Village of Savoy

Wednesday, February 12, 2020 – 7:00 p.m.

Village of Savoy Board of Trustees Meeting

Meeting Location:
Robert C. McCleary Municipal Center
611 North Dunlap Avenue, Savoy, IL
Note: The full Board of Trustees Meeting packet is now available at least 48 hours prior to the meeting on-line at: www.village.savoy.il.us

AGENDA - BOARD OF TRUSTEES MEETING

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC PARTICIPATION**
4. **CONSENT AGENDA**
   A. MINUTES - Board of Trustees of 1-8-2020
   B. MINUTES – Board of Trustees of 1-22-2020

5. **OTHER AGENDA ITEMS – MAY BE DISCUSSED BUT NOT ACTED ON**

6. **BUSINESS**
   A. DISCUSSION – HOME RULE VS. NON-HOME RULE

7. **STAFF REPORTS**
   A. CHAMPAIGN COUNTY SHERIFF'S DEPARTMENT
   B. VILLAGE MANAGER
   C. DIRECTOR OF PUBLIC WORKS/ENGINEER
   D. ZONING ADMINISTRATOR
   E. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT
   F. VILLAGE CLERK
   G. VILLAGE ATTORNEY

8. **CORRESPONDENCE/THANK YOUS, MISC. – See Correspondence, etc. in your folder.**

9. **BOT COMMUNICATIONS**

10. **FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 N. Dunlap, unless otherwise noted) (SEE MARCH 2020 CLERK'S CALENDAR**

11. **ADJOURN**

Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: January 8, 2020 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT:
President Joan E. Dykstra
Trustee John P. Brown
Trustee Heather J. Mangian
Trustee Jan Carter Niccum
Trustee A.J. Ruggieri
Trustee Dee Shonkwiler
Trustee Bill Vavrik

TRUSTEES ABSENT:

STAFF/PERSONNEL PRESENT:
Dick Helton, Village Manager
Levi Kopmann, Assistant Village Manager/ Public Works/Engineer
Dennis Donaldson, Director of Planning & Econ. Dev
Dan Davies, Zoning Administrator
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL ABSENT:
Marc Miller, Village Attorney
Jesse Stephens, Asst. Director of Public Works
Lt. Tony Shaw, Champaign County Sheriff Dept.

GUESTS PRESENT:

CONVENED: 7:00 P.M.
ADJOURNED: 7:20 P.M.

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1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, except Trustee Bill Vavrik was absent, and a quorum declared.

2. PLEDGE OF ALLEGAIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. **PUBLIC PARTICIPATION**

President Dykstra asked if there was any public participation. None received.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added.

Trustee Niccum suggested that a good agenda item for an upcoming Board of Trustees meeting would be to talk about issuing a home rule referendum, since this could be another avenue to capture money for Savoy's tax base.

Trustee Dykstra there are pros and cons to becoming home rule and it might not be in the best interest for the taxpayers of Savoy.

5. CONSENT AGENDA - APPROVAL OF MINUTES

1. MINUTES - Board of Trustees of 12-4-19 and 12-18-19

Trustee Brown made a motion to approve the Board of Trustees Minutes of 12-4-19 as presented, and Board of Trustees Minutes of 12-18-19, as presented, seconded by Trustee Shonkwiler;
By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; and Shonkwiler; yes; Absent: Vavrik
Motion carried.

Trustee Vavrik arrived at 7:05 p.m.

6. BUSINESS – NONE

7. STAFF REPORTS

A. VILLAGE MANAGER

Village Manager Dick Helton presented his written monthly report for the month of December, 2019.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, presented the Public Works Department's written monthly report for the month of December, 2019.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of December 2019, together with Building Permit Detail Report for the month of December, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of December, 2019 to President Dykstra and the Trustees.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of December, 2019

F. VILLAGE ATTORNEY

Village Attorney Marc Miller was not present. President Dykstra and the Trustees reviewed his December, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was not present to give a report from the Champaign County Sheriff's Department for the month of December, 2019.

8. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Mangian brought up the matter of Ameren sending out a notice to each resident of Savoy indicating there was an increase in its municipal utility tax rate. Then, later they sent out another letting informing everyone that the notice was sent in error. She stated she felt this matter was worthy to note and was concerned for Savoy residents that they may have been concerned and confused about this possible increase.

9. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 7:20 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ___ day of February, 2020.

Billie Jean Krueger

Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

MINUTES OF BOARD OF TRUSTEES MEETING

DATE: January 22, 2020

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown, Heather J. Mangian, Dee Shonkwiler, A.J. Ruggieri, and Bill Vavrik

TRUSTEES ABSENT: Jan Carter Niccum

OFFICERS AND PERSONNEL PRESENT:
Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager, Public Works/Engineer
Dennis Donaldson, Village Treasurer
Lon Pitcher, Assistant Fire Chief, Savoy Fire Department
Billie Jean Krueger, Village Clerk

OFFICERS AND PERSONNEL ABSENT:
Jason Dillingham, Fire Chief, Savoy Fire Department
Brandon Martin, Director of Savoy Recreation Center

GUESTS:
CONVENED: 7:00 P.M.
ADJOURNED: 7:25 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present, except Trustee Niccum was absent, and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION

None Received.

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. BUSINESS

A. RESOLUTION 2020R-01 – REVIEW OF 2019 CLOSED EXECUTIVE STAFF MINUTES

Trustee Vavrik made a motion to pass Resolution No. 2020R-01, as presented, seconded by Trustee Brown;
By Trustee Vote:
Ayes: Brown, Mangian, Ruggieri, Shonkwiler, and Vavrik
Nays: None
Absent: Niccum

B. ORDINANCE NO. 2020-01 – AN ORDINANCE AMENDING THE REVISED CODE OF ORDINANCES FOR THE VILLAGE OF SAVOY TO CREATE THE POSITION OF PRESIDENT PRO TEM

Trustee Mangian made a motion to pass Ordinance No. 2020-01, as presented, seconded by Trustee Ruggieri;
By Trustee Vote:
Ayes: Brown, Mangian, Ruggieri, and Vavrik
Present: Shonkwiler
Nays: None
Absent: Niccum

6. STAFF REPORTS

A. SAVOY VILLAGE TREASURER

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 12/01/19 through 12/31/19.

Trustee Brown moved to approve and pay the Schedule of Accounts Payable for the month ending December 31, 2019, as presented, seconded by Trustee Shonkwiler;
By Trustee Vote:
Ayes: Brown, Mangian, Ruggieri, Shonkwiler, and Vavrik
Nays: None
Absent: Niccum

B. SAVOY FIRE DEPARTMENT

President Dykstra and the Trustees reviewed the Savoy Fire Department Monthly Alarm Response Summary for the period 12/01/19 through 12/31/19 showing a total of 41 Alarm Responses, together with the Savoy Fire Monthly Report Incident List for the period of 12/01/19 through 12/31/19 presented by Assistant Fire Chief Lon Pitcher.

Pitcher also added:

- On 1-17-2020 – when there was a bad storm, they only received one call, but they were at the Fire Station prepared.
- New Air Pack frames are in place.
- Monday, February 3, at 6:00 p.m. there will be an award ceremony. He encourages everyone to please attend.
- Fire Dept. has been checking smoke detectors throughout the Village
- Engine 454 has been repaired and should be back at the Station on Friday, 1/24/2020.
- Chief Dillingham is doing an excellent job!

C. SAVOY RECREATION CENTER

In Brandon Martin's absence, President Dykstra and the Trustees reviewed the Director of the Savoy Recreation Center's Monthly Report, Membership Usage Report, Reservation Master Report, Gymnasium Schedule, Gymnasium (2) Schedule, Gym Court 1 Schedule, Gym Court 2 Schedule, Pickleball Gym Schedule, Activity Room Schedule, Activity Room (2) Schedule, Multipurpose Room Schedule, Burwash Pavilion at Burwash Park, Colbert Pavilion (small playground), Colbert Pavilion (Small pond), and Colbert Pavilion (large).

