation should be submitted to:

Savoy Park Memorial Tree Planting Program
Village of Savoy
611 N. Dunlap Ave.
Savoy, IL 61874
ATTN: Operations Superintendent

SAVOY PARK MEMORIAL TREE PLANTING PROGRAM

APPLICATION

Date _____

In Memory of:

Name _____

Donor Information:

Name _____

Address _____

Phone # _____

Contact Person _____

Address _____

Phone _____

Date Tree & Plaque Paid _____

Date of Planting _____

Family Desire to be Present for Planting _____ **Yes** _____ **No**

I on behalf of the family and the honoree understand that Village staff can cause for the removal of the tree being donated for the purpose of expansion or other appropriate cause for the purpose of public use.

_____

Donor Signature **Date**

_____

Operations Superintendent **Date**

cc: **Village Manager**
Village Public Works Director