



Village of Savoy

Wednesday, December 4, 2019, 2019 – 7:00 p.m.

Village of Savoy Board of Trustees Meeting

Meeting Location:
Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

Note: The full Board of Trustees Meeting packet is now available online at least 48 hours prior to the meeting at: www.village.savoy.il.us

AGENDA - BOARD OF TRUSTEES MEETING

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC PARTICIPATION
4. OTHER AGENDA ITEMS
5. CONSENT AGENDA
 - A. MINUTES – Special Board of Trustees Meeting of 11-1-19
 - B. MINUTES – Board of Trustees Meeting of 11-6-19
 - C. MINUTES – Board of Trustees Study Session of 11-13-19
 - D. MINUTES - Board of Trustees of 11-20-19
6. BUSINESS
 - A. **ORDINANCE NO. 2019-13- TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY FOR FISCAL YEAR 2019-2020**

Need Motion that the Village of Savoy levy a tax for Street and Bridge purposes at a rate not to exceed .10% of the value, as equalized or assessed by the Illinois Department of Revenue, as authorized by Illinois Compiled Statutes, Chapter 65, Section 5/11/-81-2 for Fiscal Year 2019-2020

Need Motion that the Village of Savoy levy a tax for Street Lighting purposes at a rate not to exceed .05% of the value, as equalized or assessed by the Illinois Department of Revenue, as authorized by Illinois Compiled Statutes, Chapter 65, Section 5/11-80-5 for Fiscal Year 2019-2020

Need Motion to pass Ordinance No. 2019-13 - Tax Levy Ordinance for the Village of Savoy for Fiscal Year 2019-2020 as presented.
 - B. **ORDINANCE NO. 2019-14 – ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF SAVOY BY THE ADDITION OF TITLE 5, CHAPTER 36, SECTION 36.010 PROHIBITING CANNABIS IN BUSINSS ESTABLISHMENTS**
 - C. **ORDINANCE NO. 2019-15 – ORDINANCE AMENDING SECTION 5.12.010 OF SAVOY MUNICIPAL CODE OF 2003 REGARDING NUMBER OF GAMING MACHINES ALLOWED IN BUSINESS ESTABLISHMENTS**
7. STAFF REPORTS
 - A. VILLAGE MANAGER
 - B. DIRECTOR OF PUBLIC WORKS/ENGINEER
 - C. ZONING ADMINISTRATOR
 - D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT
 - E. VILLAGE CLERK
 - F. VILLAGE ATTORNEY
 - G. CHAMPAIGN COUNTY SHERIFF'S DEPARTMENT
8. **CORRESPONDENCE/THANK YOUS, MISC. – See Correspondence, etc. in your folder.**
9. **BOARD OF TRUSTEES COMMUNICATIONS**
10. **FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 N. Dunlap, unless otherwise noted) (SEE JANUARY, 2020 CLERK'S CALENDAR)**
11. **ADJOURN**

Kopmann stated he did not have a database, but he just sets priorities on certain subdivisions, streets, and sewers.

Mangian stated she was worried about Savoy streets with too much travel by garbage trucks and MTD buses.

Two residents of The Windsor came in – One of the ladies, Pat Hosier, asked that the Car Wash Sign be taken down on the property north of the Dairy Queen in Savoy, since the Big R Car Wash is not there and hasn't been for some time and she thinks the sign is ugly and not needed.

Trustee Vavrik stated he wanted to help Savoy with an asset management plan that shows a real plan with models based on money available, since that is what he and Paul Dalbey do, and also a study on utility costs.

President Dykstra said the take away for Infrastructure is to prioritize and set an assessment list and asset management plan.

Economic Development

Trustee Shonkwiler stated we have many new businesses and now we have an Intern to help the Director of Planning and Economic Development.

Also, Staff is working on the Town Center Development block and Savoy needs to annex and acquire property to the west of Savoy.

Trustee Niccum used Plainfield, IN as a good example that Savoy need to acquire acres, not blocks. Helton stated yes there is about 400 acres along Curtis Road, but Savoy is not getting any cooperation from the owner of those acres and Staff has not had time to pursue this matter.

Light Industry

Trustee Niccum suggested warehouses around the airport.

Helton stated Staff needs to utilize the EDC Board we have now to go after business, instead of festivals.

Trustee Vavrik stated we have a lot of land for light industrial and Savoy is prime since it is near I-57, Staley or Duncan Roads.

Fire Department – east facility

President Dykstra stated another Fire Department east of Dunlap/Rt.45 is not in the budget.

Helton commented they are looking at property on Bishop Lane that would house one apparatus. This approximate 3 acres that the Village now rents from CNN railroad is now being looked at to purchase, since the Village would rather buy it, rather than rent.

Sheriff's Dept.

Staff is putting together a booklet that shows what Savoy ordinances they can enforce, like tickets and animal issues and have a copy in each Deputy's car.

Trustee Mangian stated she was concerned there would be more speeding on Prospect when it is reopened and the Sheriff's Dept. needs to be watching that area and possibly put the speed wagon in that area.

Comprehensive Plan

The Savoy Comprehensive Plan Update will be addressed on November 6, 2019 at the Combined Meeting of the Board of Trustees, Planning Commission, Economic Development Commission, and Zoning Board of Appeals.

Savoy Boundary Agreement

No progress with the City of Champaign.

Taxes

Helton stated that Trustee Niccum has always been a proponent on the gas tax issue on equal treatment and also the State of Illinois has two legislative bills to be able to increase the gas tax if you are not a home rule community. Helton asked all Trustees to get in touch with Savoy's State Senators and Representatives to encourage them to pass these bills.

Parks

Trustee Mangian suggested that it was important that one person should be watching for grants and matching grants.

Helton stated there has been talks about a donation for land for a park in Wilshire Subdivision, but nothing final yet.

Rec Center

Future pickleball courts to the west of the Rec Center being planned are very important.

Broadband

Trustee Vavrik stated he would like to see a full court press to get UC2B Broadband in Savoy.

President Dykstra left the meeting at 8:00 p.m.

Kim Leese left the meeting at 8:00 p.m.

President Pro Tem Dee Shonkwiler took over the meeting at this point in the meeting in President Dykstra's absence.

Airport

Trustee Mangian stated she believed the noise from the Airport has changed and became louder.

Make Savoy Competitive

Will have the new Intern until May.

Will be working on making Savoy more competitive when a new Director of Planning and Economic Development is hired.

Services balancing taxes vs. services

Trustee Vavrik asked about considering one garbage hauler to be used for Savoy and also when Savoy would have leaf pickup and the possibility of a vacuum system.

3. ADJOURN

There being no further business to come before the open and public Special Board of Trustees meeting, President Pro Tem Shonkwiler adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ___ day of December, 2019

Billie Jean Krueger



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

**MINUTES OF COMBINED MEETING OF
BOARD OF TRUSTEES, PLANNING COMMISSION,
ECONOMIC DEVELOPMENT COMMISSION, AND
ZONING BOARD OF APPEALS**

DATE: November 6, 2019 MEETING LOCATION: SAVOY RECREATION CENTER
402 Graham Drive
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra. Trustee John Brown,
Trustee Heather Mangian, Trustee Jan Niccum,
Trustee A. J. Ruggieri, Trustee Dee Shonkwiler and
Trustee Bill Vavrik

TRUSTEES ABSENT: None

PLANNING
COMMISSIONERS
PRESENT:

Chairman Bill McNamara, Greg Anderson,
Michelle Henderson, Larry Kanfer, and Joshua Young

PLANNING
COMMISSIONERS
ABSENT:

Paul Dalbey, Teresa Kelnhofer

ECONOMIC
DEVELOPMENT
COMMISSIONERS
PRESENT:

Chairman Garry Herzog, Scott Henderson, Jack Franklin

ECONOMIC
DEVELOPMENT
COMMISSIONERS
ABSENT:

Scott Lutz, Todd Jacob

ZONING BOARD OF
APPEALS MEMBERS
PRESENT:

Chairman Betty Zeedyk, Chip Jorstad, Robert Nofftz

ZONING BOARD OF
APPEALS MEMBERS
ABSENT:

Jacob Gray, Mike Hutjens, Don Orr, Joyce Wagner

STAFF/PERSONNEL

PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager, Public Works/Engineer
Daniel R. Davies, Zoning Administrator
Dennis Donaldson, Director of Planning & Economic Development
Jesse Stephens, Assistant Director of Public Works
Sam Smith, Electrical/Deputy Building Inspector
Billie Krueger, Village Clerk

GUESTS PRESENT: Ashlee McLaughlin, CCRPC

CONVENED: 7:00 P.M.
BOT ADJOURNED: 7:55 P.M.
PC ADJOURNED: 7:30 P.M.
ZBA ADJOURNED: 7:30 P.M.
EDC ADJOURNED 7:30 P.M.

1. BOARD OF TRUSTEES OPEN AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present and a quorum declared.

2. PLANNING COMMISSION OPEN AND ROLL CALL

Chairman McNamara called the meeting of the Plan Commission to order at 7:00 p.m. Roll was called by Billie Krueger, Village Clerk, with all Plan Commissioners being present, except Paul Dalbey, and Teresa Kelnhofer were absent, and a quorum was declared.