Trustee Mangian stated that the Savoy Recreation Center is totally utilized, since Mettler has closed some of its services and they have come to Savoy now.

7. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Vavrik stated he had talked with Janet Cler from the Tolono Library and was very impressed with the great things that are happening there and Cler indicated to him they would like to collaborate with Savoy. He said they are coming to several nursing/assisted living homes in Savoy and also working with the Savoy Recreation Center. Under the leadership of Janet Clerk and Brie Miller, they want to continue to work with Trustee Vavrik and he will keep Savoy's Board of Trustees up to date.

Trustee Brown suggested that it might be a good idea to ask Janet Cler to come and speak at an upcoming meeting.

Trustee Mangian stated she also had talked with Janet Cler.

Village Manager Dick Helton pointed out that if you have a Tolono library card, you are a member of the Heartland Library District and can use your card in other libraries in their district.

Trustee Vavrik mentioned the stop sign at Prospect and Burwash and the lack of people stopping and he believes the stop sign is not needed.

Trustee Brown stated he did not believe that the Trustees were ever informed that the stop sign was being put up at that intersection.

Trustee Mangian stated she believed there were a lot of rumors going around that a lot of people were not aware when new signs are installed.

President Dykstra mentioned that she had information from the C-U Schools I Count Program stating they need reading volunteers.

President Dykstra also announced an upcoming "Open House" on Thursday, 2-27-2020 at the Savoy Municipal Center Board Room, for Village Manager Dick Helton, who will be retiring on 2-29-2020

8. CORRESPONDENCE, THANK YOUS –

President Dykstra read a thank you card from Kim Leese thanking President Dykstra and the Board of Trustees for the Wal-Mart gift card she received at the Christmas holiday party.

9. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 7:25 pm.

Respectfully Submitted,

Billie Jean Krueger

Savoy Village Clerk

This meeting was recorded.

Approved this ____ day of February, 2020.

Billie Jean Krueger

TO: PRESIDENT JOAN DYKSTRA & BOARD OF TRUSTEES

FROM: Richard Helton, Village Manager

RE: MANAGER'S JANUARY '20 REPORT

DATE: January 31, 2020

Included herein is a brief description of activities of the Manager through the month of January.

- **ECONOMIC DEVELOPMENT PROJECTS**

  Staff continues working on several projects that range from office use to retail to food service and continue to discuss options each may have including taking advantage of TIF.

- **Staff is currently working on a number of projects. We are waiting on plans and site plans to review. Construction on the next commercial structure from Sub4/Green Street for a restaurant and additional unrented space for the area just North of the Industrial Donuts building is well underway.**

- **Staff is working with the Plumbers & Pipefitters on a project for their current building and their vacant land. Waiting for further information from them.**

  Interest in Savoy remains good.

- **MEETINGS**

  The new Airport Advisory Committee has begun meeting to put a plan together to move the facility in a direction that will make it more successful. President Dykstra is an active member on the Advisory Committee to maintain a Savoy presence and input. The Manager chairs a subcommittee that is looking at land use and zoning questions and will keep the Airport Advisory Committee informed on those issues. The Manager is attending the Advisory Committee's meetings now. The Airport Governance Committee meetings have been suspended until the Airport staff and Advisory Committee can take care of planning and future work to prepare for discussions and decisions on governance of the facility. **The Airport Entrance Road and Hartwell Road improvement project bids came in around 15% higher than the estimate and is being replanned with construction still planned for later this year. Staff was informed IDOT is requiring the project be rebid without the Hartwell Dr. portion being included. This will push the entire project back. It will also require the Village to seek bids independently from the overall project originally agreed to for the Hartwell Dr. portion. I'll keep you informed of any new developments. We continue to support the airport in their ongoing efforts to provide appropriate service to the airport. Staff will be meeting with airport staff to plan how we may proceed.**

- Staff continues to work on issues related to Airbnb relative to potential ordinance violations in the Village. Staff is working very deliberately and researching the issue so appropriate decisions can be made that doesn't put the Village in a potentially liable position. **Staff has received information from Champaign on how they will be handling the issue and are reviewing it to see if Savoy can utilize the same plan. Staff will continue to work on the issue with a plan to present something in the future.**

- **SUBDIVISION DEVELOPMENT**

  Various subdivision phases are moving ahead at Fieldstone and Prairie Meadows.

