



Village of Savoy

Wednesday, February 5, 2020 – 7:00 p.m.

Village of Savoy Board of Trustees Meeting

Meeting Location:

Robert C. McCleary Municipal Center
611 North Dunlap Avenue, Savoy, IL

Note: The full Board of Trustees Meeting packet is now available at least 48 hours prior to the meeting on-line at: www.village.savoy.il.us

AGENDA - BOARD OF TRUSTEES MEETING

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC PARTICIPATION
4. CONSENT AGENDA
 - A. MINUTES - Board of Trustees of 1-8-2020
 - B. MINUTES – Board of Trustees of 1-22-2020
5. OTHER AGENDA ITEMS – MAY BE DISCUSSED BUT NOT ACTED ON
6. BUSINESS
7. STAFF REPORTS
 - A. CHAMPAIGN COUNTY SHERIFF'S DEPARTMENT
 - B. VILLAGE MANAGER
 - C. DIRECTOR OF PUBLIC WORKS/ENGINEER
 - D. ZONING ADMINISTRATOR
 - E. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT
 - F. VILLAGE CLERK
 - G. VILLAGE ATTORNEY
8. **CORRESPONDENCE/THANK YOUS, MISC. – See Correspondence, etc. in your folder.**
9. **BOT COMMUNICATIONS**
10. **FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 N. Dunlap, unless otherwise noted) (SEE FEBRUARY 2020 CLERK'S CALENDAR**
11. **ADJOURN**



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: January 8, 2020 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra
Trustee John P. Brown
Trustee Heather J. Mangian
Trustee Jan Carter Niccum
Trustee A.J. Ruggieri
Trustee Dee Shonkwiler
Trustee Bill Vavrik

TRUSTEES ABSENT:

STAFF/PERSONNEL
PRESENT: Dick Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Public Works/Engineer
Dennis Donaldson, Director of Planning & Econ. Dev
Dan Davies, Zoning Administrator
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL
ABSENT: Marc Miller, Village Attorney
Jesse Stephens, Asst. Director of Public Works
Lt. Tony Shaw, Champaign County Sheriff Dept.

GUESTS PRESENT:

CONVENED: 7:00 P.M.
ADJOURNED: 7:20 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, except Trustee Bill Vavrik was absent, and a quorum declared.

2. PLEDGE OF ALLEGAIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. PUBLIC PARTICIPATION

President Dykstra asked if there was any public participation. None received.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added.

Trustee Niccum suggested that a good agenda item for an upcoming Board of Trustees meeting would be to talk about issuing a home rule referendum, since this could be another avenue to capture money for Savoy’s tax base.

Trustee Dykstra there are pros and cons to becoming home rule and it might not be in the best interest for the taxpayers of Savoy.

5. CONSENT AGENDA - APPROVAL OF MINUTES

- 1. MINUTES - Board of Trustees of 12-4-19 and 12-18-19

Trustee Brown made a motion to approve the Board of Trustees Minutes of 12-4-19 as presented, and Board of Trustees Minutes of 12-18-19, as presented, seconded by Trustee Shonkwiler;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; and Shonkwiler; yes;

Absent: Vavrik

Motion carried.

Trustee Vavrik arrived at 7:05 p.m.

6. BUSINESS – NONE

7. STAFF REPORTS

A. VILLAGE MANAGER

Village Manager Dick Helton presented his written monthly report for the month of December, 2019.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, presented the Public Works Department’s written monthly report for the month of December, 2019.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of December 2019, together with Building Permit Detail Report for the month of December, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of December, 2019 to President Dykstra and the Trustees.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of December, 2019

F. VILLAGE ATTORNEY

Village Attorney Marc Miller was not present. President Dykstra and the Trustees reviewed his December, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was not present to give a report from the Champaign County Sheriff's Department for the month of December, 2019.

8. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Mangian brought up the matter of Ameren sending out a notice to each resident of Savoy indicating there was an increase in its municipal utility tax rate. Then, later they sent out another letting informing everyone that the notice was sent in error. She stated she felt this matter was worthy to note and was concerned for Savoy residents that they may have been concerned and confused about this possible increase.

9. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 7:20 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ___ day of February, 2020.

Billie Jean Krueger



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

MINUTES OF BOARD OF TRUSTEES MEETING

DATE: January 22, 2020

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown, Heather J. Mangian, Dee Shonkwiler, A.J. Ruggieri, and Bill Vavrik

TRUSTEES ABSENT: Jan Carter Niccum

OFFICERS AND

PERSONNEL PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager, Public Works/Engineer
Dennis Donaldson, Village Treasurer
Lon Pitcher, Assistant Fire Chief, Savoy Fire Department
Billie Jean Krueger, Village Clerk

OFFICERS AND

PERSONNEL ABSENT: Jason Dillingham, Fire Chief, Savoy Fire Department
Brandon Martin, Director of Savoy Recreation Center

GUESTS:

CONVENED: 7:00 P.M.

ADJOURNED: 7:25 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present, except Trustee Niccum was absent, and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION

None Received.

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. BUSINESS

A. RESOLUTION 2020R-01 – REVIEW OF 2019 CLOSED EXECUTIVE STAFF MINUTES

Trustee Vavrik made a motion to pass Resolution No. 2020R-01, as presented, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Mangian, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: Niccum

B. ORDINANCE NO. 2020-01 – AN ORDINANCE AMENDING THE REVISED CODE OF ORDINANCES FOR THE VILLAGE OF SAVOY TO CREATE THE POSITION OF PRESIDENT PRO TEM

Trustee Mangian made a motion to pass Ordinance No. 2020-01, as presented, seconded by Trustee Ruggieri;

By Trustee Vote:

Ayes: Brown, Mangian, Ruggieri, and Vavrik

Present: Shonkwiler

Nays: None

Absent: Niccum

6. STAFF REPORTS

A. SAVOY VILLAGE TREASURER

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 12/01/19 through 12/31/19.

Trustee Brown moved to approve and pay the Schedule of Accounts Payable for the month ending December 31, 2019, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Mangian, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: Niccum

B. SAVOY FIRE DEPARTMENT

President Dykstra and the Trustees reviewed the Savoy Fire Department Monthly Alarm Response Summary for the period 12/01/19 through 12/31/19 showing a total of 41 Alarm Responses, together with the Savoy Fire Monthly Report Incident List for the period of 12/01/19 through 12/31/19 presented by Assistant Fire Chief Lon Pitcher.

Pitcher also added:

- On 1-17-2020 – when there was a bad storm, they only received one call, but they were at the Fire Station prepared.
- New Air Pack frames are in place.
- Monday, February 3, at 6:00 p.m. there will be an award ceremony. He encourages everyone to please attend.
- Fire Dept. has been checking smoke detectors throughout the Village
- Engine 454 has been repaired and should be back at the Station on Friday, 1/24/2020.
- Chief Dillingham is doing an excellent job!

C. SAVOY RECREATION CENTER

In Brandon Martin's absence, President Dykstra and the Trustees reviewed the Director of the Savoy Recreation Center's Monthly Report, Membership Usage Report, Reservation Master Report, Gymnasium Schedule, Gymnasium (2) Schedule, Gym Court 1 Schedule, Gym Court 2 Schedule, Pickleball Gym Schedule, Activity Room Schedule, Activity Room (2) Schedule, Multipurpose Room Schedule, Burwash Pavilion at Burwash Park, Colbert Pavilion (small playground), Colbert Pavilion (Small pond), and Colbert Pavilion (large).

Trustee Mangian stated that the Savoy Recreation Center is totally utilized, since Mettler has closed some of its services and they have come to Savoy now.

7. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Vavrik stated he had talked with Janet Cler from the Tolono Library and was very impressed with the great things that are happening there and Cler indicated to him they would like to collaborate with Savoy. He said they are coming to several nursing/assisted living homes in Savoy and also working with the Savoy Recreation Center. Under the leadership of Janet Clerk and Brie Miller, they want to continue to work with Trustee Vavrik and he will keep Savoy's Board of Trustees up to date.

