



Village of Savoy

Wednesday, July 1, 2020 – 7:00 p.m.

Village of Savoy Board of Trustees Meeting

Meeting Location:

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

Note: The full Board of Trustees Meeting packet is now available online at least 48 hours prior to the meeting at: www.village.savoy.il.us

AGENDA - BOARD OF TRUSTEES MEETING

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC PARTICIPATION
4. OTHER AGENDA ITEMS
5. CONSENT AGENDA
 - A. MINUTES - Board of Trustees of 6-3-2020
 - B. MINUTES – Board of Trustees of 6-17-2020
 - C. MINUTES – Closed Board of Trustees Meeting of 6-17-2020
6. CLOSED EXECUTIVE SESSION – Need Motion to go into a Closed Executive Session immediately following this meeting for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 (ILCS 120 (c) (1) of the Open Meetings Act (OMA) and to include the Acting Administrator, Levi Kopmann, and Village Clerk, Billie Krueger in attendance.
7. BUSINESS
8. STAFF REPORTS
 - A. ACTING VILLAGE ADMINISTRATOR
 - B. ASSISTANT DIRECTOR OF PUBLIC WORKS
 - C. ZONING ADMINISTRATOR
 - D. VILLAGE TREASURER/DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT
 - E. VILLAGE CLERK
 - F. VILLAGE ATTORNEY
9. CORRESPONDENCE/THANK YOUS, MISC. – See Correspondence, etc. in your folder.
10. BOARD OF TRUSTEES COMMUNICATIONS
11. FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 N. Dunlap, unless otherwise noted) (SEE JULY 2020 CLERK’S CALENDAR)
12. RECESS FOR CLOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL UNDER EXCEPTION NO. 5 OF THE OPEN MEETINGS ACT
13. RECONVENE OPEN AND PUBLIC MEETING
 - A. VILLAGE OF SAVOY STAFF WAGE PROPOSAL FOR FY 2020-21
14. ADJOURN



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: June 3, 2020 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra
Trustee John P. Brown
Trustee Dee Shonkwiler
Trustee Bill Vavrik

TRUSTEES PRESENT VIA
VOICE CONFERENCE CALL: Trustees Jan Niccum and Heather Mangian

TRUSTEES ABSENT: Trustees A. J. Ruggieri

STAFF/PERSONNEL
PRESENT: Levi Kopmann, Acting Village Manager
Sam Smith, Electrical/Deputy Building Inspector
Dennis Donaldson, Director of Planning & Econ. Dev
Jesse Stephens, Assistant Director of Public Works
Billie Jean Krueger, Village Clerk
Marc Miller, Village Attorney

STAFF/PERSONNEL
ABSENT: Dan Davies, Zoning Administrator

GUESTS PRESENT:

CONVENED: 7:00 P.M.
ADJOURNED: 8:35 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra, Trustees Brown, Shonkwiler, and Vavrik answering present, Trustees Niccum and Mangian answering present via voice conference call, and Trustee A.J. Ruggieri was absent, and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. PUBLIC PARTICIPATION

President Dykstra asked if there was any public participation. None received.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added.

President Dykstra asked the Trustees to look at the proposed Ordinance on Emergency Powers, that had just the bare essentials of emergency powers, for possible future action and approval, but there would be no discussion at tonight's meeting; she just wanted to know if the Trustees believed the Village Staff needed something like this.

5. CONSENT AGENDA - APPROVAL OF MINUTES

A. MINUTES - Board of Trustees of 5-6-2020, 5-13-2020, and 5-20-2020

Trustee Vavrik made a motion to approve the Board of Trustees Minutes of 5-13-2020 and 5-20-2020, as presented, seconded by Trustee Brown;

By Trustee vote:

Ayes: Brown, Shonkwiler, Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

Trustee Niccum requested a correction on page 4, no. 8, 3rd line, change to "4" sections in Illinois and in line 4, change 28-weeks to "28-day".

Trustee Vavrik made a motion to approve the Board of Trustees Minutes of 5-6-2020, as corrected, seconded by Trustee Brown;

By Trustee vote:

Ayes: Brown, Shonkwiler, Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

6. BUSINESS

A. ORDINANCE NO. 2020-04 – ORDINANCE ELIMINATING THE POSITION OF VILLAGE MANAGER AND ESTABLISHING THE POSITION OF VILLAGE ADMINISTRATOR

Trustee Vavrik made a motion to pass Ordinance No. 2020-04, as presented, seconded by Trustee Mangian;

Discussion: Trustee Brown questioned Section 2.08.060 "Appointment Power" wherein the Department Heads would be appointed by the President in consultation with the Village Administrator. Discussion was held by President and all Trustees present regarding this Section and concern by Trustee Brown. Brown stated he believed all Department Heads should be hired and terminated, not appointed, by the Administrator, not the President, but in consultation with the President and approved by the President and Board of Trustees.

Attorney Marc Miller also suggested adding that the President's declination of such designation, as Department Heads, may be overridden by a vote of 2/3's of Trustees holding office.

There was a consensus of the Trustees to authorize Village Attorney Marc Miller to change Section 2.08.060 – Appointment Powers and present a red-lined version with the new changes requested by the Trustees.

Discussion was also held possible changes needed to Section 2.16.010 Office of Village Public Works Director in Ordinance No. 2020-04.

There was a consensus of the Trustees to authorize Village Attorney Marc Miller to change “Office of Village Public Works Director” to “Position of Village Public Works Director”, and to remove Item B. “The Village Public Works Director shall be appointed by the Village President with approval from the Village Board of Trustees” since the position of Village Public Works Director has already been created.

Trustee Vavrik made a motion to table action on Ordinance No. 2020-04 until the Village Attorney makes the requested changes in Section 2.08.069 and Section 2.16.010, and a new Ordinance presented at a future date in June, seconded by Trustee Brown;

By Trustee vote:

Ayes: Brown, Shonkwiler, Vavrik

Votes Ayes Via Voice Teleconference call: Mangian and Niccum

Absent: Trustees Ruggieri

Motion carried.