3. ZONING BOARD OF APPEALS OPEN AND ROLL CALL

The Zoning Board of Appeals was called to order at 7:00 p.m. Roll was called by Billie Krueger, Village Clerk, with Zoning Board of Appeals members Chairman Betty Zeedyk, Chip Jorstad and Robert Nofftz being present, and Mike Hutjens, Don Orr, and Joyce Wagner were absent and the Village Clerk stated a quorum was not declared.

4. ECONOMIC DEVELOPMENT COMMISSION OPEN AND ROLL CALL

The Economic Development Commission was called to order at 7:00 p.m. Roll was called by the Village Clerk, with Economic Develop (EDC) Commissioners Jack Franklin and Scott Henderson and Chairman Garry Herzog being present, and EDC Commissioners Scott Lutz and Todd Jacob being absent and a quorum was declared.

5. PLEDGE OF ALLEGIANCE

President Dykstra lead the Pledge of Allegiance.

6. ANNOUNCEMENT AND INTRODUCTION OF NEW SAVOY FIRE CHIEF

President Dykstra introduced and welcomed Jason Dillingham as the new Savoy Fire Chief. She gave his bio as follows:

Jason was born and raised in Champaign, and currently resides in Savoy. He holds an A.A.S in Fire Science and will soon complete his B.A.S in Fire Administration at Western Illinois University. Jason comes to us with 23 years of fire, Emergency Medical Services and leadership experience. He holds numerous State Fire Marshal certifications including Fire Officer 1, 2 and Fire Investigator. Jason is currently employed with the Champaign Fire Dept. as a Lieutenant. He is also on staff at the Illinois Fire Service Institute as an instructor of the Leadership curriculum. Jason has demonstrated a forward looking, progressive leadership style to embrace the mission, vision, and goals of the Village of Savoy.

Jason stated he was very blessed to have been given this opportunity to serve the Village of Savoy and thanked the Savoy firefighters presents tonight and everyone for all their help and support.

7. OTHER AGENDA ITEMS ADDED – NONE

8. CONSENT AGENDA

- A. MINUTES - Board of Trustees of 9-25-19**
- B. MINUTES – Board of Trustees of 10-2-19**
- C. MINUTES – Board of Trustees of 10-16-19**

Trustee Brown made a motion to approve the Consent Agenda to approve the Board of Trustees Minutes of 9-25-19, 10-2-19, and 10-16-19, as presented, seconded by Trustee Shonkwiler;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

9. BUSINESS – BOARD OF TRUSTEES

A. PRESENTATION BY CHAMPAIGN COUNTY REGIONAL PLAN COMMISSION - SAVOY COMPREHENSIVE PLAN UPDATE DISCUSSION

Dick Helton welcomed everyone and Dennis Donaldson introduced Ashlee McLaughlin from the Champaign Country Regional Plan Commission.

Ashlee McLaughlin, CCRPC, presented a power point overview of the completed Savoy Comprehensive Plan Update of July 2019.

Donaldson asked if the Savoy Comprehensive Plan Update needed to be approved by the end of the year 2019. Ashlee stated probably by the end of January 2020.

**DISCUSSION AND QUESTIONS ABOUT COMPREHENSIVE PLAN UPDATE:
From Board of Trustees, Planning Commissioners, Zoning Board of Appeals
members, and Economic Development Commissioners.**

Chairman of the Economic Development Commission Garry Herzog – What the changes were to the update.

McLaughlin stated:

- 1) There were changes to some of the maps – the Census Block Group Map; and
- 2) Additions to the Neighborhood Map.

President Dykstra asked McLaughlin what her recommendation is and what should be done now with the updated Savoy Comprehensive Plan to be useful for Savoy as a municipality.

McLaughlin pointed out the Visioning Chapter and implementation for possible time frames and it is up to the Village of Savoy to recommend to the Plan Commission and Zoning Board of Appeals to use this updated Comprehensive Plan.

McLaughlin pointed out the time line of ongoing, short- and long-term projects and stated it is up to the Board of Trustees and Administration on how they relate to ongoing business and investment guides.

President Dykstra stated other committees need to weigh in and also look at this Savoy Comprehensive Plan once a year.

There being no further business to come before the Planning Commission, on motion to adjourn by Greg Anderson, seconded by Josh Young, Chairman McNamara adjourned the Plan Commission at 7:30 p.m.

Zoning Board of Appeals – no quorum, but members left at 7:30 p.m.

Economic Development Commission – On motion to adjourn by Scott Henderson, seconded by Jack Franklin, Chairman Herzog adjourned the EDC at 7:30 p.m.

**B. ORDINANCE NO. 2019-10 – AN ORDINANCE AUTHORIZING THE EXECUTION OF THE
RMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT**

Trustee Brown moved to pass Ordinance No. 2019-10, as presented, seconded by Trustee Ruggieri;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

C. ORDINANCE NO. 2019-11 – ORDINANCE ESTABLISHING ANNUAL STIPEND OF SAVOY FIRE CHIEF AND ASSISTANT FIRE CHIEF

Trustee Shonkwiler moved to pass Ordinance No. 2019-11, as presented, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

D. RESOLUTION 2019R-05 – APPROVAL OF ANNEXATION PLAT FOR PRAIRIE MEADOWS SUBDIVISION PHASE IV

Trustee Ruggieri moved to pass Resolution No. 2019R-05, as presented, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

E. RESOLUTION NO. 2019R-06 – APPROVAL OF FINAL PLAT FOR PRAIRIE MEADOWS SUBDIVISION PHASE IV

Trustee Brown moved to pass Resolution No. 2019R-06, as presented, seconded by Trustee Mangian;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik, yes;

Absent: None

Motion carried.

10. STAFF REPORTS

A. VILLAGE MANAGER

Village Manager Dick Helton presented his written monthly report for the month of October, 2019.

Helton stated Staff had been working with the Fire Dept. and Interim Chief Lon Pitcher to save the Village a considerable amount of money and we are moving forward and interviews for a new Fire Chief have taken place and Staff expects to announce a new Chief soon.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Jesse Stephens, Assistant Director of Public Works, presented the Public Works Department's written monthly report for the month of October, 2019.

Kopmann stated he will be bringing information on approving awarding a bid on the Pheasant Lane/Aster Drive Improvement Project to the Board of Trustees in a few weeks.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of October, 2019, together with Building Permit Detail Report for the month of October, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of October, 2019 to President Dykstra and the Trustees. Dennis also introduced Alanie Nicholas, as an Intern for the Village of Savoy Planning and Economic Development Department.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of October, 2019.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his October, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was present to give a report from the Champaign County Sheriff's Department for the month of October, 2019 as follows:

- Deputy Foster has been working at Carrie Busey School on an "Active Shooter Drill"
- Deputy attendance at Cornerstone Church for "meet & greet" and to show the Sheriff's Dept. is a part of the community.
- Traffic enforcement
- Helped out with a Halloween parade.

Trustee Ruggieri thanked Lt. Shaw for having a presence during Halloween.

11. ADJOURN – BOARD OF TRUSTEES

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the Board of Trustees at 7:55 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ___ day of December, 2019.

Billie Jean Krueger



Village of Savoy

**Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL**

**MINUTES OF
BOARD OF TRUSTEE STUDY SESSION**

DATE: November 13, 2019 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra, Trustees Heather Mangian,
Jan Carter Niccum, A.J. Ruggieri, Dee Shonkwiler, and Bill Vavrik

TRUSTEES ABSENT: John Brown

OFFICERS AND PERSONNEL PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager/Public Works/Engineer
Billie Jean Krueger, Village Clerk

OFFICERS AND PERSONNEL ABSENT:

GUESTS: Ashlee McLaughlin, CCRPC
Rita Black, CCRPC

CONVENED: 7:00 P.M.
ADJOURNED: 8:00 P.M.

1. CALL TO ORDER and ROLL CALL TAKEN

Chairman Vavrik called the monthly open and public Board of Trustees Study Session to order at 7:00 p.m. Roll was called of President Dykstra and the Trustees, with all answering present, except Trustee Brown was absent, and a quorum declared.

2. BUSINESS:

A. IHSA BOYS BASKETBALL STATE TOURNAMENT BID

Dick Helton explained that Visit Champaign County was leading the Countywide effort to raise funding commitments supporting the next bid opportunity to bring the IHSA Boys Basketball State Tournament back to Champaign at the State Farm Center for the 2021-2023 years and he believes Savoy should show commitment with the entire County with a final commitment by the Trustees at the November 20 meeting. The commitment would be for an annual funding amount that ranges from \$5,000 to \$10,000 to \$20,000 per year over the three-year period. Helton also stated that five years ago Savoy participated in the bid for \$5,000 per year for the five-year period or a total of \$25,000.

Trustees Niccum, Shonkwiler, and Ruggieri stated they were in favor of committing to \$10,000 per year for the 2021-2023 years for a total of \$30,000.

Trustee Mangian stated she was not in favor of the \$10,000 per year, but might consider it.

Dick Helton commented that he had heard from Trustee Brown, who was absent tonight, and he was in favor of the \$5,000 amount for three years for a total of \$15,000.

President Dykstra stated she believed the \$10,000 amount was quite generous and would not oppose that amount, but this is tax dollars from residents that might not benefit from it.

Trustee Shonkwiler also stated that Savoy would benefit from the tournament in sales tax dollars and not just in dollars, but exposure to Savoy.

Trustee Ruggieri stated this tournament will bring back the teams and their fans coming from the south through Savoy.