Trustee Brown suggested that it might be a good idea to ask Janet Cler to come and speak at an upcoming meeting.

Trustee Mangian stated she also had talked with Janet Cler.

Village Manager Dick Helton pointed out that if you have a Tolono library card, you are a member of the Heartland Library District and can use your card in other libraries in their district.

Trustee Vavrik mentioned the stop sign at Prospect and Burwash and the lack of people stopping and he believes the stop sign is not needed.

Trustee Brown stated he did not believe that the Trustees were ever informed that the stop sign was being put up at that intersection.

Trustee Mangian stated she believed there were a lot of rumors going around that a lot of people were not aware when new signs are installed.

President Dykstra mentioned that she had information from the C-U Schools I Count Program stating they need reading volunteers.

President Dykstra also announced an upcoming “Open House” on Thursday, 2-27-2020 at the Savoy Municipal Center Board Room, for Village Manager Dick Helton, who will be retiring on 2-29-2020

8. CORRESPONDENCE, THANK YOU'S –

President Dykstra read a thank you card from Kim Leese thanking President Dykstra and the Board of Trustees for the Wal-Mart gift card she received at the Christmas holiday party.

9. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 7:25 pm.

Respectfully Submitted,

Billie Jean Krueger

Savoy Village Clerk

This meeting was recorded.

Approved this ____ day of February, 2020.

Billie Jean Krueger

DEPARTMENT OF PUBLIC WORKS

Director's January of 2020 Report



BUILDING MAINTENANCE

- * Routine building maintenance repairs continue.

PARKS

- * Normal maintenance and trash pick-up continue.
- * Continued to process tree ROW replacement permits.
- * Annual rehabilitation of picnic tables and benches is underway.
- * Interviewing candidates to fill open maintenance operator position.

SANITARY SEWER

- * Working with UCSD on mapping and future needs.
- * Annual Sanitary Sewer cleaning is ongoing; 15,558 feet have been cleaned to this point.

STREETS/OPERATIONS

- * Performed 68 J.U.L.I.E. locates.
- * Continuing to grind sidewalk trip hazards when schedule permits.
- * Crack sealing, Pot hole filling and Dura Patching is ongoing as weather permits.
- * Straightened/replaced multiple signs.
- * Completed misc. repairs around Village as needed.
- * Interviewing candidates to fill open maintenance operator position.

STORM SEWERS

- * Cleared debris from multiple storm sewer structures.
- * Continued updates of Village storm sewer maps and surveys.

EQUIPMENT/FLEET MAINTENANCE

- * Routine and preventative maintenance of Village fleet continues.

EMERGENCY SERVICES

- * Sirens have been upgraded to digital format, allowing for automatic activation based on warnings from the National Weather Service. Sirens are currently undergoing testing following installation of new equipment.

TRAFFIC SIGNALS

- * Performed normal maintenance at traffic signal boxes and lights.

ENGINEERING

* Working with Clark Dietz and Feutz Contractors on the Pheasant Lane reconstruction project. Construction start date is weather dependent.

* Continuing to work with the City of Champaign and Farnsworth Group on the Prospect Avenue Reconstruction Project. Temporary striping expected to be re-done as soon as weather allows. Dry pavement and temperatures above 40 degrees required for application of paint.

* USDOT has opened the 3rd round of INFRA Grant opportunities. Applications are due February 25th, 2019. Staff is working with Clark Dietz to update Curtis Road Grade Separation application. The only significant revision to this year's application is the inclusion of a multi-sue path along First Street from Curtis Road to Windsor Road.

* Continuing representation on CUUATS Technical and Policy Committees, Champaign County First, Champaign County GIS Technical and Policy Committees, Joint Sanitary Sewer Technical Committee and MS4 Storm water Committee.

* Working with staff to prepare information for upcoming budget items including capital improvement projects and operations expenses.

* Coordinating efforts to begin dredging IDOT drainage ditch along East side of Dunlap Avenue to improve outflow of Village storm sewers into ditch.