Trustee Niccum stated he had questions on who hires the Village Clerk and Village Treasurer and he believed that the Board of Trustees should have a final vote on these positions. Attorney Miller stated that the Village Treasurer and Village Clerk are appointed positions right now and the Board of Trustees may affirm the vote. Also, the Village Clerk is an appointed position and if ever Savoy wanted that position to be elected, there would have to be a referendum vote by Savoy residents to change, and the Village Treasurer is appointed now, but when population reaches 10,000, it will have to be an elected position.

Trustee Niccum stated that when the present Village Treasurer was appointed, the Board of Trustees never voted to affirm and should that be reaffirmed at this time. Attorney Miller stated no, because the Trustees have affirmed the position when they had approved and passed action such as bills paid each month and actions requested by the present Treasurer.

7. STAFF REPORTS

A. ACTING VILLAGE MANAGER – Levi Kopmann

Acting Village Manager, Levi Kopmann, presented his Village Manager's Report for May 2020. Kopmann added the following:

- Village Staff approved outdoor seating for three restaurants in Savoy.
- Brandon Martin, Director of Savoy Recreation Center, is working on an update to Phase 3 for the opening of the Savoy Recreation Center.
- Wesley/Graham Sidewalk Project has started.
- Ameren is working on the north side of Church Street with new power poles.
- Champaign County Sheriff's Department helped with communication concerning protecting Savoy businesses from damages and looting the last days of May.
- Staff is working on an Emergency Powers Ordinance.

B. ASSISTANT DIRECTOR OF PUBLIC WORKS – Jesse Stephens

Assistant Director of Public Works, Jesse Stephens, presented the Public Works Report for the month of May 2020.

Stephens added the following:

- Baseball is being played at Burwash Park, rather than Travis Park, since Travis Park needs repairs.
- Public Works Department planted many flowering trees in Colbert Park.
- Street Sweeper needs repairs; will only go for so long and then stops completely and needs to be hauled back to Public Works shop.

C. ZONING ADMINISTRATOR

In Dan Davies' absence, Sam Smith, Electrical/Deputy Inspector, presented the Zoning Report for the month of May 2020, together with Building Permit Detail Report, and a Permit Inspection Report for the month of May 2020.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of May 2020 to President Dykstra and the Trustees.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of May 2020.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his June 3, 2020 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was not present.

8. BOARD OF TRUSTEES COMMUNICATIONS

- Trustee Vavrik stated he wanted to thank Dominos for donating food on two nights to the Savoy Fire Department.
- Trustee Niccum asked Trustee Shonkwiler if the Champaign Unit 4 School District Oversight Committee had recently met. Shonkwiler stated yes.
- President Dykstra canceled the Board of Trustee Study Session of 6-10-2020.

9. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 8:35p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ____ day of July 2020.

Billie Jean Krueger



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

<p style="text-align: center;"><u>MINUTES OF</u> <u>BOARD OF TRUSTEES MEETING</u></p>

DATE: June 17, 2020

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown
Heather Mangian, Dee Shonkwiler, and Bill Vavrik

TRUSTEES PRESENT
VIA VOICE
TELECONFERENCE

CALL: Trustee Jan Niccum

TRUSTEES ABSENT: A. J. Ruggieri

OFFICERS AND

PERSONNEL PRESENT: Levi Kopmann, Acting Village Manager
Dennis Donaldson, Village Treasurer
Lon Pitcher, Assistant Savoy Fire Chief
Brandon Martin, Director of Savoy Rec. Center
Sam Smith, Electrical/Deputy Building Inspector
Billie Jean Krueger, Village Clerk

OFFICERS AND

PERSONNEL ABSENT: Jason Dillingham, Savoy Fire Chief

CONVENED: 7:00 P.M.
RECESSED: 7:50 P.M.
RECONVENED: 9:00 P.M.
ADJOURNED: 9:01 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present, as follows: Trustee Brown, present, Trustee Mangian, present, Trustee Shonkwiler, present, Trustee Vavrik, present, Trustee Niccum, present via voice teleconference call, except Trustee A. J. Ruggieri was absent, and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION

None Received.

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. CLOSED EXECUTIVE SESSION

Trustee Niccum made a motion to go into a Closed Executive Session immediately following this meeting for the purposes of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 (ILCS 120 (c)(1) of the Open Meetings Act with Acting Village Manager, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance, seconded by Trustee Mangian;

Ayes: Brown, Mangian, Shonkwiler, and Vavrik

Vote Ayes Via Voice Teleconference call: Niccum

Nays: None

Absent: Ruggieri

Motion carried.

6. BUSINESS

A. ORDINANCE NO. 2020-04 – AN ORDINANCE ELIMINATING THE POSITION OF VILLAGE MANAGER, ESTABLISHING THE POSITION OF VILLAGE ADMINISTRATOR, AND REAFFIRMING THE POSITION OF PUBLIC WORKS DIRECTOR

Trustee Vavrik made a motion to pass Ordinance No. 2020-04, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote on motion to pass Ordinance No. 2020-04:

Ayes: Brown, Mangian, Shonkwiler, and Vavrik

Vote Ayes Via Voice Teleconference call: Niccum

Nays: None

Absent: Ruggieri

Motion carried.

B. APPROVAL OF VILLAGE ADMINISTRATOR RECRUITMENT PROPOSAL

Trustee Vavrik made a motion to approve the Village Administrator Recruitment Proposal with GovHR USA in an amount not to exceed \$9,000, as presented, seconded by Trustee Brown;

Discussion: Trustee Vavrik stated this proposal was just a “bare bones” proposal in order to advertise for a Village Administrator and it fits Savoy for what it needs at this time.

Trustee Niccum stated he believed a proposal like this needed to be put out to bid in the future.

By Trustee vote:

Ayes: Brown, Mangian, Shonkwiler, and Vavrik

Vote Ayes Via Voice Teleconference call: Niccum

Nays: None

Absent: Ruggieri

Motion carried.

7. **STAFF REPORTS**

A. **SAVOY VILLAGE TREASURER**

President Dykstra and the Trustees reviewed the check register for checks issued 5/1/2020 – 5/31/2020 presented by Treasurer Donaldson.