- **TOWN CENTER PROJECTS**

  Staff has had meetings with other property owners in the block pursuing potential acquisition of their properties. **Staff is working with current property owners to move ahead with completing a goal of total land mass for future development. Very close to making a deal for one of the remaining parcels.**

- **JONES PROPERTY**

  The proposed purchaser of this property withdrew. The property is back on the market and there is a new interest. As things proceed in negotiations, I'll keep you informed.

- **CURTIS ROAD GRADE SEPARATION**

  Staff has spent lots of time and effort working with staff from RPC and other agencies on preparing an application for federal and ICC funds to complete the grade separation at Curtis and Dunlap. Although we had been given positive feedback and good encouragement when Joan and Levi met with officials in Washington D.C., we found out last month our application again didn't make the awards list. President Dykstra and Mr. Kopmann met with local legislators, a rep. from Congressman Davis' office and reps. From IDOT to discuss options. From that meeting there is more optimism on the viability in the project. We are confident our next application will be more competitive.

- **PROJECTS IN PROGRESS**

  1. Willard Airport – I am continuing my participation with the development group.
  2. Boundary Agreement with Champaign – Staff is in ongoing discussions with staff from Champaign.
  3. Savoy Elevator –The new owners have taken over the property and staff continues discussions with them on a plan. **Staff has held discussions with potential developers recently. They are putting materials together for further discussions.**

4. **Staff continues to work with engineers and the City of Champaign to oversee the Prospect Ave. project. Feutz Construction is the general contractor on the project. Project construction started March 25th. The first phase is completed. 2nd phase is completed. The final phase is in progress with the road opening in December and final completion in Spring 2020.**
5. **Staff continues work on road projects with the Airport.**
6. **The Manager was a participant in a group working with a consultant for Unit 4 Schools on their Strategic Planning Process.**

- **MEETINGS & OTHER ACTIVITIES**

  – Monthly Central Illinois Managers Meeting in Normal and Champaign area.

  The Manager continues to represent the Village on many committees. Attendance at the Regional Planning Commission, County EDC, County CVB, County Chamber of Commerce Committees, the Metro- Intergovernmental Committee, RPC Technical and Policy Committees, CUUATS Technical and Policy Committees, GIS Policy Committee, CIMOA, ICMA, ILCMA and other things that come up from time to time take lots of time.

Many other activities keep the Manager busy. As always, should you have any questions about anything in this report or anything else, please let me know.

DEPARTMENT OF PUBLIC WORKS

Director's January of 2020 Report

BUILDING MAINTENANCE

* Routine building maintenance repairs continue.

PARKS

* Normal maintenance and trash pick-up continue.
* Continued to process tree ROW replacement permits.
* Annual rehabilitation of picnic tables and benches is underway.
* Interviewing candidates to fill open maintenance operator position.

SANITARY SEWER

* Working with UCSD on mapping and future needs.
* Annual Sanitary Sewer cleaning is ongoing; 15,558 feet have been cleaned to this point.

STREETS/OPERATIONS

* Performed 68 J.U.L.I.E. locates.
* Continuing to grind sidewalk trip hazards when schedule permits.
* Crack sealing, Pot hole filling and Dura Patching is ongoing as weather permits.
* Straightened/replaced multiple signs.
* Completed misc. repairs around Village as needed.
* Interviewing candidates to fill open maintenance operator position.

STORM SEWERS

* Cleared debris from multiple storm sewer structures.
* Continued updates of Village storm sewer maps and surveys.

EQUIPMENT/FLEET MAINTENANCE

* Routine and preventative maintenance of Village fleet continues.