Helton stated he believed the City of Champaign had committed to \$50,000 and the City of Urbana had not made a decision yet, and the money goes directly to the IHSA, and the money from Savoy would be coming out of the hotel/motel tax tourism fund for promotion of the community.

A consensus of the Trustees was held and four were in favor of the \$10,000 amount.

Helton stated the vote on this IHSA Tournament bid will be taken at the 11-20-19 Board of Trustees meeting.

**B. LRTP (LONG RANGE TRANSPORTATION PLAN 2045) BY
ASHLEE MCLAUGHLIN and RITA BLACK,
CHAMPAIGN CO. REGIONAL PLAN COMMISSION**

Ashlee McLaughlin, Planning Manager, presented an “on line” power point on the Long Range Transportation Plan 2045 prepared by the Champaign Urbana Urbanized Area Transportation Study (CUUATS) of the Champaign County Regional Plan Commission that covered Savoy, Champaign, Urbana, Mahomet, Tolono, and Bondville. She said the Plan is in the public outreach phase right now which will end 11/21/19. Also, CUUATS completes an updated LRTP every five years, and this plan helps secure transportation project funding from state and federal transportation agencies.

McLaughlin stated that area residents have helped shape transportation and CUUATS needs public input to continue implementing innovative transportation projects for all modes of transportation: walking, driving, biking, taking the bus or train, or riding on an airplane and get people to talk about the future good or bad.

McLaughlin showed a video showing a plan that models proposed projects using a suite of models to predict and evaluate transportation conditions and impacts 25 years into the future, which can act like a brochure for the funding agencies, since when they have funding, or they are looking for places to invest in certain types of project, the LRTP is the document for seeing what the regional priorities are. McLaughlin stated you can view this video at CCRPC.org/LRTP2045

3. ADJOURN:

There being no further business to come before the open and public Board of Trustees Study Session meeting, Chairman Vavrik adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Minutes approved this ____ day of December, 2019.

Billie Jean Krueger



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: November 20, 2019

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown, Heather J. Mangian, Jan Carter Niccum, A.J. Ruggieri, Dee Shonkwiler, and Bill Vavrik

TRUSTEES ABSENT:

OFFICERS AND

PERSONNEL PRESENT:

Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Director of Public Works/Engineer
Dennis Donaldson, Village Treasurer
Brandon Martin, Director of Savoy Recreation Center
Jason Dillingham, Chief, Savoy Fire Department
Lon Pitcher, Assistant Fire Chief, Savoy Fire Department
Billie Jean Krueger, Village Clerk

OFFICERS AND

PERSONNEL ABSENT:

Sam Smith, Captain, Savoy Fire Department
Scott Kesler, Lieutenant, Savoy Fire Department
Richard Kesler, Lieutenant, Savoy Fire Department

CONVENED: 7:00 P.M.

RECESSED: 7:40 P.M.

RECOVERED: 9:15 P.M.

ADJOURNED: 9:15 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION - None

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. CLOSED EXECUTIVE SESSION

Trustee Vavrik made a motion to go into a Closed Executive Session immediately following this meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 (ILCS 120 (c)(1) of the Open Meetings Act with Village Manager, Dick Helton, Assistant Manager Public Works/Engineer, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

6. BUSINESS

A. SAVOY FIRE DEPARTMENT

President Dykstra gave the Oath of Office to new Savoy Fire Chief Jason Dillingham and presented him with new Savoy Fire Department Fire Chief helmet.

President Dykstra gave the Oath of Office to new Savoy Assistant Fire Chief Lon Pitcher and presented him with a new Savoy Fire Department Assistant Fire Chief helmet.

Chief Dillingham gave certificates of promotion to Captain Sam Smith, Lieutenant Scott Kesler and Lieutenant Richard Kesler.

**B. SUPPORT FOR IHSA BOYS BASKETBALL STATE TOURNAMENT
2021-2023**

Trustee Niccum made a motion to approve the Village of Savoy support to the IHSA Boys Basketball State Tournament 2021-2023 to bring it back to the State Farm Center at the \$10,000 per year level for the three-year period to be taken from the Tourism Promotion Events line item in the Economic Development and Tourism part of the General Fund, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

**C. ORDINANCE NO. 2019-12 – AN ORDINANCE AMENDING THE ANNUAL
STIPEND OF SAVOY FIRE CHIEF & SAVOY ASSISTANT FIRE CHIEF**

Trustee Brown moved to pass Ordinance No. 2019-12, as presented, seconded by Trustee Mangian;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

D. APPROVAL TO AWARD PHEASANT LANE/ASTER DRIVE IMPROVEMENTS PROJECT TO FEUTZ CONTRACTORS, INC.

Trustee Brown made a motion to award the Pheasant Lane/Aster Drive Improvement Project to Feutz Contractors for a sum of \$1,126,599.46, seconded by Trustee Ruggieri;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

E. APPROVAL OF BASE STATION IGA BETWEEN URBANA-CHAMPAIGN SANITARY DISTRICT, CITY OF CHAMPAIGN, CITY OF URBANA, VILLAGE OF SAVOY, AND THE CHAMPAIGN COUNTY GIS CONSORTIUM

Trustee Shonkwiler made a motion to approve the Base Station IGA between Urbana-Champaign Sanitary District, City of Champaign, City of Urbana, Village of Savoy, and the Champaign County GIS Consortium, as presented, seconded by Trustee Mangian;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

7. STAFF REPORTS

A. SAVOY VILLAGE TREASURER

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 10/01/19 through 10/31/19.

Trustee Vavrik moved to approve and pay the Schedule of Accounts Payable for the month ending October 31, 2019, as presented, seconded by Trustee Ruggieri;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

B. SAVOY FIRE DEPARTMENT

President Dykstra and the Trustees reviewed the Savoy Fire Department Activity Report and Fire Incident Summary for the period 10/01/19 through 10/31/19 presented by Chief Dillingham.

Chief Dillingham explained the Monthly Alarm Response Summary 10-1-19 – 10-31-19.

Chief Dillingham added to his report that on Veteran's Day, the Savoy Fire Department ran 12 calls for service and there were 16 Savoy firefighters in the Savoy Fire House.

Also, he is interviewing seven new firefighter candidates who probably will start on 11-25-19 and the culture of the SFD is unbelievable and the climate is positive; the SFD received a \$3,000 grant and is working on Shop with the SFD at Walmart and is working with three families from Carrie Busey School and 1 family from Head Start that is scheduled for December 10 at 6 p.m.

Also, the SFD is having a holiday meal on December 2 at 6 p.m. and everyone is invited and the SFD will also have another meeting on December 9.

Chief Dillingham stated that the SFD has great things planned and future plans are to work with the Red Cross going home to home checking smoke detectors.

C. SAVOY RECREATION CENTER

President Dykstra and the Trustees reviewed the Savoy Recreation Center Report for the month of October, 2019 presented by Brandon Martin, Director of the Savoy Recreation Department.

Martin highlighted some recent activities at the Savoy Recreation Center as follows:

October 28 – Trick or Treat Street – 400 attended, 22-23 vendors;

11-9 and 11-10 – Art Fair, very successful and are planning on coming back next year. Martin stated he is planning on for next year to ask the vendors to park farther away from the Recreation Center and possibly car pool.

Coming up – Rotary with Santa on December 7 and Holiday Hoops

Trustee Mangian commented that the Savoy Recreation Center is a very lively place, even at 6:00 in the morning.

8. BOARD OF TRUSTEES COMMUNICATIONS

President Dykstra read the “thank you” card from Levi Kopmann’s family thanking the Village for the donation to the Kopmann Cemetery in memory of Levi’s grandmother, who passed away this past week.

Trustee Niccum pointed out that 6 video gaming machines are now allowed by the State of Illinois, instead of 5, and the City of Champaign charges \$250 per machines to Savoy’s \$25 per machine and possibly we should consider changing our charge.

Trustee Niccum also pointed out his concern about the fact that Champaign Unit 4 School District has overextended itself for their new construction \$35-\$40 million dollars.

9. CORRESPONDENCE, THANK YOUS - None

10. RECESS FOR CLOSED EXECUTIVE SESSION

President Dykstra recessed the open and public meeting of the Board of Trustees at 7:40 p.m. to go into a Closed Executive Session.

11. RECONVENE OPEN AND PUBLIC BOARD OF TRUSTEES MEETING

President Dykstra reconvened the open and public Board of Trustees meeting at 9:15 pm.

12. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 9:15 pm.

Respectfully Submitted,

Billie Jean Krueger

Savoy Village Clerk

This meeting was recorded.

Minutes approved the ___ day of December, 2019.

**VILLAGE OF SAVOY
SAVOY, ILLINOIS**

ORDINANCE NO. 2019-13

**TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY
FOR FISCAL YEAR 2019-2020**

**Adopted by the President and Board of Trustees
The Village of Savoy
On the 4th day of December, 2019**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Savoy, Champaign County, Illinois, this 4th day of December 2019.

VILLAGE OF SAVOY
Savoy, Illinois

ORDINANCE NUMBER 2019-13

December 4, 2019

TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY
FISCAL YEAR 2019-2020

An Ordinance levying taxes for all corporate purposes of the Village of Savoy, Champaign County, Illinois for the fiscal year commencing on the first day of May 2019, and ending on the 30th day of April 2020.