Trustee Brown moved to pay the bills as presented on the check register for 5/1/2020-5/31/2020, seconded by Trustee Mangian;

By Trustee vote:

Ayes: Brown, Mangian, Shonkwiler, and Vavrik

Vote Ayes Via Voice Teleconference call: Niccum

Nays: None

Absent: Ruggieri

Motion carried.

B. **SAVOY FIRE DEPARTMENT**

President Dykstra and the Trustees reviewed the Savoy Fire Department Monthly Alarm Response Summary for the period 5/01/2020 through 5/31/20 showing a total of 32 Alarm Responses, together with the Savoy Fire Monthly Report Incident List for the period of 5/01/20 through 5/31/20, together with the 2020 Total Calls January-May listing of all firefighters presented by Assistant Fire Chief Lon Pitcher.

Assistant Savoy Fire Chief Pitcher added the following:

- All firefighters and Staff healthy and all equipment running.
- Chief Dillingham started training.
- Very much needed computer server changeover will be installed in the next few week.
- Arrow Ambulance ran 81 calls.

Trustee Niccum asked Pitcher if Savoy had received its ISO rating yet.

Pitcher said he has been checking, but the results are way behind due to the COVID-19 pandemic.

C. **SAVOY RECREATION CENTER**

President Dykstra and the Trustees reviewed the Director of the Savoy Recreation Center's Monthly Report for May, Membership Usage Report, Reservation Master Report, Gymnasium Schedule, Gymnasium (2) Schedule, Gym Court 1 Schedule, Gym Court 2 Schedule, Pickleball Gym Schedule, Activity Room Schedule, Activity Room (2) Schedule, Multipurpose Room Schedule, Burwash Pavilion at Burwash Park, Colbert Pavilion (small playground), Colbert Pavilion (Small pond), and Colbert Pavilion (large).

Martin also highlighted his report as follows:

- The Savoy Recreation Center should be in Phase 4 of the Illinois Revitalization Program on June 26, 2020
- Savoy Recreation Center can then open on June 29, 2020 for 50 or fewer people with some limitations
- Savoy Recreation Center will close two hours early for cleaning by Staff.

8. BOARD OF TRUSTEES COMMUNICATIONS

- Trustee Mangian stated she received an email from a resident asking about addressing police modification.
- Trustee Niccum mentioned the good news of the IHSA Basketball tournament returning to the State Farm Center for the next three years.
- Trustee Vavrik stated he believed the media should have mentioned the Village of Savoy had been instrumental in getting the IHSA tournament back to the State Farm Center, not just that they had made a financial commitment. Trustee Niccum stated that the News-Gazette did mention Savoy's financial commitment, but nothing else.
- President Dykstra mentioned the Talk of the Towns Section of the News-Gazette and stated she had sent in quite a few articles about Savoy, but would like the Trustees and Village Staff to provide news about Savoy on an ongoing basis.
- Census signs are ready to be picked up by Trustees and Staff and placed on right of way.
- President Dykstra informed everyone about the Savoy Fire Department Drive-By Parade on July 4 from 10-11 am
- Trustee Shonkwiler commented that Trustee A. J. Ruggieri is still deployed with the National Guard and thanked him on behalf of everyone for our safety.

9. CORRESPONDENCE, THANK YOUS –

None

10. RECESS FOR CLOSED EXECUTIVE SESSION

President Dykstra recessed the open and public Board of Trustees meeting at 7:50 p.m. to go into a Closed Executive Session under Exception No. 5 (ILCS 120 (c)(1) of the Open Meetings Act with Acting Village Manager, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance.

11. RECONVENE OPEN AND PUBLIC MEETING

President Dykstra reconvened the open and public meeting of the Board of Trustees at 9:00 pm.

12. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 9:01 pm.

Respectfully Submitted,
/S/ Billie Jean Krueger
Savoy Village Clerk

This meeting was recorded.

Approved this 1st day of July 2020.
/S/ Billie Jean Krueger

Acting Village Administrator's Report
June 2020

Daily operations continue, including review and approval of timesheets, time off requests, Village insurance documents, and coordination with all Directors.

Continue to represent the Village on Visit Champaign County Board, CUUATS, Champaign County First, Champaign County Stormwater Group, and Champaign County GIS Consortium Board.

Below are additional items that have progressed over the month of June:

- Continual updates regarding the COVID 19 pandemic and safe working conditions. Working with department directors to continue research, communication, and feedback on warranted policy changes regarding employee safety. This item will continue to evolve over the next month. Rec Center will be open on Monday, June 29th, 2020. Playgrounds are now open.
- Staff has assisted Farnsworth Group in collecting relevant information for sewer asset management plan. The consultant will start with a review of detention basins prior to investigating actual sewers. Our ordinance on required flood-year design (ex. 400-year flood) will be reviewed to determine revisions needed to better control our stormwater detention.
- Completed sidewalk infill project at Wesley/Graham.
- Completed layout for William Smith Park trail. Clark Dietz has started engineering design for project.
- The Village was unsuccessful in receiving funding from the INFRA Grant program for the Curtis Road Grade Separation Project. Staff is still awaiting results of BUILD Grant opportunity.
- Completed employee reviews. Staff has had excellent discussion during the review process. I believe the information from review meetings will benefit all employees and give direction for improvements in job satisfaction.
- Finalizing purchase of Brown Woods Property. Working with existing tenants to discuss temporary leases until the property is demolished.
- Have met with grain elevator owner to discuss potential projects to redevelop the area. I will work to update the Board with any relevant progress.

- Feutz has nearly completed the reconstruction of Pheasant Lane. Concrete curb and restoration are all that remain as part of project.
- Working with Clark Dietz to develop an annual concrete patching maintenance project. Staff has nearly identified all areas to be patched this fiscal year. The project will occur either in late summer or early spring, depending on budget financial restrictions from COVID.

Please let me know if you have any questions or concerns.