EMERGENCY SERVICES

* Sirens have been upgraded to digital format, allowing for automatic activation based on warnings from the National Weather Service. Sirens are currently undergoing testing following installation of new equipment.

TRAFFIC SIGNALS

* Performed normal maintenance at traffic signal boxes and lights.

ENGINEERING

* Working with Clark Dietz and Feutz Contractors on the Pheasant Lane reconstruction project. Construction start date is weather dependent.

* Continuing to work with the City of Champaign and Farnsworth Group on the Prospect Avenue Reconstruction Project. Temporary striping expected to be re-done as soon as weather allows. Dry pavement and temperatures above 40 degrees required for application of paint.

* USDOT has opened the 3rd round of INFRA Grant opportunities. Applications are due February 25th, 2019. Staff is working with Clark Dietz to update Curtis Road Grade Separation application. The only significant revision to this year's application is the inclusion of a multi-sue path along First Street from Curtis Road to Windsor Road.

* Continuing representation on CUUATS Technical and Policy Committees, Champaign County First, Champaign County GIS Technical and Policy Committees, Joint Sanitary Sewer Technical Committee and MS4 Storm water Committee.

* Working with staff to prepare information for upcoming budget items including capital improvement projects and operations expenses.

* Coordinating efforts to begin dredging IDOT drainage ditch along East side of Dunlap Avenue to improve outflow of Village storm sewers into ditch.

Levi L. Kopmann, P.E.
Director of Public Works/Engineer

ZONING REPORT FOR JANUARY 2020

PERMITS ISSUED

6 Single Family Residence
1 Residential Remodel
1 Residential Addition
15 Electrical
8 Plumbing
8 Mechanical
1 Accessory Structure (in ground pool)
3 Fence

CURRENT PROJECTS

We are working with Marc Miller and Justin Brunner of Thomas Mamer LLP regarding a house with multiple violations. We were able to enter the property with the assistance of the Sherriff's Office to establish the extent of the damage. The owners have been given a Notice to Abate and I have noticed the structure as a public nuisance. We are attempting to work with the owner(s) of the property to repair or vacate the structure, however, we may end up in court seeking an order to have the property demolished.

We have met with a property owner regarding possible redevelopment of his site and have met with a local real estate broker regarding potential changes to better market two available properties. We will be meeting with Levi in an attempt to move these projects forward.

Working with Chief Dillingham on ways to better light the fire department parking lot.

The Building staff is currently reviewing how the new ADA laws apply to Village owned property regarding gender neutral restrooms and the addition of baby changing stations.

Outstanding projects:

- Plumbers and Steamfitters – new construction
- Best Western – completion of final phase including pool house

PLANNING COMMISSION TOPICS

I am hopeful that I can meet with all the Trustees individually to discuss our presenting an informal discussion on parking within the cul-de-sacs in the Village. We are inviting owners of property on the cul-de-sacs to the meeting to hear the concerns of the Fire Department and offer their input.

SBDC

There is one small office suite available which may be leased in February.

Recently, Public Works had some of the exterior wall mounted lights on the Municipal Center replaced with new LED lighting.

BUILDING DEPT.

- We are continuing to monitor the progress at The Village at Colbert Park Apartments relating to repairs being made to the outside staircases and decks
- Staff is currently reviewing the requirements of the Americans with Disability Act (ADA) and the 2015 Life Safety for adoption.
- Continuing Life Safety Inspections on commercial property. We are able to work closely with the Fire Department on many of the inspections.