WHEREAS, The Board of Trustees of the Village of Savoy, Champaign County, Illinois, did on the 17th day of July 2019, pass the annual Appropriation Ordinance of the Village of Savoy, Illinois, for the fiscal year commencing on May 1, 2019 and terminating April 30, 2020 the amount of which is ascertained to be, in the aggregate, \$15,731,022 which Appropriation Ordinance was published in pamphlet form in accordance with law.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SAVOY, AS FOLLOWS:

SECTION I

That there shall be, and there is hereby, levied upon all of the taxable property within the corporate limits of the Village of Savoy, Illinois, subject to taxation and assessed for the municipal fiscal year commencing on the first day of May 2019, and ending on the 30th day of April, 2020, the total sum of \$2,427,800. Taxes levied shall be utilized for the specific purposes as outlined in the annual Appropriation Ordinance of the Village of Savoy, Illinois, and incorporated herein in the respective sums as follows, to wit:

1.1 GENERAL CORPORATE PURPOSES

The sum of EIGHT HUNDRED EIGHTY THOUSAND HUNDRED DOLLARS (\$880,000.) being the amount deemed required for the necessary general corporate purposes under the Provisions of Illinois Compiled Statutes Chapter 65, Section 5/8-3-1.

Description	Amount Appropriated	Amount received from other sources	Amount Levied
<u>Personnel</u>			
Administrative Wages	615,000		
Council Expense	44,000		
Inspector Wages	190,000		
Deferred Comp	5,000		
Employee Flex Benefit Plan	-0-		
IMRF	62,000		
Life Insurance	600		
Group Health Insurance	<u>156,400</u>		
	<u>Total Personnel</u>		
	1,073,000		
<u>Contractual Services</u>			
Legal	45,000		
Engineering	0		
Computer Consultant	15,000		
Planning	50,000		
Animal Control	12,000		
Special Census	0		
Trash Collection	8,000		
Codification	3,500		
Champaign County RPC-GIS System	20,000		
Champaign County RPC Membership	6,508		
CUUATS	6,000		
Utilities	<u>67,000</u>		
	<u>Total Contractual Services</u>		
	233,008		
Other Expenditures	97,750		
Capital Outlay	36,200		
<u>Public Works</u>			
Contractual Services	32,200		
<u>Capital Outlay</u>			
New Equipment	10,000		
Building Construction	6,000		
Street and Sidewalk Repair	80,000		
Water Hydrants	<u>11,000</u>		
<u>Total Capital Outlay</u>	107,000		
Other Expenditures	<u>317,500</u>		
	<u>Total Public Works</u>		
	456,700		
	<u>Economic Development & Tourism</u>		
	468,000		
<u>Community Recreation Center</u>			
Personnel	377,400		
Contractual Services	39,500		
Capital Outlay	28,000		
Other Expenditures	<u>69,600</u>		
	<u>Total Community Recreation Center</u>		
	514,500		
<u>Total General Corporate Purposes</u>	2,879,158	1,999,158	880,000

1.2 FIRE PROTECTION

The sum of TWO HUNDRED SEVENTY THOUSAND DOLLARS (\$270,000) being the amount deemed require for the Special Fire Protection Levy Under the Provisions of Illinois Compiled Statutes Chapter 65, Section 5/11-7-1

Description	Amount Appropriated	Amount paid from other sources	Amount Levied
Fire Department			
Personnel			
Salaries	135,000		
IMRF	2,300		
Meeting Expense	4,000		
Training	<u>20,000</u>		
Total Personnel	161,300		
Contractual Services			
Trash Collection	1,000		
Alarm Service	400		
METCAD	15,000		
Utilities	<u>12,000</u>		
	28,400		
Capital Outlay			
New Equipment	15,000		
Equipment Replacement	55,000		
Building Repair	<u>16,000</u>		
Total Capital Outlay	86,000		
Repair	100,000		
Vehicle Fuel	8,000		
Other Expenditures	28,000		
Total Fire Protection Purposes	411,700	141,700	270,000

1.3 MUNICIPAL AUDIT TAX

The sum of EIGHTEEN THOUSAND DOLLARS (\$18,000) being the amount deemed required for the Special Tax Levy for Municipal Auditing Tax under the Provisions of Illinois Compiled Statutes Chapter 65, Section 5/8-8-8.

Description	Amount Appropriated	Amount paid from other sources	Amount Levied
Audit Services	\$18,000	\$0	\$18,000

1.4 TORT LIABILITY AND TORT JUDGEMENTS

The sum of ONE HUNDRED TWENTY-SIX THOUSAND DOLLARS (\$126,000) being the amount deemed required for the Special Levy for Tort Liability Insurance and Tort Judgments under the Provisions of Illinois Compiled Statutes Chapter 745, Section 10/9-107.

Liability Insurance	\$126,000	\$0	\$126,000
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1.5 SOCIAL SECURITY

The sum of ONE HUNDRED TWENTY-ONE THOUSAND DOLLARS (\$121,000) being the amount deemed required for the Special Levy for Payment of Employer Cost in the Social Security Program under the Provisions of Illinois Compiled Statutes Chapter 40, Section 5/21-110.

Social Security Taxes	\$121,000	\$0	\$121,000
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1.6 UNEMPLOYMENT INSURANCE

The sum of THREE THOUSAND DOLLARS (\$3,000) being the amount deemed required for the Special Levy for Payment of Insurance to Protect Employees under the Unemployment Insurance Act under the Provisions of Illinois Compiled Statutes Chapter 745, Section 10/9-107.

Description	Amount Appropriated	Amount paid from other sources	Amount Levied
Unemployment Insurance Employer Contribution	\$3,000	0	\$3,000

1.7 WORKERS COMPENSATION

The sum of SEVENTY THOUSAND DOLLARS (\$70,000) being the amount deemed required for the Special Levy for Workers Compensation and Occupational Disease Claims under the Provisions of Illinois Compiled Statutes Chapter 745, Section 10/9-107.

Description	Amount Appropriated	Amount paid from other sources	Amount Levied
Workers Compensation Insurance Expense	\$70,000	\$-0-	\$70,000

1.8 STREET LIGHTING

The sum of SEVENTY-TWO THOUSAND DOLLARS (\$72,000) being the amount deemed required for the Special Levy for Street Lighting under Provisions of Illinois Compiled Statutes Chapter 65, Section 5/11-80-5. at a rate of .050% of the equalized assessed value pursuant to an earlier two-thirds (2/3) vote of the Board of Trustees.

Description	Amount Appropriated	Amount paid from other sources	Amount Levied
Street Light Fund-Lights and Installation	\$72,000	-0-	\$72,000

1.9 EMERGENCY SERVICES AND DISASTER OPERATIONS

The sum of ONE THOUSAND ONE HUNDRED DOLLARS (\$1,100) being the amount deemed required for the Special Levy for Emergency Services and Disaster Operations Under the Provisions of Illinois Compiled Statutes Chapter 65, Section 5/8-3-16

Description	Amount Appropriated	Amount paid from other sources	Amount Levied
ESDA Expense	\$5,000	\$3,900	\$1,100

1.10 STREET AND BRIDGE

The sum of TWO HUNDRED SIXTY-SIX THOUSAND SEVEN HUNDRED DOLLARS (\$266,700) being the amount deemed required for the Special Levy for Street and Bridge Tax to Provide Funds for Maintaining Village Streets under the Provisions of Illinois Compiled Statutes Chapter 65, Section 5/11-81-1 & Section 5/11-81-2, at a rate of .10% of the equalized assessed value pursuant to an earlier three-fourths (¾) vote of the Board of Trustees.

Description	Amount	Amount paid from other Appropriated sources	Amount Levied
Public Works Employee Wages (Street Maintenance) & Benefits	<u>\$677,000</u>	<u>\$410,300</u>	<u>\$266,700</u>
Total	\$677,000	\$410,300	\$266,700

1.11 POLICE PROTECTION

The sum of SIX HUNDRED THOUSAND DOLLARS (\$600,000) being the amount deemed required for the Special Levy for Police Protection under the Provisions of Illinois Compiled Statutes Chapter 65, Section 5/11-1-3.

Description	Amount	Amount paid from other Appropriated sources	Amount Levied
Contractual Service-Champaign County Sheriff	<u>\$600,000</u>	<u>\$-0-</u>	<u>\$600,000</u>
Total Police Protection	\$600,000	\$-0-	\$600,000

1.12 RECAPITULATION

General Corporate Purposes	\$880,000
Fire Protection	270,000
Municipal Auditing	18,000
Insurance and Tort Judgment	126,000
Payment of Employer Cost in Social Security	121,000
Unemployment Insurance	3,000
Workers Compensation and Occupational Disease	70,000
Street Lighting	72,000
ESDA	1,100
Street and Bridge Tax	266,700
Police Protection	<u>600,000</u>
Total Levy	\$2,427,800

No levy is requested for the Motor Fuel Tax Fund, Capital Improvements Fund, Capital Equipment, Replacement Fund, Property Fund, or the Sewer Fund since real estate tax receipts will not be used for payment of the expenses budgeted under those funds.

SECTION 2:

The Village Clerk of the Village of Savoy, Illinois, is hereby directed to file with the County Clerk of Champaign County, Illinois, a duly certified copy of this ordinance on or before the last Tuesday in December 2019.

The amounts levied by this Ordinance are required by said Village of Savoy and shall be extended upon the appropriate tax books for the fiscal year of Savoy beginning May 1, 2019 and ending April 30, 2020.

SECTION 3:

Partial Invalidity. If any section, subdivision section or clause of the Ordinance is for any reason held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 4:

This ordinance shall take effect and be in full force from and after its passage and approval, and shall be published in pamphlet form as authorized by law.