Levi Kopmann
Acting Village Administrator

DEPARTMENT OF PUBLIC WORKS

Assistant Director's June of 2020 Report



BUILDING MAINTENANCE

- * Routine building maintenance repairs continue
- * Heat Pump to be replaced on 7/1/2020

PARKS

- * Normal maintenance and trash pick-up continue
- * Continued to process tree ROW permits
- * Mowing and trimming of all Village Parks and properties is ongoing
- * Volleyball courts, ball field maintenance complete
- * Mulching of Tree rings and flowerbeds is ongoing as weather permits
- * All sidewalks have been edged at Village Parks and Grounds

SANITARY SEWER

- * Working with UCSD on mapping and future needs

STREETS/OPERATIONS

- * Performed 127 J.U.L.I.E. locates.
- * Continuing to grind sidewalk trip hazards when schedule permits
- * Crack sealing, Pot hole filling and Dura Patching is ongoing as weather permits
- * Straightened/replaced multiple signs
- * Completed misc. repairs around Village as needed
- * Street Sweeping is ongoing, Village will be swept twice a month
- * Arborist has removed several Hazard trees around the Village

STORM SEWERS

- * Cleared debris from multiple storm sewer structures.
- * Continued updates of Village storm sewer maps and surveys
- * Annual cleaning of storm system has begun

EQUIPMENT/FLEET MAINTENANCE

- * Routine and preventative maintenance of Village fleet continues

ESDA

- * Nothing to report

TRAFFIC SIGNALS

- * Performed normal maintenance at traffic signal boxes and lights

Project Supervision and Inspection

* *Pheasant Lane replacement.* Working with Feutz Contractors on the project. Concrete completed.

* *Prospect Avenue Reconstruction Project.* Complete

* *Colbert Pathway project.* When weather and schedule allow, staff will add benches and trees.

* *Ameren Gas main project*

* *Illinois American Water Main Relocation Project.* Duce has completed the work

* *CCG.* A Fiber optic project will be coming to the Village this spring. CCG is planning on installing Fiber thru the Village neighborhoods this spring, summer and fall. They plan on installing Fiber along the West Church Street corridor down to Liberty on the Lakes subdivision.

* *Ameren Power Pole Project.* Ameren is planning a power pole replacement/upgrade project starting late summer/fall. It is part of an upgrade from Windsor Ave. in Champaign to Villa Grove area. The route thru Savoy is along Dunlap Ave and East Church street.

* **Sidewalk Infill.** The project is complete.

Jesse Stephens
Assistant Director of Public Works



ZONING REPORT FOR JUNE 2020

PERMITS ISSUED

4 Single Family Residence
3 Residential Remodel (basement)
6 Accessory Structures
9 Plumbing
7 Electrical
6 Mechanical
3 Fence

CURRENT PROJECTS

- 405 W. Church – will be working with the Village Attorney
- Grain elevator site – the owner intended to meet informally at the March Planning Commission, working with Levi
- Possible re-plat on a property within our ETJ
- 2 potential ZBA hearings for variance requests
- Staff is currently reviewing, at our Thursday morning meetings, the requirements from the State to require Gender Neutral restrooms along with of the Americans with Disability Act (ADA) and the 2015 Life Safety Code for adoption
- Staff is also reviewing the Building and Electrical codes permit fees and possible ordinance amendments
- Multiple grass and property maintenance complaints
- First Street / Airport Road annexations of contiguous properties

PLUMBERS AND STEAMFITTERS, we have approved an administrative review of the re-plat of their lot to allow for a new training center. Plans for the new building will be submitted late this year or early next year.

SBDC

We have had renewed interest in the second floor of Building B. If we are able to rent the space, ADA and Fire Codes issues will need to be addressed.

The last remaining office space in the Municipal Center will be leased in July.

Tiptek, who is a current tenant in our Lab area, needs additional space. We will be renting them the last office space in Building B this fall.

The first-floor furnace and air conditioner in Building B is in need of replacement.



Permit Detail Report

6/1/2020 - 6/26/2020

Permit Date	Permit Type	Description	Parcel Address	Location Site	Total Fees
6/25/2020	Building	New Construction	1205 Ridge Creek Rd	1205 Ridgecreek	\$727.00
6/25/2020	Building	New Construction	1209 Ridge Creek Rd	1209 Ridge Creek Rd.	\$857.00
6/25/2020	Electrical	New Construction Electrical	1209 Ridge Creek Rd	1209 Ridge Creek Rd.	\$75.00
6/25/2020	Electrical	New Construction Electrical	1205 Ridge Creek Rd	1205 Ridge Creek Rd.	\$75.00
6/24/2020	Building	Deck	406 Trefoil St	406 Trefoil St.	\$25.00
6/24/2020	Building	New Deck	509 W. Church	509 W. Church St.	\$25.00
6/24/2020	Plumbing	Alteration	201 Sunflower St	201 Sunflower	\$25.00
6/23/2020	Electrical	New Construction Electrical	111 Shiloh Dr	111 Shiloh Dr.	\$75.00
6/22/2020	Building	Pergola	205 Bradford Ave	205 Bradford Ave.	\$25.00
6/22/2020	Building	Deck	205 Bradford Ave	205 Bradford Ave.	\$25.00
6/22/2020	Building	Fence	402 Floral Park Dr	402 Floral Park Dr.	\$25.00
6/22/2020	Building	Basement Finish	203 Cattail Ave	203 Cattail Ave.	\$75.00
6/22/2020	Electrical	Basement Finish-Electrical	203 Cattail Ave	203 Cattail Ave.	\$25.00
6/19/2020	Plumbing	Repair	2503 S. Neil	2503 S. Neil	\$25.00
6/19/2020	Plumbing	Basement finish	203 Cattail Ave	203 Cattail	\$25.00
6/18/2020	Electrical	New Construction Electrical	313 Newhaven Ln	313 Newhaven Ln.	\$75.00
6/18/2020	Building	Deck	202 Gentian St	202 Gentian St.	\$25.00
6/18/2020	Building	Deck	104 Blazing Star Dr	104 Blazing Star Dr.	\$25.00