Permit Report

1/1/2020 - 1/30/2020

Permit Date	Permit Type	Description	Parcel Address	Location Site	Total Fees
1/29/2020	Mechanical	New Mechanical System	509 E Tomaras Ave	509 E. Tomaras Ave.	$50.00
1/29/2020	Plumbing	Replacement	406 Sunflower St	406 Sunflower	$25.00
1/29/2020	Building	Pool & Pergola	201 Sunflower St	201 Sunflower St.	$45.00
1/27/2020	Electrical	New Commercial-electrical	511 Commerce Dr.	511 Commerce Dr.	$390.00
1/27/2020	Building	Fence	1501 Winterberry Rd	1501 Winterberry Rd.	$25.00
1/27/2020	Electrical	Electrical-basement finish	1411 Winterberry Rd	1411 Winterberry Rd.	$50.00
1/27/2020	Electrical	new panel in addition	509 E. Tomaras	509 E. Tomaras	$25.00
1/23/2020	Plumbing	New Construction	602 Harpers Ferry	602 Harpers Ferry	$195.00
1/22/2020	Plumbing	New Construction	315 Newhaven Lane	315 New Haven	$180.00
1/21/2020	Mechanical	New Single Family Mechanical Permit	203 Shiloh Dr	203 Shiloh Dr.	$50.00
1/21/2020	Mechanical	System Replacement	701 Lake Falls Blvd	701 Lake Falls Blvd.	
1/16/2020	Electrical	Electrical Alteration	203 Gentian St	203 Gentian St.	$25.00
1/16/2020	Building	New Construction	316 Newhaven Lane	316 New Haven Lane	$882.00
1/16/2020	Building	New Construction	315 Newhaven Lane	315 Newhaven Lane	$882.00
1/16/2020	Building	New Construction	314 Newhaven Lane	314 Newhaven Lane	$882.00
1/16/2020	Building	New	212 Denton	212 Denton	$982.00

		Construction	Dr	Dr	
1/16/2020	Building	New Construction	1008 Declaration Dr	1008 Declaration Dr.	$882.00
1/16/2020	Building	New Construction	609 Bergamot Dr	609 Bergamot Dr.	$882.00
1/16/2020	Mechanical	Two roof unit replacements	302 Burwash Ave	302 Burwash	$200.00
1/16/2020	Plumbing	Basement Finish- plumbing permit	1411 Winterberry Rd	1411 Winterberry Rd.	$25.00
1/15/2020	Building	Fence Permit	1503 Winterberry Rd	1503 Winterberry Rd.	$25.00
1/15/2020	Electrical	Electrical Permit- single family residence	1008 Declaration Dr	1008 Declaration Dr.	$0.00
1/15/2020	Electrical	Electrical Permit- single family residence	212 Denton Dr	212 Denton Dr.	$0.00
1/14/2020	Electrical	Electrical Permit- single family residence	315 Newhaven Lane	315 New Haven Ln.	$0.00
1/14/2020	Electrical	Single family electrical	609 Bergamot Dr	609 Bergamot Dr.	$0.00
1/13/2020	Building	Basement Finish	1411 Winterberry Rd	1411 Winterberry Rd.	$100.00
1/13/2020	Building	Fence Permit	12 Golfview Ct	12 Golfview Ct.	$25.00
1/13/2020	Electrical	Hot tub electrical install	413 Lake Falls Blvd	413 Lake Falls Blvd.	$25.00
1/9/2020	Mechanical	Mechanical permit - single family residence	609 Carrera Dr	609 Carrera Dr.	$50.00
1/8/2020	Electrical	New Garage- electrical permit	311 W. Church	311 W. Church St.	$25.00
1/8/2020	Building	New Garage	311 W. Church	311 W. Church St.	$25.00
1/8/2020	Electrical	Electrical Permit- single family residence	409 Lake Falls Blvd	409 Lake Falls Blvd.	$0.00