Passed by the Board of Trustees of the Village of Savoy, Illinois, and approved by the President of said Village at a regular meeting thereof on December 4, 2019.

APPROVED:

Joan E. Dykstra
President, Village of Savoy

ATTEST:

Billie Jean Krueger
Village Clerk
Village of Savoy, Illinois

STATE OF ILLINOIS)
)
CHAMPAIGN COUNTY)

I, Billie Jean Krueger, the Village Clerk of the Village of Savoy, Illinois, do hereby certify that the attached copy of an ordinance entitled "Tax Levy Ordinance of the Village of Savoy, Illinois, Fiscal Year 2019-2020", is a true and correct copy of an ordinance adopted by the Board of Trustees of the Village of Savoy, Illinois, on the 4th day of December, 2019, and approved by the Village President on the same date. I further certify that copies thereof were published in pamphlet form on December 4, 2019. This certification is made and filed pursuant to the requirements of Illinois Compiled Statutes; Chapter 65, Section 5/8-3-1 on behalf of the Village of Savoy, Champaign County, Illinois.

Date: December 4, 2019.

Billie Jean Krueger
Village Clerk
Village of Savoy

Filed this _____ day of December 2019.

Aaron Ammons
County Clerk
Champaign County

**TRUTH IN TAXATION LAW
CERTIFICATE**

The undersigned, presiding officer of the Village of Savoy, Champaign County, Illinois, hereby certifies that I am the presiding officer of the Village of Savoy, and as such presiding officer I hereby certify that the levy ordinance, a copy of which is attached hereto, was adopted pursuant to, and in all respects in compliance with, the provisions of the "Truth in Taxation Law". Public Act 88-455 (Illinois Compiled Statutes, Chapter 35, Sections 200/18-55 through 18-100).

The notice and hearing requirement of Section 18-70, 18-75, and 18-80 of the Law were applicable and were duly complied with by the required notice and hearing.

The notice requirement of Section 18-85 was inapplicable.

Date: December 4, 2019.

Joan E. Dykstra, Presiding Officer
Village President
Village of Savoy

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE

I, the undersigned, hereby certify that I am the presiding officer of the Village of Savoy, Champaign County, Illinois, and as such presiding officer, I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation" law.

Check One of the Choices Below:

- 1) The taxing district's aggregate levy did exceed a 5% increase over the prior year's extension. Therefore, the district published a notice in the newspaper and conducted a hearing, meeting the requirements of the "Truth in Taxation Law".
- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the "Truth in Taxation Law."
- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the "Truth in Taxation Law".

Dated this 4th day of December 2019.

Joan E. Dykstra, Village President and
Presiding Officer of the Village of Savoy

VILLAGE OF SAVOY

Ordinance No. 2019-13 – TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY FOR FISCAL YEAR 2019-2020

Passage Date: December 4, 2019

Trustee _____ made a motion that the Village of Savoy levy a tax for Street and Bridge purposes at a rate not to exceed .10% of the value, as equalized or assessed by the Illinois Department of Revenue, as authorized by Illinois Compiled Statutes, Chapter 65, Section 5/11-81-2 for Fiscal Year 2019-2020, seconded by Trustee _____, and motion carried.

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, Vavrik

Nays: None

Absent:

VOTES OF TRUSTEES	YES(YEA)	NO(NAY)	ABSTAIN	ABSENT
John P. Brown	_____	_____	_____	_____
Heather J. Mangian	_____	_____	_____	_____
Jan Carter Niccum	_____	_____	_____	_____
A.J. Ruggieri	_____	_____	_____	_____
Dee Shonkwiler	_____	_____	_____	_____
Bill Vavrik	_____	_____	_____	_____

VOTE OF PRESIDENT, IF NECESSARY

	YES(YEA)	NO(NAY)
Joan E. Dykstra	_____	_____

The following Village Clerk certifies that the foregoing Trustees and President of the Village of Savoy, Savoy, Illinois, voted in the foregoing manner by individual roll call vote on the foregoing Ordinance at a duly conducted meeting conducted on the date aforesaid.

Billie Jean Krueger, Village Clerk

VILLAGE OF SAVOY

Ordinance No. 2019-13 – TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY FOR FISCAL YEAR 2019-2020
Passage Date: December 4, 2019

Trustee _____ made a motion that the Village of Savoy levy a tax for Street Lighting purposes at a rate not to exceed .05% of the value, as equalized or assessed by the Illinois Department of Revenue, as authorized by Illinois Compiled Statutes, Chapter 65, Section 5/11-80-5 for Fiscal Year 2019-2020, seconded by Trustee _____, and motion carried.

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, Vavrik

Nays: None

Absent: None

VOTES OF TRUSTEES	YES(YEA)	NO(NAY)	ABSTAIN	ABSENT
John P. Brown	_____	_____	_____	_____
Heather J. Mangian	_____	_____	_____	_____
Jan Carter Niccum	_____	_____	_____	_____
A.J. Ruggieri	_____	_____	_____	_____
Dee Shonkwiler	_____	_____	_____	_____
Bill Vavrik	_____	_____	_____	_____

VOTE OF PRESIDENT, IF NECESSARY

	YES(YEA)	NO(NAY)
Joan E. Dykstra	_____	_____

The following Village Clerk certifies that the foregoing Trustees and President of the Village of Savoy, Savoy, Illinois, voted in the foregoing manner by individual roll call vote on the foregoing Ordinance at a duly conducted meeting conducted on the date aforesaid.

Billie Jean Krueger, Village Clerk

VILLAGE OF SAVOY

Ordinance No. 2019-13 – TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY FOR FISCAL YEAR 2019-2020

Passage Date: December 4, 2019

Trustee _____ made a motion to pass Ordinance 2019-13 Tax Levy Ordinance for the Village of Savoy for Fiscal Year 2019-2020, as presented, seconded by Trustee _____, and motion carried.

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

VOTES OF TRUSTEES	YES(YEA)	NO(NAY)	ABSTAIN	ABSENT
John P. Brown	_____	_____	_____	_____
Heather J. Mangian	_____	_____	_____	_____
Jan Carter Niccum	_____	_____	_____	_____
A.J. Ruggieri	_____	_____	_____	_____
Dee Shonkwiler	_____	_____	_____	_____
Bill Vavrik	_____	_____	_____	_____

VOTE OF PRESIDENT, IF NECESSARY

	YES(YEA)	NO(NAY)
Joan E. Dykstra	_____	_____

The following Village Clerk certifies that the foregoing Trustees and President of the Village of Savoy, Savoy, Illinois, voted in the foregoing manner by individual roll call vote on the foregoing Ordinance at a duly conducted meeting conducted on the date aforesaid.

Billie Jean Krueger, Village Clerk

TO: PRESIDENT JOAN DYKSTRA & BOARD OF TRUSTEES

FROM: Richard Helton, Village Managers

RE: ORDINANCE PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS

DATE: November 27, 2019

As a refresher, you may remember a month or so ago, you had a lengthy discussion on the subject of Cannabis Businesses locating in Savoy. At the time it was decided to put forth an Ordinance to allow for the Village to collect any sales tax if a retail establishment was eventually allowed to locate in the Village. That Ordinance was approved.

Also, at that time it was decided to not take any action on the attached Ordinance prohibiting cannabis establishments in the Village. The Board wanted to take a wait and see position to get a feel for how this subject would play out in Champaign County, particularly since there are so few licenses available for the county. There was also some hesitancy about whether Savoy would be an attractive location for such a facility.

Staff hadn't heard anything about whether anybody had interest in placing a dispensary in Savoy until last week. At that time, I received a call from a local property inquiring as to whether the Village would be open to having a retail dispensary locate in the Village. They are apparently working closely with an established company that has several retail stores in multiple states looking at Savoy as well as other locations in Champaign County.

Upon speaking to President Dykstra about that inquiry, we decided we should bring the attached Ordinance PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS back to you for discussion and re-consideration.

This item will be on the agenda for the December 4th Board of Trustees meeting.

VILLAGE OF SAVOY
CHAMPAIGN COUNTY, ILLINOIS

ORDINANCE NO. 2019-14

AN ORDINANCE AMENDING THE MUNICIPAL CODE
OF THE VILLAGE OF SAVOY
BY THE ADDITION OF TITLE 5, CHAPTER 36, SECTION 36.010
PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS

ADOPTED THIS
4th DAY OF DECEMBER, 2019

Published by authority of the President and Board of Trustees of the Village of Savoy
this 4th day of December, 2019.

ORDINANCE NO. 2019-14

**AN ORDINANCE AMENDING THE MUNICIPAL CODE
OF THE VILLAGE OF SAVOY
BY THE ADDITION OF TITLE 5, CHAPTER 36, SECTION 36.010
PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS**

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that protect the public health, safety and welfare of its citizens; and

WHEREAS, this Ordinance is adopted pursuant to the provisions of the Illinois Cannabis Regulation and Tax Act, Public Act 101-0027, which provides that the Village has the authority to prohibit adult-use cannabis business establishments; and

WHEREAS, the Village has determined that the operation of cannabis business establishments would present adverse impacts upon the health, safety and welfare of the residents, and additional costs, burdens and impacts upon law enforcement and regulatory operations of the Village; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Village as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. Cannabis Business Establishments Prohibited. Chapter 5.36 of the Municipal Code of the Village of Savoy is hereby amended by the addition of Section 36.010 that will read as follows:

“5.36 Cannabis Business Establishments Prohibited.