Permit Date	Permit Type	Description	Parcel Address	Location Site	Total Fees
6/17/2020	Mechanical	Mech. Replacement	8 Evergreen Sq	8 Evergreen Sq.	\$50.00
6/16/2020	Building	New Construction	313 Newhaven Ln	313 Newhaven Ln.	\$907.00
6/15/2020	Plumbing	New Construction Plumbing	1003 Declaration Dr	1003 Declaration	\$172.50
6/12/2020	Plumbing	Replacement	104 Yorkminster Lane Unit 1	104 Yorkminster #1	\$25.00
6/11/2020	Plumbing	Alteration	1704 Woodfield Dr	1704 Woodfield	\$50.00
6/10/2020	Plumbing	w/h replacement	415 Gentian St	415 Gentian	\$25.00
6/10/2020	Building	New Construction	111 Shiloh Dr	111 Shiloh Dr.	\$907.00
6/8/2020	Mechanical	Replacement	703A Phlox Dr	703 A Phlox	\$50.00
6/8/2020	Mechanical	New Construction Mechanical	118 Shiloh Dr.	118 Shiloh	\$50.00
6/8/2020	Plumbing	New Construction Plumbing	908 Declaration Dr	908 Declaration	\$180.00
6/5/2020	Electrical	Basement Finish Bedroom Only-Electrical	404 Trefoil St	404 Trefoil St.	\$25.00
6/5/2020	Building	Basement Finish-Bedroom only	404 Trefoil St	404 Trefoil St.	\$25.00
6/3/2020	Mechanical	Replacement	20 Evergreen Sq	20 Evergreen Square	\$50.00
6/2/2020	Building	Fence	1006 Declaration Dr	1006 Declaration Dr.	\$25.00
6/2/2020	Building	Fence	506 Lake Falls Blvd	506 Lake Falls Blvd.	\$25.00
6/1/2020	Mechanical	Mech. Replacement	505 S. Dunlap	505 S. Dunlap	\$200.00
6/1/2020	Mechanical	Split system replacement	316 Preston St	316 Preston	\$50.00

Permit Date	Permit Type	Description	Parcel Address	Location Site	Total Fees
6/1/2020	Plumbing	Sewer repair	1009 Declaration Dr	1009 Declaration	\$25.00
6/1/2020	Plumbing	W/H Replacement	105 Dropseed Dr	105 Dropseed	\$25.00
6/1/2020	Electrical	Electrical alteration	4 Della Ct	4 Della Ct.	\$25.00
					\$5,125.50

Total Records: 38

6/26/2020

Payee	Invoice Description	Check Amount
BOOTH, KATHLEEN	PROGRAM FEE REFUND	419.00
BURGETT, VANESSA	PROGRAM FEE REFUND	60.00
DUTTA, DEBAPRIYA	PROGRAM FEE REFUND	1,611.00
MANDEL, DANIEL	PROGRAM FEE REFUND	130.00
ORTEGA, MICHAEL	PROGRAM FEE REFUND	781.00
PELMORE, LEVETTE	RENTAL DEPOSIT REFUND	100.00
PITCEL, CAMERON	PROGRAM FEE REFUND	1,106.00
A&R MECHANICAL CONTRACTORS INC	REPAIR	271.25
ABSOPURE WATER COMPANY	WATER	19.50
ACE HARDWARE 665	SUPPLIES	71.24
ACE HARDWARE 665	SUPPLIES	43.18
ADVANCED DIGITAL SOLUTIONS	COM/REC	107.24
ADVANCED DIGITAL SOLUTIONS	PW COPIER	51.19
AFC INTERNATIONAL INC	EQUIPMENT REPLACEMENT	1,595.10
AFC INTERNATIONAL INC	EQUIPMENT REPLACEMENT	378.71
AFLAC	INSURANCE	1,144.97
ALEXANDER LUMBER CO	SUPPLIES	35.97
ALEXANDER LUMBER CO	SUPPLIES	48.00
AMEREN ILLINOIS (34)	1312 W CURTIS RD - CUSTLIGHTG-E OF MATT	278.48
AMEREN ILLINOIS (34)	410 E CURTIS RD TRAFFIC SIGNALS	330.35
AMEREN ILLINOIS (34)	501 E CURTIS/DOHME PK	99.72
AMEREN ILLINOIS (34)	GROUP BILL	1,499.25
AMEREN ILLINOIS (34)	CASCADE DR & AIRPORT RD	89.07
AMEREN ILLINOIS (34)	103 W TOMARAS AVE GAS	150.23
AMEREN ILLINOIS (34)	RT 45, TRAFFIC SIGNAL	66.15
AMEREN ILLINOIS (34)	103 W TOMARAS AVE GAS2	119.96
AMEREN ILLINOIS (34)	101 W TOMARAS AVE STREET LIGHTING	34.59
AMEREN ILLINOIS (34)	402 GRAHAM DR	249.71
AMEREN ILLINOIS (34)	101 W TOMARAS AVE STREET LIGHTING	2,877.53
AMEREN ILLINOIS (34)	1202 FIELDSTONE DR MTER ST LIGHTING	81.10
AMEREN ILLINOIS (34)	106 W TOMARAS AVE GAS	75.85
AMEREN ILLINOIS (34)	PROSPECT / BURWASH	71.58
AMEREN ILLINOIS (34)	106 W TOMARAS AVE	157.01
AMEREN ILLINOIS (34)	200 PRAIRIE ROSE LN	36.82
AMEREN ILLINOIS (34)	701 N DUNLAP AVE	35.15
AMEREN ILLINOIS (34)	203 E CHURCH ST	118.16
AMEREN ILLINOIS (34)	200 S RAILROAD ST	53.16
AMEREN ILLINOIS (34)	45 / AIRPORT RD	56.06
AMEREN ILLINOIS (34)	DUNLAP / CHURCH	93.37
AMEREN ILLINOIS (34)	101 W TOMARAS AVE	434.89
AMEREN ILLINOIS (34)	402 GRAHAM DR GAS	115.30
AREA-WIDE TECHNOLOGIES INC	COMPUTER COSULTATION	101.85
AT&T	PHONE	270.18
AT&T	PHONE	63.58
AUTOZONE	PARTS	13.99
AUTOZONE	PARTS	18.76
AUTOZONE	SUPPLIES	11.99
AUTOZONE	SUPPLIES	16.99
AUTOZONE	PARTS	27.49
AUTOZONE	TOOLS	19.99