1/8/2020	Plumbing	Plumbing permit, new construction	607 Bergamot Dr	607 Bergamot Dr.	$172.50
1/7/2020	Plumbing	Plumbing permit, new construction	603 Bergamot Dr	603 Bergamot Dr.	$172.50
1/7/2020	Plumbing	Single Family-plumbing permit	103 Gailardio	103 Gailardio St.	$172.50
1/7/2020	Plumbing	Single Family-basement finish plumbing	603 Harpers Ferry	603 Harpers Ferry	$30.00
1/7/2020	Electrical	Electrical Permit- single family residence	316 Newhaven Lane	316 Newhaven Lane, Savoy,IL 61874	$0.00
1/7/2020	Electrical	Electric Permit, new construction	314 Newhaven Lane	314 Newhaven Ln.	$0.00
1/7/2020	Mechanical	Furnace Replacement	609 W Church St	609 W. Church	$50.00
1/7/2020	Electrical	Fire Alarm	1323 N Dunlap Ave	1323 N. Dunlap Ave.	$75.15
1/7/2020	Mechanical	Furnace Replacement	704 Wesley Ave	704 Wesley Ave.	$50.00
1/7/2020	Electrical	sun room addition	119 Blazing Star Dr	119 Blazing Star	$25.00
1/6/2020	Building	sun room addition	119 Blazing Star Dr	119 Blazing Star	$25.00
1/6/2020	Mechanical	Furnace Replacement	1000 Wesley Ave	1000 Wesley Ave.	$50.00
					$7,774.65

Total Records: 44 **1/30/2020**

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To: President Dykstra & Board of Trustees
From: Dennis Donaldson
Re: Planning & Economic Development January Report
Date: January 30, 2020

PLANNING AND DEVELOPMENT – There were several productive discussions, involving various properties and potential projects, during the month of December. They created much-needed optimism as we ended the year and looked towards the next decade for Savoy. Staff is aware that it often takes SEVERAL of these "productive" discussions for any relevant decisions to be made, but they all must have a starting point. As always, staff continues to market available properties for potential development and we are hopeful that the spring building season will produce fruitful outcomes. The Domino's Pizza construction continues to take shape and many questions about their next-door neighbor have been posed. In February, staff will be meeting with a construction company that is new to the area and is interested in having a discussion about Savoy's past, current and future growth. The firm reached out, upon receiving a referral from Carly McCrory (Champaign County EDC), and staff felt that it would be a good idea to accept their request. We are hopeful that it will create an on-going dialogue for future development in Savoy. Staff will keep you updated on any progress.

RETAIL/ECONOMIC CLIMATE: According to an early January ICSC "SCT-Week" article, the month of December brought an increase in consumer confidence. The article indicated that, even during the winter holiday months (and after a somewhat sluggish November), Americans were still willing to continue their spending. Year over year December retail sales, minus motor vehicles and gasoline, rose by an estimated 5.9%. They attributed some of the positive energy to lower national unemployment numbers due to widespread hiring. The recent change in the minimum wage, its gradual increase with a $15 cap January 1st, 2025, are also important factors. In addition, the National Retail Federation reported that a combined (physical store and on-line purchases) amounted to $730.2 billion in spending during the 2019 holiday period. The recent news of Trader Joe's including the C-U Metro area on a list of locations to consider means that the entire region continues to be a popular destination for development. It also comes on the coattails of Costco's decision to locate in the region as well. As mentioned, many times in the past, Savoy may not have many opportunities for larger retailers to locate within its boundaries, but their employees do need to find places

to live. Our community certainly provides an attractive environment for that to happen. Keeping that in mind, the Champaign-Urbana-Savoy Metro area saw an increase in home sales at the beginning of the 4th quarter. However, 2019 sales were down overall. The mild winter weather we have been experiencing has contributed to an extended "home-building season". Driving around some of our subdivisions, you will discover homes being constructed, and additions/remodels taking place on a regular basis. With the 2020 Census heading our way, this is all good news. Staff continues to be hopeful that we will be nearing the 10,000-population count when the dust settles.

VILLAGE OF SAVOY WINTER/SPRING INTERN – The second semester has begun and the student intern is resuming her planning & economic development duties. With support from Bob & Jeanne Householder (Skateland) and the Savoy Business Co-op, she has begun her "business retention visits". As Alanie prepares for and engages in these activities, a summary of her visits will be incorporated into the projects that she has previously completed. Please keep in mind, as the end of the second semester draws near, that staff is interested in having Alanie present a complete summary of her activities to the board – quite possibly at an upcoming study session.