5.36.010 Definitions. The following words and phrases shall, for the purposes of this Chapter, have the meanings respectively ascribed to them by this section, as follows:

ADULT-USE CANNABIS BUSINESS ESTABLISHMENT: A cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

ADULT-USE CANNABIS CRAFT GROWER: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS CULTIVATION CENTER: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS DISPENSING ORGANIZATION: A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS INFUSER ORGANIZATION OR INFUSER: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS PROCESSING ORGANIZATION OR PROCESSOR: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS TRANSPORTING ORGANIZATION OR TRANSPORTER: An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

PERSON: Any person, firm, corporation, association, club, society or other organization, including any owner, manager, proprietor, employee, volunteer or agent.

5.36.020 Cannabis Business Establishments Prohibited. The following Adult-Use Cannabis Business Establishments are prohibited in the Village of Savoy. No person shall locate, operate, own, suffer, allow to be operated or aide, abet or assist in the operation within the Village of Savoy of any of the following:

Adult-Use Cannabis Craft Grower
Adult-Use Cannabis Cultivation Center
Adult-Use Cannabis Dispensing Organization
Adult-Use Cannabis Infuser Organization or Infuser
Adult-Use Cannabis Processing Organization or Processor
Adult-Use Cannabis Transporting Organization or Transporter

5.36.030 Public Nuisance Declared. Operation of any prohibited Cannabis Business Establishment within the Village in violation of the provisions of this Article is hereby declared a public nuisance and shall be abated pursuant to all available remedies.

5.36.040 Violations. The penalty for violation of this chapter shall be not less than fifty (\$50.00) and not more than seven hundred fifty dollars (\$750.00) with each day that a violation exists constituting a separate violation for purposes of this chapter. Said violations may also be the subject to court injunctions if ordered by a court.”

Section 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS 4th day of December, 2019.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS 4th day of December, 2019.

Joan E. Dykstra, President

ATTEST:

Billie Jean Krueger, Village Clerk

VOTING ON SAID ORDINANCE NO. 2019-14

Trustee	Aye	Nay
Jan Carter Niccum, Trustee	_____	_____
A. J. Ruggieri, Trustee	_____	_____
John P. Brown, Trustee	_____	_____
Dee Shonkwiler, Trustee	_____	_____
Bill Vavrik, Trustee	_____	_____
Heather Mangian, Trustee	_____	_____
Joan Dykstra, President Vote (If needed)	_____	_____

STATE OF ILLINOIS)
) SS
COUNTY OF CHAMPAIGN)

CERTIFICATE

I, Billie Jean Krueger, certify that I am the duly appointed and acting municipal clerk of the Village of Savoy, Champaign County Illinois.

I further certify that on December 4, 2019, the Corporate Authorities of such municipality passed and approved Ordinance No. 2019-14 entitled:

**AN ORDINANCE AMENDING THE MUNICIPAL CODE
OF THE VILLAGE OF SAVOY
BY THE ADDITION OF TITLE 5, CHAPTER 36, SECTION 36.010
PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS**

I further certify that the attached copy of said ordinance is a true and correct copy of said ordinances, as appears from the records of the Village of Savoy, Illinois.

The pamphlet form of Ordinance No. 2019-14, including the Ordinance and a cover sheet thereof was prepared, a copy of such ordinance was posted in the municipal building, commencing on December 4, 2019, and continuing for at least ten (10) days thereafter. Copies of such ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at Savoy, Illinois, this 16th day of December, 2019.

Billie Jean Krueger
Village Clerk
Village of Savoy, Illinois

TO: PRESIDENT JOAN DYKSTRA & BOARD OF TRUSTEES

FROM: Richard Helton, Village Manager

RE: CHANGE IN ALLOWED NUMBER OF GAMING MACHINES

DATE: November 27, 2019

If you have been keeping up with the state legislature lately, you will have noticed a slight change in the maximum number of gaming machines allowed in gaming parlors and other qualified and licensed facilities in the state. Originally the allowance was a maximum of 5 machines per licensed establishment. Over the summer the legislature amended it to allow for a maximum of 6 machines per licensed establishment.

With that in mind, I had Marc prepare an ordinance that will amend the Municipal Code to allow for the 6 machine maximum in Savoy. A copy of **AN ORDINANCE AMENDING SECTION 5.12.010 OF SAVOY MUNICIPAL CODE OF 2003 REGARDING NUMBER OF GAMING MACHINES ALLOWED** has been prepared for your consideration and will be on the December 4th Board of Trustees agenda for action.

Staff recommends approval of the ordinance.

**VILLAGE OF SAVOY
CHAMPAIGN COUNTY, ILLINOIS**

ORDINANCE NO. 2019-15

**AN ORDINANCE AMENDING SECTION 5.12.010 OF
SAVOY MUNICIPAL CODE OF 2003 REGARDING
NUMBER OF GAMING MACHINES ALLOWED**

**Passed by the Board of Trustees and
Approved by the President
of
Village of Savoy, Illinois
On December 4, 2019**

**Published in pamphlet form by authority of the President and Board of Trustees of
the Village of Savoy, Champaign County, Illinois, this 4th day of December, 2019.**

VILLAGE OF SAVOY
CHAMPAIGN COUNTY, ILLINOIS

Ordinance No. 2019- 15

December 4, 2019

**AN ORDINANCE AMENDING SECTION 5.12.010 OF
SAVOY MUNICIPAL CODE OF 2003 REGARDING
NUMBER OF GAMING MACHINES ALLOWED**

WHEREAS, Section 5.12.010 of the Savoy Municipal Code of 2003 provides for registration and license required for Amusement Machines authorized by the Village of Savoy; and

WHEREAS, the State of Illinois has voted to allow an increase in the number of Gaming Machines allowed in an establishment; and

WHEREAS, Section 5.12.010 of Savoy Municipal Code of 2003 should be amended to state the number of Gaming Machines allowed in an establishment as approved by the State of Illinois.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF SAVOY, ILLINOIS, AS FOLLOWS:

1. Section 5.12.10 is amended to read as follows:

“Every person, firm, or corporation who owns, operates, or maintains for commercial or public usage within the village, any video game, pinball game, or other coin- or token-operated arcade game or amusement device, or who owns, operates, or maintains any juke box, other coin-operated musical device, pool table, billiard table, amusement machine, device, table or video gaming terminal as defined in Illinois Compiled Statutes, Chapter 230, Section 40-5, shall register such game and apply for a license therefor.

Registration, with the required fee, shall be made with the village clerk on forms provided for that purpose by clerk, who shall issue an annual license therefore upon registration and payment in compliance with this chapter.

The number of gaming licenses issued by the Village to each applicable location shall be limited to six (6) as allowed by the laws of the State of Illinois.”

2. All other provisions of said Chapter 5.12.010, as heretofore amended, shall remain in full force and effect.
3. If any provision of this ordinance is determined to be invalid and/or unenforceable, that determination shall not affect the other provisions of this ordinance, unless such determination of invalidity so requires.
4. This ordinance shall take effect and be in force after its passage, approval and publication as required by law.
5. The Village Clerk is directed to publish this ordinance within ten days after passage and approval, as required by law, which publication may be in pamphlet form.

PRESENTED, PASSED, APPROVED, AND ADOPTED by the President and Trustees of the Village of Savoy, Illinois, at a duly conducted meeting thereof this 4th day of December, 2019.

APPROVED:

Joan Dykstra
Village President

ATTEST:

Billie Jean Krueger
Village Clerk

VOTING ON SAID ORDINANCE NO. 2019- 15

Trustee	Aye	Nay
Jan Carter Niccum, Trustee	_____	_____
A. J. Ruggieri, Trustee	_____	_____
John P. Brown, Trustee	_____	_____
Bill Vavrik, Trustee	_____	_____
Dee Shonkwiler, Trustee	_____	_____
Heather Mangian, Trustee	_____	_____
Joan Dykstra, President	_____	_____

TO: PRESIDENT JOAN DYKSTRA & BOARD OF TRUSTEES

FROM: Richard Helton, Village Manager

RE: MANAGER'S NOVEMBER '19 REPORT

DATE: November 27, 2019

Included herein is a brief description of activities of the Manager through the month of November.

- **ECONOMIC DEVELOPMENT PROJECTS**

Staff continues working on several projects that range from office use to retail to food service and continue to discuss options each may have including taking advantage of TIF.

- **Staff is currently working on a number of projects. We are waiting on plans and site plans to review. Staff has received plans and permit applications for the next commercial structure from Sub4/Green Street for a restaurant and additional unrented space for the area just North of the Industrial Donuts building. Those have been approved and construction has begun.**
- **Staff is working with the Plumbers & Pipefitters on a project for their current building and their vacant land. **Waiting for further information from them.****
- **Staff has been working on the Recreational Cannabis issue. The Ordinance to levy a 3% tax on sales has been approved. **An Ordinance to Prohibit Cannabis establishments in Savoy is on the December 4th BOT agenda for discussion and action.****

Interest in Savoy remains good.