Levi L. Kopmann, P.E.
Director of Public Works/Engineer



ZONING REPORT FOR JANUARY 2020

PERMITS ISSUED

| | | | |
|----|-------------------------|---|--------------------------------------|
| 6 | Single Family Residence | 1 | Accessory Structure (in ground pool) |
| 1 | Residential Remodel | 3 | Fence |
| 1 | Residential Addition | | |
| 15 | Electrical | | |
| 8 | Plumbing | | |
| 8 | Mechanical | | |

CURRENT PROJECTS

We are working with Marc Miller and Justin Brunner of Thomas Mamer LLP regarding a house with multiple violations. We were able to enter the property with the assistance of the Sherriff's Office to establish the extent of the damage. The owners have been given a Notice to Abate and I have noticed the structure as a public nuisance. We are attempting to work with the owner(s) of the property to repair or vacate the structure, however, we may end up in court seeking an order to have the property demolished.

We have met with a property owner regarding possible redevelopment of his site and have met with a local real estate broker regarding potential changes to better market two available properties. We will be meeting with Levi in an attempt to move these projects forward.

Working with Chief Dillingham on ways to better light the fire department parking lot.

The Building staff is currently reviewing how the new ADA laws apply to Village owned property regarding gender neutral restrooms and the addition of baby changing stations.

Outstanding projects:

- Plumbers and Steamfitters – new construction
- Best Western – completion of final phase including pool house

PLANNING COMMISSION TOPICS

I am hopeful that I can meet with all the Trustees individually to discuss our presenting an informal discussion on parking within the cul-de-sacs in the Village. We are inviting owners of property on the cul-de-sacs to the meeting to hear the concerns of the Fire Department and offer their input.

SBDC

There is one small office suite available which may be leased in February.

Recently, Public Works had some of the exterior wall mounted lights on the Municipal Center replaced with new LED lighting.

BUILDING DEPT.

- We are continuing to monitor the progress at The Village at Colbert Park Apartments relating to repairs being made to the outside staircases and decks
- Staff is currently reviewing the requirements of the Americans with Disability Act (ADA) and the 2015 Life Safety for adoption.
- Continuing Life Safety Inspections on commercial property. We are able to work closely with the Fire Department on many of the inspections.



Permit Report

1/1/2020 - 1/30/2020

| Permit Date | Permit Type | Description | Parcel Address | Location Site | Total Fees |
|-------------|-------------|-------------------------------------|---------------------|----------------------|------------|
| 1/29/2020 | Mechanical | New Mechanical System | 509 E Tomaras Ave | 509 E. Tomaras Ave. | \$50.00 |
| 1/29/2020 | Plumbing | Replacement | 406 Sunflower St | 406 Sunflower | \$25.00 |
| 1/29/2020 | Building | Pool & Pergola | 201 Sunflower St | 201 Sunflower St. | \$45.00 |
| 1/27/2020 | Electrical | New Commercial-electrical | 511 Commerce Dr. | 511 Commerce Dr. | \$390.00 |
| 1/27/2020 | Building | Fence | 1501 Winterberry Rd | 1501 Winterberry Rd. | \$25.00 |
| 1/27/2020 | Electrical | Electrical-basement finish | 1411 Winterberry Rd | 1411 Winterberry Rd. | \$50.00 |
| 1/27/2020 | Electrical | new panel in addition | 509 E. Tomaras | 509 E. Tomaras | \$25.00 |
| 1/23/2020 | Plumbing | New Construction | 602 Harpers Ferry | 602 Harpers Ferry | \$195.00 |
| 1/22/2020 | Plumbing | New Construction | 315 Newhaven Lane | 315 New Haven | \$180.00 |
| 1/21/2020 | Mechanical | New Single Family Mechanical Permit | 203 Shiloh Dr | 203 Shiloh Dr. | \$50.00 |
| 1/21/2020 | Mechanical | System Replacement | 701 Lake Falls Blvd | 701 Lake Falls Blvd. | |
| 1/16/2020 | Electrical | Electrical Alteration | 203 Gentian St | 203 Gentian St. | \$25.00 |
| 1/16/2020 | Building | New Construction | 316 Newhaven Lane | 316 New Haven Lane | \$882.00 |
| 1/16/2020 | Building | New Construction | 315 Newhaven Lane | 315 Newhaven Lane | \$882.00 |
| 1/16/2020 | Building | New Construction | 314 Newhaven Lane | 314 Newhaven Lane | \$882.00 |
| 1/16/2020 | Building | New | 212 Denton | 212 Denton | \$982.00 |