Payee	Invoice Description	Check Amount
AUTOZONE	PARTS	7.96
AWESOME MACHINES SAVOY	RENTAL	75.00
AWESOME MACHINES SAVOY	SUPPLIES	29.98
AWESOME MACHINES SAVOY	NEW EQUIPMENT	1,359.99
BEAUMONT ALIGNMENT PLUS INC	MAINTENANCE	139.01
BILL SCHLUETER STUMP GRINDING	STUMP GRINDING	500.00
BIRKEY'S	PARTS	20.42
BIRKEY'S	PARTS	168.82
BIRKEY'S	PARTS	72.96
BIRKEY'S	PARTS	7.74
BIRKEY'S	PARTS	20.77
BIRKEY'S	PARTS	401.52
BIRKEY'S	PARTS	8.13
BIRKEY'S	PARTS	37.26
CARPET WEAVER'S FLOORING	CARPET	516.03
CDC PAPER AND JANITOR SUPPLY	SUPPLIES	277.99
CHAMPAIGN CO ECON DEVEL CORP	MISC EXPENSE	437.50
CHAMPAIGN CO RECORDER	RECORD PLAT	98.00
CHAMPAIGN CO SHERIFF'S OFFICE	POLICE CONTRACT	42,407.00
CHAMPAIGN MULTIMEDIA GROUP	LEGAL PUBLICATION	974.40
CHAMPAIGN MULTIMEDIA GROUP	LEGAL PUBLICATION	149.00
CHAMPAIGN MULTIMEDIA GROUP	LEGAL PUBLICATION	82.40
CINTAS	SUPPLIES	93.45
CITY OF CHAMPAIGN FINANCE DEPT	RURAL FIRE DISPATCHING	14,373.00
CITY OF CHAMPAIGN FINANCE DEPT	PROSPECT AVE COST SHARE	683,406.27
CLARK DIETZ INC	PHEASANT LANE	585.20
CLARK DIETZ INC	WILLIAM SMITH PARK	516.15
COMCAST	CABLE	151.26
COMCAST	CABLE	25.32
CONSOLIDATED COMMUNICATIONS	UTILITIES	557.33
CONSTELLATION NEWENERGY - GAS DIV	COM/REC	674.49
CONSTELLATION NEWENERGY - GAS DIV	COM/REC	335.11
CONSTELLATION NEWENERGY INC	COM/REC	1,519.51
COUNTRY ARBORS NURSERY INC	PLANTS	163.90
COUNTRY ARBORS NURSERY INC	TREE	1,690.00
COUNTRY ARBORS NURSERY INC	PLANTS	392.00
CU HARDWARE COMPANY	SUPPLIES	19.48
CU HARDWARE COMPANY	SUPPLIES	5.70
CU HARDWARE COMPANY	SUPPLIES	.97
CU HARDWARE COMPANY	SUPPLIES	55.50
CU HARDWARE COMPANY	SUPPLIES	93.84
CU HARDWARE COMPANY	SUPPLIES	121.90
CU HARDWARE COMPANY	SUPPLIES	34.89
CUMMINS SALES AND SERVICE	FIRE GENERATOR MAINT	792.81
CUMMINS SALES AND SERVICE	REC CENTER GENERATOR MAINT.	697.31
CUMMINS SALES AND SERVICE	PW GENERATOR MAINT	629.17
CUMMINS SALES AND SERVICE	SMC GENERATOR MAINT.	609.17
DAVE & HARRY LOCKSMITHS INC	KEYS	15.00-
DIRECT ENERGY BUSINESS	REC	204.97
DUST AND SON OF CHAMPAIGN CO	SUPPLIES	18.48

Payee	Invoice Description	Check Amount
DUST AND SON OF CHAMPAIGN CO	PARTS	1.84
DUST AND SON OF CHAMPAIGN CO	PARTS	15.55
EASTERN ILLINI ELECTRIC COOPER	RT 45 & MONTICELLO RD	73.53
EMERGENCY VEHICLE LIGHTING LLC	MAINTENANCE	1,076.90
EMULSICOAT INC	SUPPLIES	359.25
ESO SOLUTIONS INC	COMPUTER SOFTWARE	1,380.20
FASTENAL COMPANY	SUPPLIES	11.00
FASTENAL COMPANY	SUPPLIES	8.81
FE MORAN SECURITY SOLUTIONS	MONITORING SERVICES	88.50
FE MORAN SECURITY SOLUTIONS	MONITORING SERVICES	180.00
FEUTZ CONTRACTORS INC	PROSPECT	15,922.00
FEUTZ CONTRACTORS INC	PHEASANT LANE	386,128.12
FIDELITY SEC LIFE INS/EYEMED	VISION	96.88
FIRST NATIONAL BANK OMAHA	INTEREST	2,751.33
FIRST NATIONAL BANK OMAHA	PARTS	306.99
FIRST NATIONAL BANK OMAHA	i3 BROADBAND	674.69
FIRST NATIONAL BANK OMAHA	OFFICE SUPPLIES	136.08
FIRST NATIONAL BANK OMAHA	POSTAGE	182.12
FIRST NATIONAL BANK OMAHA	SUBSCRIPTION	107.99
FIRST NATIONAL BANK OMAHA	BLDG MAINT	349.23
FORD CITY	PARTS	268.59
GEM CITY TIRE	TIRES	811.12
HEALTH ALLIANCE MEDICAL PLANS	GROUP HEALTH INSURANCE	29,615.00
ILLINI CONTRACTORS SUPPLY	SUPPLIES	75.60
ILLINOIS AMERICAN WATER	310 BURWASH AVE IRRIG	48.96
ILLINOIS AMERICAN WATER	103 W TOMARAS AVE	41.21
ILLINOIS AMERICAN WATER	101 W TOMARAS AVE A IRRIG	108.81
ILLINOIS AMERICAN WATER	106 W TOMARAS AVE	75.52
ILLINOIS AMERICAN WATER	711 INDIGO AVE HYDFS	954.71
ILLINOIS AMERICAN WATER	101 W TOMARAS AVE	76.13
ILLINOIS AMERICAN WATER	404 GRAHAM DR	42.45
ILLINOIS AMERICAN WATER	106 W TOMARAS AVE FIRE	26.42
ILLINOIS AMERICAN WATER	404 GRAHAM DR FIRE	58.83
ILLINOIS AMERICAN WATER	200 PRAIRIE ROSE LN IRRIG	20.67
ILLINOIS AMERICAN WATER	203 E CHURCH ST IRRIG	48.96
ILLINOIS AMERICAN WATER	310 W CHURCH ST IRRIG	20.67
ILLINOIS AMERICAN WATER	3507 S PROSPECT IRRIG	20.67
ILLINOIS AMERICAN WATER	105 W TOMARAS AVE	163.14
ILLINOIS AMERICAN WATER	105 W TOMARAS AVE FIRE	58.83
ILLINOIS AMERICAN WATER	100 PARKVIEW LN IRRIG	48.96
ILLINOIS PORTABLE TOILETS	RENTAL & SERVICE	350.00
ILLINOIS PORTABLE TOILETS	RENTAL & SERVICE	65.00
ILLINOIS PORTABLE TOILETS	RENTAL & SERVICE	240.00
ILLINOIS PORTABLE TOILETS	RENTAL & SERVICE	240.00
IMCO UTILITY SUPPLY	SUPPLIES	133.12
INTERSTATE ALL BATTERY CENTER	GENERATOR BATTERIES	235.90
INTERSTATE ALL BATTERY CENTER	REPAIR	127.95
INTERSTATE ALL BATTERY CENTER	GENERATOR BATTERIES	239.90
INTERSTATE ALL BATTERY CENTER	GENERATOR BATTERIES	115.95
INTERSTATE ALL BATTERY CENTER	REPAIR	102.95