- **MEETINGS**

The new Airport Advisory Committee has begun meeting to put a plan together to move the facility in a direction that will make it more successful. President Dykstra is an active member on the Advisory Committee to maintain a Savoy presence and input. The Manager chairs a subcommittee that is looking at land use and zoning questions and will keep the Airport Advisory Committee informed on those issues. The Manager is attending the Advisory Committee's meetings now. The Airport Governance Committee meetings have been suspended until the Airport staff and Advisory Committee can take care of planning and future work to prepare for discussions and decisions on governance of the facility. **The Airport Entrance Road and Hartwell Road improvement project bids came in around 15% higher than the estimate and is being replanned with construction still planned for later this year.**

Staff was informed IDOT is requiring the project be rebid without the Hartwell Dr. portion being included. This will push the entire project back. It will also require the Village to seek bids independently from the overall project originally agreed to for the Hartwell Dr. portion. I'll keep you informed of any new developments. We continue to support the airport in their ongoing efforts to provide appropriate service to the airport. **Staff will be meeting with airport staff to plan how we may proceed.**

- Staff continues to work on issues related to Airbnb relative to potential ordinance violations in the Village. Staff is working very deliberately and researching the issue so appropriate decisions can be made that doesn't put the Village in a potentially liable position. **Staff has received information from Champaign on how they will be handling the issue and are reviewing it to see if Savoy can utilize the same plan. Staff will continue to work on the issue with a plan to present something in the future.**

- **SUBDIVISION DEVELOPMENT**

Various subdivision phases are moving ahead at Fieldstone and Prairie Meadows.

- **TOWN CENTER PROJECTS**

Staff has had meetings with other property owners in the block pursuing potential acquisition of their properties. **Staff is working with current property owners to move ahead with completing a goal of total land mass for future development.**

- **JONES PROPERTY**

The proposed purchaser of this property withdrew. The property is back on the market and there is a new interest. As things proceed in negotiations, I'll keep you informed.

- **CURTIS ROAD GRADE SEPARATION**

Staff has spent lots of time and effort working with staff from RPC and other agencies on preparing an application for federal and ICC funds to complete the grade separation at Curtis and Dunlap. Although we had been given positive feedback and good encouragement when Joan and Levi met with officials in Washington D.C., we found out last month our application again didn't make the awards list. President Dykstra and Mr. Kopmann met with local legislators, a rep. from Congressman Davis' office and reps. From IDOT to discuss options. From that meeting there is more optimism on the viability in the project. We are confident our next application will be more competitive.

- **COMPREHENSIVE PLAN UPDATE**

Lots of meetings and discussions have been held over the past several months in the effort to freshen and update the Savoy Comprehensive Plan. Staff met with RPC staff recently to review the preliminary product so we can present the proposed finished Plan to the various Boards and Commissions soon. Staff and RPC staff presented the updated plan at your November 6th BOT, Planning Commission, ZBA, EDC Boards for final review and any new direction you provided. Staff is working with RPC to make any changes and have it ready to present to you in December for final approval.

- **PROJECTS IN PROGRESS**

1. Willard Airport – I am continuing my participation with the development group.
2. Boundary Agreement with Champaign – Staff is in ongoing discussions with staff from Champaign.
3. Savoy Elevator –The new owners have taken over the property and staff continues discussions with them on a plan. **Staff has held discussions with potential developers recently. They are putting materials together for further discussions.**
4. **Staff continues to work with engineers and the City of Champaign to oversee the Prospect Ave. project. Feutz Construction is the general contractor on the project. Project construction started March 25th. The first phase is completed. 2nd phase is completed. The final phase is in progress with a target to have the road open by the end of November and final completion in Spring 2020.**
5. **Staff continues work on road projects with the Airport.**
6. **The median project at Walmart is on the project list for future work.**
7. **The Manager and Assistant Manager are allocating lots of time assisting with things at the Fire Department. Chief Dillingham is proving to have been an excellent selection and is making progress in reshaping the Department in a good way.**

- **MEETINGS & OTHER ACTIVITIES**

- Monthly Central Illinois Managers Meeting in Normal and Champaign area.

The Manager continues to represent the Village on many committees. Attendance at the Regional Planning Commission, County EDC, County CVB, County Chamber of Commerce Committees, the Metro- Intergovernmental Committee, RPC Technical and Policy Committees, CUUATS Technical and Policy Committees, GIS Policy Committee, CIMOA, ICMA, ILCMA and other things that come up from time to time take lots of time.

Many other activities keep the Manager busy. As always, should you have any questions about anything in this report or anything else, please let me know.

DEPARTMENT OF PUBLIC WORKS

Director's November of 2019 Report



BUILDING MAINTENANCE

- * Routine building maintenance repairs continue
- * Fuel Island has been completed

PARKS

- * Normal maintenance and trash pick-up continue
- * Continued to process tree ROW replacement permits
- * Planting of new trees in the Parks is ongoing
- * Winterizing of the Village Parks and Grounds is ongoing

SANITARY SEWER

- * Working with UCSD on mapping and future needs

STREETS/OPERATIONS

- * Performed 121 J.U.L.I.E. locates.
- * Continuing to grind sidewalk trip hazards when schedule permits
- * Crack sealing is ongoing as weather permits
- * Straightened/replaced multiple signs
- * Completed misc. repairs around Village as needed
- * Pothole filling and Dura Patching as weather permits
- * Street Sweeping is on going

STORM SEWERS

- * Cleared debris from multiple storm sewer structures.
- * Continued updates of Village storm sewer maps and surveys

EQUIPMENT/FLEET MAINTENANCE

- * Routine and preventative maintenance of Village fleet continues
- * Snow removal equipment maintenance is ongoing

ESDA

- * Nothing new report

TRAFFIC SIGNALS

- * Performed normal maintenance at traffic signal boxes and lights

DEPARTMENT OF PUBLIC WORKS

Director's November of 2019 Report



ENGINEERING

- * Working with Clark Dietz on the Colbert Multi Use Path project. Contractor remains optimistic in ability to pour concrete path by December 13th, as required in the project specifications.
- * Working with Clark Dietz on the Pheasant Lane replacement project. Project has been awarded to Feutz Contractors, Inc. Work will begin when weather allows.
- * Continuing to work with the City of Champaign and Farnsworth Group on the Prospect Avenue Reconstruction Project. Pavement has been opened to traffic, and lights are functional. The following items will be completed in the spring:
 - Permanent pavement striping, including on street bike lanes
 - Sodding
 - Completion of multi-use path South of Burwash Avenue
 - Remaining ROW restoration
- * Continuing coordination with IDOT and our Consultant, Fehr-Graham, on completion of Phase 1 Engineering for the First Street Multi-Use Path. The ITEP Grant Program did not open this year. The next round of application is expected to occur in Fall of 2020.
- * Completed Separate Storm Water Sewer System (MS4) audit with the Illinois EPA. Results of audit confirm successful compliance with MS4 permit requirements.
- * Continuing representation on CUUATS Technical and Policy Committees, Champaign County First, Champaign County GIS Technical and Policy Committees, Joint Sanitary Sewer Technical Committee and MS4 Storm water Committee.

Levi L. Kopmann, P.E.
Director of Public Works/Engineer



ZONING REPORT FOR NOVEMBER 2019

PERMITS ISSUED

- 2 Single Family Residence (plus 2 under review)
- 1 Commercial – Domino's Pizza
- 12 Plumbing
- 4 Mechanical

CURRENT PROJECTS

PRAIRIE MEADOWS 4

The annexation and final plat have been approved and recorded. We can now begin issuing building permits. We understand that some lots have been pre-sold and anticipate construction to begin this year.

PLUMBERS AND STEAM FITTERS

NO ACTION IN NOVEMBER the Village engineer and I are waiting IDOT approval for a curb cut onto Dunlap Ave prior to approving an administrative replat which will create two lots.

BEST WESTERN

NO ACTION IN NOVEMBER The owner is waiting on specific furnishing to arrive before we can do a final inspection.

PLANNING COMMISSION TOPICS

Temporarily on hold to work through the Marijuana issues:
Cul-de-sac parking

SBDC

Painting is working on the final room. We are still attempting to get a contract for maintenance on our HVAC.

WE have a new tenant, Jim Hedricks with Primerica, and we have one small office available that was vacated by Savoy Therapy.

BUILDING DEPT.

- Orie, our new CAD tech is re-doing all the illustrations in the Municipal Code as well as working with Gary on some updating of our maps.
- Staff is currently reviewing the requirements of the Americans with Disability Act (ADA) and the 2015 Life Safety to determine how it affects any future construction and development.