SAVOY ECONOMIC DEVELOPMENT COMMISSSION – At the January EDC meeting, the current meeting structure of the commission was discussed. Staff wants to ensure that the meetings and commissioners continue to provide worthwhile guidance to village leadership. Meeting times and frequency will be reviewed, in order to provide the most convenient and efficient manner of implementing their processes, moving forward. We are hopeful that a renewed energy will emerge from this exercise. Staff will keep you updated as these decisions are made.

US CENSUS 2020 – It was brought to my attention that some of you are interested in keeping up-to-date with the local planning (and execution) of the upcoming decennial Census. Please let me know if you would like to be added to the e-mail stream of information or attend and upcoming "Complete Count Committee" meeting to get a "front-seat view". To be clear, it can be quite overwhelming at times. There are SEVERAL moving parts and SEVERAL agencies working together on a common front. However, this important endeavor warrants this type of information overload. There are many misconceptions dealing with the importance of being counted, as well as how the actual enumeration will take place (locally and nationally).

Village of Savoy

VILLAGE CLERK'S REPORT – February 5, 2020

Village Clerk duties:
I performed all of my regular statutory Village Clerk duties for the month of January, 2020 as follows:
Prepared all Board of Trustees and Plan Commission packets for the month, as well as attended all meetings, Staff meetings, and preparation of Minutes for the same. Preparing Ordinances and Resolutions and publish in pamphlet form or in the newspaper when necessary. Prepared agendas and Clerk's monthly calendar for Board of Trustees, Planning Commission and all Village meetings,

General Office maintenance, assisted in answering phones, and assisting and directing visitors at the Robert C. McCleary Municipal Center for the Village of Savoy and the tenants of the Savoy Business Development Center. Supervisor of the Front Desk/Receptionists. Ordering all supplies.

Clerk's Monthly Calendar with Village meeting dates and statutory dates for all Village municipal officers.

Record keeper of all Ordinances, Resolutions, and custody and control of all municipal papers.
Certify all documents. Keeper of the seal and certifies and attests official signatures on municipal documents. Publishes all ordinances. Records all documents as needed.

Meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities.

Send out monthly reports to U-C Sanitary District regarding number of Building Permits issued monthly and sanitary sewer permit information. Emailed copies of monthly Building Permits to current Champaign County Assessor, Champaign County Regional Planning Commission, and Tolono Township Assessor

Various financial duties under certain circumstances such as signing checks and preparing receipts on incoming funds.

Opening President Dykstra's mail and keeping her apprised of monthly calendar, monthly agendas, telephone calls, and any other information she needs as President/Mayor and Liquor Commissioner of the Village of Savoy.

Champaign County Deputy Registrar – Voter registration and notary public services. Keeping track of 2020 election dates and Robert C. McCleary Municipal Center, as a polling location.

Provide certain services to the general public and news media, including maintaining copies of various documents for public inspection.

30-60-90 Day Reminders for the Village Clerk and Board of Trustees:

1. **Savoy Municipal Code – Forward all 2019 Ordinances to Municode for 2019 Supplement Update.**
2. **Certify to County Clerk names and email addresses by 2-1-2020 regarding Illinois Government Ethics Act – Statement of Economic Interest (SEI)**
3. **General Primary – March 17, 2020**
4. **General Election – November 3, 2020**

Billie Jean Krueger, Village Clerk,
Champaign County Deputy Registrar, Notary Public, and
Local Election Official (LEO)

Savoy ILLINOIS

VILLAGE OF SAVOY – CLERK'S CALENDAR
MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 SAVOY FIRE DEPT. MEETING 7:00 P.M.	3	4 Board of Trustees 7:00 PM	5	6 AGENDA	7
8	9	10	11 Board of Trustees Study Session 7:00 PM	12	13 AGENDA	14
15	16	17 EDC 12-2 PM	18 Board of Trustees 7:00 PM	19	20 AGENDA	21
22	23 Planning Commission 7:00 PM	24	25	26	27 AGENDA	28
29	30 Liquor License Renewal Letters Go Out Licenses expire 4-30-2020	31	1	2	3	4

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