Payee	Invoice Description	Check Amount
JOHNSON, DANIEL	REIMBURSEMENT	61.35
KEY EQUIPMENT & SUPPLY CO	PARTS	202.63
KEY EQUIPMENT & SUPPLY CO	PARTS	83.13
KIMBALL MIDWEST	PARTS	18.67
KIMBALL MIDWEST	SHOP EQUIPMENT	125.89
KIMBALL MIDWEST	SHOP EQUIPMENT	356.70
KIMBALL MIDWEST	SUPPLIES	143.27
KOENIG BODY AND EQUIPMENT INC	MAINTENANCE	979.00
KOENIG BODY AND EQUIPMENT INC	MAINTENANCE	979.00
MACQUEEN EQUIPMENT	REPAIRS	332.10
MACQUEEN EQUIPMENT	REPAIRS	453.75
MACQUEEN EQUIPMENT	REPAIRS	1,767.46
MARTIN EQUIPMENT	PARTS	446.22
MARTIN EQUIPMENT	LIGHTS	285.00
MARTIN EQUIPMENT	PARTS	164.38
MARTIN EQUIPMENT	PARTS	135.00
MARTIN EQUIPMENT	PARTS	107.50
MENARDS	SUPPLIES	64.84
MENARDS	SUPPLIES	19.97
MIDWEST CONSTRUCTION RENTALS INC	RENTAL	756.20
MIDWEST CONSTRUCTION RENTALS INC	SAFETY EQUIP	434.98
MIDWEST CONSTRUCTION RENTALS INC	SUPPLIES	128.35
MIDWEST FIBER RECYCLING	RECYCLING	27.00
MIDWEST FIBER RECYCLING	RECYCLING	27.00
MILLER & HENDREN LLP	LEGAL SERVICES	2,200.00
MTI DISTRIBUTING INC	TORO GRANDMASTER MOWER	53,550.03
MTI DISTRIBUTING INC	PARTS	785.48
MTI DISTRIBUTING INC	PARTS	305.52
MUNICIPAL CODE CORPORATION	SUPPORT FEE	250.00
NAPA AUTO PARTS DIV OF MPEC	SUPPLIES	158.00
PLANTS ETC	MONTHLY PLANT MAINTENANCE	59.34
PRAIRIELAND FEEDS	SUPPLIES	199.98
PRAIRIELAND FEEDS	SUPPLIES	71.88
PRAIRIELAND FEEDS	SUPPLIES	11.98
PREMIER COOPERATIVE INC	FUEL - E10	648.04
PREMIER COOPERATIVE INC	FUEL - E10	850.55
PREMIER COOPERATIVE INC	FUEL - #2 CLEAR	432.28
PREMIER COOPERATIVE INC	FUEL - #2 DYED	627.94
PRE-PACK MACHINERY INC	MISC	62.10
QUADIENT FINANCE USA INC	POSTAGE	7.99
RAHN EQUIPMENT COMPANY	PARTS	738.00
REPUBLIC SERVICES #729	TRASH COLLECTION	2,211.66
REPUBLIC SERVICES #729	PW	1,557.60
ROGARDS	SUPPLIES	21.31
ROGARDS	SUPPLIES	91.98
ROGARDS	SUPPLIES	27.12
ROGARDS	SUPPLIES	88.02
ROGARDS	SUPPLIES	59.04
SEALTITE INSULATION INC	SIDEWALK REPAIRS	3,970.00
SITEONE LANDSCAPE SUPPLY LLC	SUPPLIES	214.19

Payee	Invoice Description	Check Amount
SJ SMITH CO	SUPPLIES	18.45
STANDARD/HINCKLEY SPRINGS	SUPPLIES	94.83
SUN LIFE FINANCIAL	INSURANCE	2,042.54
TEPPER ELECTRIC SUPPLY COMPANY	SUPPLIES	13.82
TEPPER ELECTRIC SUPPLY COMPANY	REPAIR	59.40
TERMINIX SERVICES INC	PEST CONTROL	582.00
TERMINIX SERVICES INC	FIRE PEST CONTROL	50.00
THE SHERWIN WILLIAMS CO	SUPPLIES	776.83
THE SHERWIN WILLIAMS CO	SUPPLIES	731.44
THE SHERWIN WILLIAMS CO	SUPPLIES	55.37
THE SHERWIN WILLIAMS CO	SUPPLIES	57.37
THE SHERWIN WILLIAMS CO	SUPPLIES	55.37
THOMAS, RICK	TREE COST SHARE	100.00
UPCLOSE GRAPHICS INC	SUPPLIES	182.04
UPS	SHIPPING	13.06
VERIZON WIRELESS	PHONES	1,981.42
VERIZON WIRELESS	PHONES	1,940.59
VERMEER SALES & SERVICE	PARTS	114.56
WALMART BUSINESS/SYNCB	SUPPLIES	80.94
WINDSTREAM	UTILITIES	742.45
XEROX CORPORATION	ADMIN COPIER	123.17