| | | Construction | Dr | Dr | |
|-----------|------------|---|---------------------|----------------------|----------|
| 1/16/2020 | Building | New Construction | 1008 Declaration Dr | 1008 Declaration Dr. | \$882.00 |
| 1/16/2020 | Building | New Construction | 609 Bergamot Dr | 609 Bergamot Dr. | \$882.00 |
| 1/16/2020 | Mechanical | Two roof unit replacements | 302 Burwash Ave | 302 Burwash | \$200.00 |
| 1/16/2020 | Plumbing | Basement Finish-plumbing permit | 1411 Winterberry Rd | 1411 Winterberry Rd. | \$25.00 |
| 1/15/2020 | Building | Fence Permit | 1503 Winterberry Rd | 1503 Winterberry Rd. | \$25.00 |
| 1/15/2020 | Electrical | Electrical Permit- single family residence | 1008 Declaration Dr | 1008 Declaration Dr. | \$0.00 |
| 1/15/2020 | Electrical | Electrical Permit- single family residence | 212 Denton Dr | 212 Denton Dr. | \$0.00 |
| 1/14/2020 | Electrical | Electrical Permit- single family residence | 315 Newhaven Lane | 315 New Haven Ln. | \$0.00 |
| 1/14/2020 | Electrical | Single family electrical | 609 Bergamot Dr | 609 Bergamot Dr. | \$0.00 |
| 1/13/2020 | Building | Basement Finish | 1411 Winterberry Rd | 1411 Winterberry Rd. | \$100.00 |
| 1/13/2020 | Building | Fence Permit | 12 Golfview Ct | 12 Golfview Ct. | \$25.00 |
| 1/13/2020 | Electrical | Hot tub electrical install | 413 Lake Falls Blvd | 413 Lake Falls Blvd. | \$25.00 |
| 1/9/2020 | Mechanical | Mechanical permit - single family residence | 609 Carrera Dr | 609 Carrera Dr. | \$50.00 |
| 1/8/2020 | Electrical | New Garage-electrical permit | 311 W. Church | 311 W. Church St. | \$25.00 |
| 1/8/2020 | Building | New Garage | 311 W. Church | 311 W. Church St. | \$25.00 |
| 1/8/2020 | Electrical | Electrical Permit- single family residence | 409 Lake Falls Blvd | 409 Lake Falls Blvd. | \$0.00 |

| | | | | | |
|----------|------------|--|---------------------|------------------------------------|------------|
| 1/8/2020 | Plumbing | Plumbing permit, new construction | 607 Bergamot Dr | 607 Bergamot Dr. | \$172.50 |
| 1/7/2020 | Plumbing | Plumbing permit, new construction | 603 Bergamot Dr | 603 Bergamot Dr. | \$172.50 |
| 1/7/2020 | Plumbing | Single Family-plumbing permit | 103 Gailardio | 103 Gailardio St. | \$172.50 |
| 1/7/2020 | Plumbing | Single Family-basement finish plumbing | 603 Harpers Ferry | 603 Harpers Ferry | \$30.00 |
| 1/7/2020 | Electrical | Electrical Permit- single family residence | 316 Newhaven Lane | 316 Newhaven Lane, Savoy, IL 61874 | \$0.00 |
| 1/7/2020 | Electrical | Electric Permit, new construction | 314 Newhaven Lane | 314 Newhaven Ln. | \$0.00 |
| 1/7/2020 | Mechanical | Furnace Replacement | 609 W Church St | 609 W. Church | \$50.00 |
| 1/7/2020 | Electrical | Fire Alarm | 1323 N Dunlap Ave | 1323 N. Dunlap Ave. | \$75.15 |
| 1/7/2020 | Mechanical | Furnace Replacement | 704 Wesley Ave | 704 Wesley Ave. | \$50.00 |
| 1/7/2020 | Electrical | sun room addition | 119 Blazing Star Dr | 119 Blazing Star | \$25.00 |
| 1/6/2020 | Building | sun room addition | 119 Blazing Star Dr | 119 Blazing Star | \$25.00 |
| 1/6/2020 | Mechanical | Furnace Replacement | 1000 Wesley Ave | 1000 Wesley Ave. | \$50.00 |
| | | | | | \$7,774.65 |