Permit Report

11/1/2019 - 11/26/2019

Permit Date	Permit Type	Description	Parcel Address	Location Site	Total Fees
11/25/2019	Building	Build. permit - single family residence	103 Gailardio	103 Gailardio	\$882.00
11/25/2019	Mechanical	Mech. permit - furnace replacment	1016 Pheasant Cir	1016 Pheasant Circle	\$50.00
11/25/2019	Plumbing	Plumb. permit - Commercial new build	507 Commerce	507 Commerce	\$30.00
11/25/2019	Mechanical	Mech. permit - Furnace replacement	710 Buttercup Dr	710 Buttercup	\$50.00
11/21/2019	Mechanical	Mech. permit - Furnace replacement	401 Arbours Dr	401 Arbours	\$50.00
11/21/2019	Plumbing		509 E. Tomaras		\$52.50
11/21/2019	Building	Build. permit - Fence	3 Magnolia Ct	3 Magnolia Ct.	\$25.00
11/20/2019	Building	Build. permit - Single family residence -	605 Carrera Dr	605 Carrera Dr.	\$857.00
11/18/2019	Building	Build. permit - Fence	14 Golfview Ct	14 Golfview	\$25.00
11/18/2019	Building	Build. permit - Fence	601 Pheasant Lane	601 Pheasant Lane	\$25.00
11/18/2019	Building	Build. permit - Pool installation - includes mech. and	1314 Fieldstone Dr	1314 Fieldstone	\$70.00
11/18/2019	Mechanical	Mech. permit -	405 Potomac Ave	405 Potomac	\$50.00
11/8/2019	Plumbing	Plumb. permit - Single family residence	506 Lake Falls Blvd	506 Lake Falls	\$202.50
11/8/2019	Building	Build. permit - Fence - 1009 Declaration	1009 Declaration Dr	1009 Declaration	\$25.00
11/8/2019	Building	Build. permit - Fence - 1007 Declaration	1007 Declaration Dr	1007 Declaration	\$25.00

11/8/2019	Plumbing	Plumb. permit - water heater replacement	1609 C Lyndhurst	1609C Lyndhurst Dr.	
11/7/2019	Building	Plumb. permit - Single family residence	409 Lake Falls Blvd	409 Lake Falls	\$195.00
11/7/2019	Building	Plumb. permit - Single family residence	406 Harpers Ferry	406 Harpers Ferry	\$172.50
11/7/2019	Building	Plumb. permit - Single family residence	408 Harpers Ferry	408 Harpers Ferry	\$172.50
11/7/2019	Plumbing	Plumb. permit - Single family residence	4 Reddington Ct.	4 Reddington Ct.	\$202.50
11/7/2019	Plumbing	Plumb. permit - Single family residence	4 Lancaster Ct	4 Lancaster Ct.	\$172.50
11/6/2019	Plumbing	Plumb. permit - water heater replacement	201 Graham Dr	201 Graham	\$0.00
11/6/2019	Building	Build. permit - Fence	912 Declaration Dr	912 Declaration	\$25.00
11/6/2019	Building	Build. permit - Fence	108 Graham	108 Graham	\$25.00
11/6/2019	Plumbing	Plumb. permit - Water heater replacement	301 Wesley	301 Wesley	\$50.00
11/6/2019	Building	Build. permit - Deck	1801 Woodfield Dr	1801 Woodfield Dr.	\$25.00
11/6/2019	Plumbing	Plumbing permit - Single family residence	511 Commerce Dr.	511 Commerce Dr.	\$170.00
11/6/2019	Building	Build. permit - New build out - 1 tenant (East Side- Dominos Pizza)	511 Commerce Dr.	511 Commerce	\$918.05
					\$4,547.05

Total Records: 28

11/26/2019

Page: 1 of 1



To: President Dykstra & Board of Trustees
From: Dennis Donaldson
Re: Planning & Economic Development October Report
Date: November 27, 2019

PLANNING AND DEVELOPMENT – Most understand that strong public infrastructure is important to the success of any community. For the past several weeks, Church Street has experienced a lot of activity as Ameren is upgrading a gas main. This week, it even trickled onto Dunlap Ave. as the project is nearing completion. Although it is an inconvenience to travelers along these two popular routes, improvements of this nature are quite necessary to keep up with aging infrastructure. Keep in mind that staff often does not play a role in utility upgrade planning, but they do try to ensure that affected residents are kept in the loop and inconveniences to a minimum. Another project soon to be underway is the upgrade to Pheasant Lane. This rebuild, which has been a topic of discussion for some time and recently had its bid approved, will see work beginning in the spring. Of course, staff tries to prioritize all of their “capital improvement” projects to ensure that the infrastructure THROUGHOUT Savoy is in good condition. The long-awaited Prospect Ave. rebuild is yet another one of these projects that has been an important part of this prioritization – it is also a true example of inter-agency teamwork – it is due to open this week if all goes as planned. Hopefully, the “displaced” residents along this corridor realize that the improvements will be well-worth the inconvenience they have experienced. Staff is excited for 2020 and beyond.

RETAIL CLIMATE: Unfortunately, project planning does not always take the holidays into consideration – let’s be honest, it probably never does at all (smile). As “Black Friday and Small Business Saturday” take place this weekend, signaling the official start of holiday shopping, we begin to understand the importance of infrastructure as it pertains to retail. A recent SCT-Week article referenced how much “roads and transit” is relied upon to get consumers to their shopping destinations and also to get retail products to the stores. Who wants to navigate poor roads to reach their desired shopping destination? It is even more crucial in 2019, because retailers will have to make up for a shorter holiday season. There are six fewer days and one less weekend between Thanksgiving and Christmas than in typical years. According to the National Retail Federation, about 20% of all U.S. retail spending occurs between these

two major holidays, and it is even higher for more seasonal items like toys. The last time a shorter holiday season like this took place, was in 2013. They mentioned that several unique retail (marketing) tactics were used that year – being open on Thanksgiving, staying open for 24 hours the weekend before Christmas, and early November promotions, to name a few. Statistics also show that 70% of consumers will choose where to shop based on discount offers. Household holiday spending is expected to increase by 4% over last year – as always, good news for Savoy businesses – “GoSavoy”!!

VILLAGE OF SAVOY FALL/WINTER INTERN – I would like to make a correction to a previous statement that was made last month. I indicated that our intern’s major was “Civic Engagement”. However, Alanie is a “Political Science” major STUDYING civic engagement as it pertains to local government. I appreciate those of you who have accepted an invitation to meet with her. She continues to schedule these visits and I am hopeful that she can have them completed by the end of year – we understand that you have busy schedules, but hope you can find the time to do so. Alanie has been researching a few “items of interest”, already taken from these discussions, and is excited to be adding some worth to her internship. She is putting together a summary of this research with hopes of presenting it to you at some point in the future.

AGENCY COLLABORATION – Staff continues to participate in various initiatives pertaining to the betterment of our community. Census 2020, in cooperation with the CCRPC is one that will be vamping up its presence as the year comes to an end. As I have mentioned several times, making sure EVERY resident is counted in April is paramount to federal funding – this is closely related to our pursuit of funding for various projects around Savoy. The “Age Friendly Communities Steering Committee is another agency collaboration with which staff participates. You may be familiar with “Chambana Moms”, the well-connected community-based website that gets the word out various events and services throughout the area. This committee is directly responsible for creating a new resource called “Chambana Seniors” – a website that is designed to showcase the many services and events geared toward the older members of this community.



Village of Savoy

VILLAGE CLERK'S REPORT – December, 2019

Village Clerk duties:

I performed all of my regular statutory Village Clerk duties for the month of November 2019 as follows:

Prepared all Board of Trustees and Plan Commission packets for the month, as well as attended all meetings, Staff meetings, and preparation of Minutes for the same. Preparing Ordinances and Resolutions and publish in pamphlet form or in the newspaper when necessary. Prepared agendas and Clerk's monthly calendar for Board of Trustees, Planning Commission and all Village meetings,

General Office maintenance, assisted in answering phones, and assisting and directing visitors at the Robert C. McCleary Municipal Center for the Village of Savoy and the tenants of the Savoy Business Development Center. Supervisor of the Front Desk/Receptionists. Ordering all supplies.

Clerk's Monthly Calendar with Village meeting dates and statutory dates for all Village municipal officers.

Record keeper of all Ordinances, Resolutions, and custody and control of all municipal papers.

Certify all documents. Keeper of the seal and certifies and attests official signatures on municipal documents. Publishes all ordinances. Records all documents as needed.

Meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities.

Send out monthly reports to U-C Sanitary District regarding number of Building Permits issued monthly and sanitary sewer permit information. Emailed copies of monthly Building Permits to current Champaign County Assessor, Champaign County Regional Planning Commission, and Tolono Township Assessor

Various financial duties under certain circumstances such as signing checks and preparing receipts on incoming funds.

Opening President Dykstra's mail and keeping her apprised of monthly calendar, monthly agendas, telephone calls, and any other information she needs as President/Mayor and Liquor Commissioner of the Village of Savoy.

Champaign County Deputy Registrar – Voter registration and notary public services.

Provide certain services to the general public and news media, including maintaining copies of various documents for public inspection.

30-60-90 Day Reminders for the Village Clerk and Board of Trustees:

1. 2019-2020 Tax Levy must be passed and recorded by December 17, 2019. Public Hearing – Savoy BOT 12-4-2019.
2. Christmas Holiday Employee Lunch – December 13, 2019, Noon, at Savoy Recreation Center, Savoy Offices Closed at noon
3. Christmas Holiday – December 25, 2019 – Savoy Offices Closed.
4. New Year's Holiday – January 1, 2020 – Savoy Offices Closed.
5. CIMOA Meeting – January 16, 2020, at Tolono

Billie Jean Krueger, Village Clerk,
Champaign County Deputy Registrar, Notary Public, and
Local Election Official (LEO)



VILLAGE OF SAVOY – CLERK'S CALENDAR
JANUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Year's Day Holiday – Savoy Offices Closed	2	3 AGENDA	4
5	6 SAVOY FIRE DEPT. MEETING 7:00 PM	7	8 Board of Trustees 7:00 PM	9	10 AGENDA	11
12	13	14	15 Board of Trustees Study Session 7:00 PM	16	17 AGENDA	18
19	20 M L King Day Holiday Savoy Offices Closed	21	22 Board of Trustees 7:00 PM	23	24 AGENDA	25
26	27 Planning Commission 7:00 PM	28	29	30	31 AGENDA	1