Grand Totals:

1,302,587.82

Grand Totals:

1,302,617.82

1,302,617.82-

.00



To: President Dykstra & Board of Trustees
From: Dennis Donaldson
Re: Planning & Economic Development April Report
Date: June 26, 2020

RETAIL/ECONOMIC CLIMATE: As the state begins “Phase 4 – Restore Illinois” (this weekend), there are a number of moving parts to absorb. The ever-changing, local restaurant industry is busy taking steps to closely follow the guidelines set forth in the Illinois Department of Commerce & Economic Opportunity (IDCEO) as well as recommendations from the C-U Public Health District (CUPHD). Unfortunately, there are a few conflicting items that are left to interpretation. However, there are many resources available to help with the process. Please let me know, if you haven’t researched/reviewed them already, if you are interested in receiving any of these resource links and I will be sure to forward them to you. The Champaign County Chamber of Commerce, EDC, SBDC, RPC, IDCEO and CUPHD all have resources on their websites for public review. Obviously, there are capacity limits, safety of staff and patrons, as well as rules/recommendations for mask use while visiting businesses/restaurants (which is controversial to some). Keep in mind that the state is closely monitoring for any new “spikes/hotspots” of COVID-19 cases around the state as well. It would be equally as devastating (as if it has not had enough to deal with already), for the local economy to take yet another gut punch, if the reopening phases are placed in pause mode, as has been the case in other metropolitan areas. Our business community has been “trusting the process” as they try to get up and running again. Next month, I am hopeful that I can provide the board with updated numbers on the “retail/restaurant rebound” surrounding the climate of it all.

LOCAL AGENCY COLLABORATION – As I mentioned last month, we were able to purchase a supply of black, “reusable” face-masks, that include pouches for filters or another layer of protective, in an initiative effort led by the Champaign County EDC. I have distributed SOME of them, but I could use your help in getting the word out, as you continue to visit businesses throughout the Village. I know (and have heard) that the local businesses truly appreciate the support that the community has shown as the reopening phases continue to take shape. Members of the group assembled by the CC-EDC, in which I participate twice weekly, has also helped to create postcard AND

poster-sized informational pieces that can be shared with our business community. Be sure to let me know if you would like a supply. I forwarded this information to Bob Householder, to share with his SBC members (as I do with the other relevant information that I receive on a regular basis.

U.S. CENSUS 2020 –Thank you for spreading the word about the Census yard signs. I have already received a couple of visits, but I have several left to share. If you are interested in receiving an updated timeline of Census activities, please let me know. I will go out on a limb and say that IF we had been a bit more diligent (and strategic), in the placement of these signs, throughout the Village, President Dykstra may have stood a better chance at keeping pace with her “rivals” (smile)!!



Village of Savoy

VILLAGE CLERK'S REPORT – July 1, 2020

Village Clerk duties:

I have been working at home per the Corona Virus operations update and designated quarantine since March 20, 2020. I answer the “Ring” doorbell that has been installed in the reception area, answer any questions via emails and telephone calls to the appropriate department and striving to keep Savoy’s virtual doors open and setting the public’s expectations about service availability. Now, I come into the office Monday, Wednesday and Friday and work at home on Tuesday and Thursday, but answer the Ring Monday through Friday. Per Levi, Kim comes in the office on Tuesday and Thursday. He does not want us both to be here at the same time.

I have responded or forwarded, where necessary, to all my emails at my .gov email address.

I have come into my office as needed to handle Board of Trustees Agendas, Resolutions, Ordinances, Clerk’s Calendar, Notices to the media regarding canceled Board of Trustees and Planning Commission meetings, and Clerk duties.

Attended 6-3-2020 and 6-17-2020 Board of Trustees Meetings and completed Minutes.

Ordered supplies for the office as needed.

Attended webinar with Municode regarding Agenda and Minutes Management software.

Record keeper of all Ordinances, Resolutions, and custody and control of all municipal papers. Certify all documents. Keeper of the seal and certifies and attests official signatures on municipal documents. Publishes all ordinances. Records all documents as needed.

Send out monthly reports to U-C Sanitary District regarding number of Building Permits issued monthly and sanitary sewer permit information. Emailed copies of monthly Building Permits to current Champaign County Assessor, Champaign County Regional Planning Commission, and Tolono Township Assessor

Various financial duties under certain circumstances such as signing checks, signing Agreements as Village Clerk, and preparing receipts on incoming funds.

Updating Savoy Municipal Code Books with current Supplement of all 2019 Ordinances.

Prepared Raffle Licenses:

1. C-U Elks Lodge #2497 – Gun Raffle License and Queen of Hearts Raffle License – 2020-21.

30-60-90 Day Reminders for the Village Clerk and Board of Trustees:

- 1. Savoy liquor licenses expire on 4-30-2020, but due date has been extended to August 1, 2020 per Ordinance No. 2020-03 passed on 4-22-2020. I am in the process of completing liquor license renewals and prorating or reimbursing liquor license fees for those businesses closed due to COVID-19 Emergency Ordered Shut Down.**
- 2. Appropriation Ordinance Public Hearing and pass Appropriation Ordinance on July 15 2020.**

Billie Jean Krueger, Village Clerk,
Champaign County Deputy Registrar, Notary Public,
Freedom of Information Officer, and
Local Election Official (LEO)



**VILLAGE OF SAVOY - CLERK'S CALENDAR
JULY 2020**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1 Board of Trustees 7:00 PM	2 AGENDA	3 HOLIDAY SAVOY OFFICES CLOSED	4 Independence Day
5	6 SAVOY FIRE DEPT. MEETING 7:00 P.M.	7	8 Board of Trustees Study Session 7:00 PM	9	10 AGENDA	11
12	13	14	15 Board of Trustees 7:00 PM	16	17	18
19	20 EDC 7:45 AM	21	22	23	24 AGENDA	25
26	27 Planning Commission 7:00 PM	28	29	30	31 AGENDA	1