Total Records: 44

1/30/2020

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To: President Dykstra & Board of Trustees
From: Dennis Donaldson
Re: Planning & Economic Development January Report
Date: January 30, 2020

PLANNING AND DEVELOPMENT – There were several productive discussions, involving various properties and potential projects, during the month of December. They created much-needed optimism as we ended the year and looked towards the next decade for Savoy. Staff is aware that it often takes SEVERAL of these “productive” discussions for any relevant decisions to be made, but they all must have a starting point. As always, staff continues to market available properties for potential development and we are hopeful that the spring building season will produce fruitful outcomes. The Domino’s Pizza construction continues to take shape and many questions about their next-door neighbor have been posed. In February, staff will be meeting with a construction company that is new to the area and is interested in having a discussion about Savoy’s past, current and future growth. The firm reached out, upon receiving a referral from Carly McCrory (Champaign County EDC), and staff felt that it would be a good idea to accept their request. We are hopeful that it will create an on-going dialogue for future development in Savoy. Staff will keep you updated on any progress.

RETAIL/ECONOMIC CLIMATE: According to an early January ICSC “SCT-Week” article, the month of December brought an increase in consumer confidence. The article indicated that, even during the winter holiday months (and after a somewhat sluggish November), Americans were still willing to continue their spending. Year over year December retail sales, minus motor vehicles and gasoline, rose by an estimated 5.9%. They attributed some of the positive energy to lower national unemployment numbers due to widespread hiring. The recent change in the minimum wage, its gradual increase with a \$15 cap January 1st, 2025, are also important factors. In addition, the National Retail Federation reported that a combined (physical store and on-line purchases) amounted to \$730.2 billion in spending during the 2019 holiday period. The recent news of Trader Joe’s including the C-U Metro area on a list of locations to consider means that the entire region continues to be a popular destination for development. It also comes on the coattails of Costco’s decision to locate in the region as well. As mentioned, many times in the past, Savoy may not have many opportunities for larger retailers to locate within its boundaries, but their employees do need to find places

to live. Our community certainly provides an attractive environment for that to happen. Keeping that in mind, the Champaign-Urbana-Savoy Metro area saw an increase in home sales at the beginning of the 4th quarter. However, 2019 sales were down overall. The mild winter weather we have been experiencing has contributed to an extended “home-building season”. Driving around some of our subdivisions, you will discover homes being constructed, and additions/remodels taking place on a regular basis. With the 2020 Census heading our way, this is all good news. Staff continues to be hopeful that we will be nearing the 10,000-population count when the dust settles.

VILLAGE OF SAVOY WINTER/SPRING INTERN – The second semester has begun and the student intern is resuming her planning & economic development duties. With support from Bob & Jeanne Householder (Skateland) and the Savoy Business Co-op, she has begun her “business retention visits”. As Alanie prepares for and engages in these activities, a summary of her visits will be incorporated into the projects that she has previously completed. Please keep in mind, as the end of the second semester draws near, that staff is interested in having Alanie present a complete summary of her activities to the board – quite possibly at an upcoming study session.

SAVOY ECONOMIC DEVELOPMENT COMMISSION – At the January EDC meeting, the current meeting structure of the commission was discussed. Staff wants to ensure that the meetings and commissioners continue to provide worthwhile guidance to village leadership. Meeting times and frequency will be reviewed, in order to provide the most convenient and efficient manner of implementing their processes, moving forward. We are hopeful that a renewed energy will emerge from this exercise. Staff will keep you updated as these decisions are made.

US CENSUS 2020 – It was brought to my attention that some of you are interested in keeping up-to-date with the local planning (and execution) of the upcoming decennial Census. Please let me know if you would like to be added to the e-mail stream of information or attend an upcoming “Complete Count Committee” meeting to get a “front-seat view”. To be clear, it can be quite overwhelming at times. There are SEVERAL moving parts and SEVERAL agencies working together on a common front. However, this important endeavor warrants this type of information overload. There are many misconceptions dealing with the importance of being counted, as well as how the actual enumeration will take place (locally and nationally).



Village of Savoy

VILLAGE CLERK'S REPORT – February 5, 2020

Village Clerk duties:

I performed all of my regular statutory Village Clerk duties for the month of January, 2020 as follows:

Prepared all Board of Trustees and Plan Commission packets for the month, as well as attended all meetings, Staff meetings, and preparation of Minutes for the same. Preparing Ordinances and Resolutions and publish in pamphlet form or in the newspaper when necessary. Prepared agendas and Clerk's monthly calendar for Board of Trustees, Planning Commission and all Village meetings,

General Office maintenance, assisted in answering phones, and assisting and directing visitors at the Robert C. McCleary Municipal Center for the Village of Savoy and the tenants of the Savoy Business Development Center. Supervisor of the Front Desk/Receptionists. Ordering all supplies.

Clerk's Monthly Calendar with Village meeting dates and statutory dates for all Village municipal officers.

Record keeper of all Ordinances, Resolutions, and custody and control of all municipal papers.

Certify all documents. Keeper of the seal and certifies and attests official signatures on municipal documents. Publishes all ordinances. Records all documents as needed.

Meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities.

Send out monthly reports to U-C Sanitary District regarding number of Building Permits issued monthly and sanitary sewer permit information. Emailed copies of monthly Building Permits to current Champaign County Assessor, Champaign County Regional Planning Commission, and Tolono Township Assessor

Various financial duties under certain circumstances such as signing checks and preparing receipts on incoming funds.

Opening President Dykstra's mail and keeping her apprised of monthly calendar, monthly agendas, telephone calls, and any other information she needs as President/Mayor and Liquor Commissioner of the Village of Savoy.

Champaign County Deputy Registrar – Voter registration and notary public services. Keeping track of 2020 election dates and Robert C. McCleary Municipal Center, as a polling location.

Provide certain services to the general public and news media, including maintaining copies of various documents for public inspection.

30-60-90 Day Reminders for the Village Clerk and Board of Trustees:

1. Savoy Municipal Code – Forward all 2019 Ordinances to Municode for 2019 Supplement Update.
2. Certify to County Clerk names and email addresses by 2-1-2020 regarding Illinois Government Ethics Act – Statement of Economic Interest (SEI)
3. General Primary – March 17, 2020
4. General Election – November 3, 2020

Billie Jean Krueger, Village Clerk,
Champaign County Deputy Registrar, Notary Public, and
Local Election Official (LEO)



**VILLAGE OF SAVOY – CLERK’S CALENDAR
FEBRUARY 2020**

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|-------------------|---|----------|--------------|----------|
| | | | | | | 1 |
| 2 | 3 ----- SAVOY FIRE DEPT. MEETING 6:00 P.M. | 4 | 5 Board of Trustees 7:00 PM | 6 | 7 AGENDA | 8 |
| 9 | 10 | 11 | 12 Board of Trustees Study Session 7:00 PM | 13 | 14 | 15 |
| 16 | 17 Presidents' Day | 18 EDC 12-2 PM | 19 Board of Trustees 7:00 PM | 20 | 21 AGENDA | 22 |
| 23 | 24 Planning Commission 7:00 PM | 25 | 26 | 27 | 28 AGENDA | 29 |