



Village of Savoy

Wednesday, January 8, 2020 – 7:00 p.m.

Village of Savoy Board of Trustees Meeting

Meeting Location:

Robert C. McCleary Municipal Center
611 North Dunlap Avenue, Savoy, IL

Note: The full Board of Trustees Meeting packet is now available at least 48 hours prior to the meeting on-line at: www.village.savoy.il.us

AGENDA - BOARD OF TRUSTEES MEETING

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. AUDIENCE PARTICIPATION
4. CONSENT AGENDA
 - A. MINUTES: Closed Executive Session of Board of Trustees of 11-20-2019
 - B. MINUTES - Board of Trustees of 12-4-2019
 - C. MINUTES - Board of Trustees of 12-18-2019
 - D. MINUTES – Closed Executive Session of Board of Trustees of 12-18-2019
5. OTHER AGENDA ITEMS – MAY BE DISCUSSED BUT NOT ACTED ON
6. BUSINESS
7. STAFF REPORTS
 - A. CHAMPAIGN COUNTY SHERIFF'S DEPARTMENT
 - B. VILLAGE MANAGER
 - C. DIRECTOR OF PUBLIC WORKS/ENGINEER
 - D. ZONING ADMINISTRATOR
 - E. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT
 - F. VILLAGE CLERK
 - G. VILLAGE ATTORNEY
8. **CORRESPONDENCE/THANK YOUS, MISC. – See Correspondence, etc. in your folder.**
9. **COMMUNICATIONS FROM BOARD OF TRUSTEES AND VILLAGE MANAGER**
10. **FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 N. Dunlap, unless otherwise noted) (SEE JANUARY 2019 CLERK'S CALENDAR and 2019 YEARLY CALENDAR OF MEETINGS)**
11. **ADJOURN**



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: December 4, 2019 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra
Trustee John P. Brown
Trustee Heather J. Mangian
Trustee Jan Carter Niccum
Trustee A. J. Ruggieri
Trustee Dee Shonkwiler

TRUSTEES ABSENT: Trustee Bill Vavrik

STAFF/PERSONNEL
PRESENT: Dick Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Public Works/Engineer
Dennis Donaldson, Director of Planning & Econ. Dev
Jesse Stephens, Assistant Director of Public Works
Dan Davies, Zoning Administrator
Brandon Martin, Director of Savoy Rec. Center
Billie Jean Krueger, Village Clerk
Marc Miller, Village Attorney

STAFF/PERSONNEL
ABSENT:

GUESTS PRESENT: Lt. Tony Shaw, Champaign County Sheriff Dept.
Jim Meadows, WILL Radio
Ben Zigterman, News-Gazette
Michael Hutjens
Lou Valio

CONVENED: 7:00 P.M.
ADJOURNED: 7:55 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, except Trustee Bill Vavrik was absent, and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. PUBLIC PARTICIPATION

President Dykstra asked if there was any public participation.

Lou Valio – Asked – Why there was a 50% increase in the tax levy for Savoy.

Mike Hutchens – Asked – Has Savoy found out how much revenue the 3% sales tax from recreational sales in Savoy would generate, and he believed Champaign would be receiving quite a bit of revenue. So, shouldn't Savoy think about that extra revenue and it is an important decision for the Board to generate more potential revenue because it's going to be here. Also, asked about the 2-cent gas tax and why Savoy cannot have it, because Champaign-Urbana does and he heard that Champaign raised their gas tax 4-5 cents.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added

5. APPROVAL OF MINUTES – CONSENT AGENDA

Minutes of Special Board of Trustees of 11-1-19:

Trustee Mangian requested a correction on page 2 of these Minutes, second paragraph, to read as follows:

“Mangian stated she was worried about Savoy streets with increasing travel by larger garbage trucks, buses, and delivery vans.”

Trustee Brown made a motion to approve the Special Board of Trustees Meeting Minutes of 11-1-19, as corrected, seconded by Trustee Ruggieri;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes;

Absent: Vavrik

Motion carried.

Minutes of Board of Trustees of 11-6-19, Board of Trustees Study Session of 11-13-19, and Board of Trustees of 11-20-19:

Trustee Shonkwiler made a motion to approve the Board of Trustees of 11-6-19, Board of Trustees Study Session of 11-13-19, and Board of Trustees of 11-20-19, as presented, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes;

Absent: Vavrik

Motion carried.

6. BUSINESS

A. ORDINANCE NO. 2019-13- TAX LEVY ORDINANCE OF THE VILLAGE OF SAVOY FOR FISCAL YEAR 2019-2020

President Dykstra stated she had a copy of the Notice of the Tax Levy Public Hearing duly published in the News-Gazette on November 20, 2019, if anyone wanted to review it.

Trustee Niccum made a motion that the Village of Savoy levy a tax for Street and Bridge purposes at a rate not to exceed .10% of the value, as equalized or assessed by the Illinois Department of Revenue, as authorized by Illinois Compiled Statutes, Chapter 65, Section 5/11/-81-2 for Fiscal Year 2019-2020, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes; Absent: Vavrik

Motion carried.

Trustee Brown made a motion that the Village of Savoy levy a tax for Street Lighting purposes at a rate not to exceed .05% of the value, as equalized or assessed by the Illinois Department of Revenue, as authorized by Illinois Compiled Statutes, Chapter 65, Section 5/11-80-5 for Fiscal Year 2019-2020, seconded by Trustee Niccum;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes; Absent: Vavrik

Motion carried.

Trustee Brown made a motion to pass Ordinance No. 2019-13 - Tax Levy Ordinance for the Village of Savoy for Fiscal Year 2019-2020 as presented, seconded by Trustee Ruggieri;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes; Absent: Vavrik

Motion carried.

B. ORDINANCE NO. 2019-14 – ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF SAVOY BY THE ADDITION OF TITLE 5, CHAPTER 36, SECTION 36.010 PROHIBITING CANNABIS IN BUSINSS ESTABLISHMENTS

Trustee Ruggieri made a motion to pass Ordinance No. 2019-14, as presented, seconded by Trustee;

Discussion:

Dick Helton stated that the Board of Trustees had voted in October of this year to impose a 3 percent sales tax on marijuana sales in case a dispensary ever opened in Savoy, but as it didn't expect any interest in one, it held off on voting to ban sales, but last month, someone contacted the Village about opening a dispensary and, at that point, it became real that someone would want to open a dispensary in Savoy, so he believed the Trustees should take up the issue again.

Trustee Niccum stated that regardless of how much revenue would be generated, he has spoken with residents who were morally opposed to marijuana, and as a former driver's ed teacher, he was concerned about impaired driving. Niccum also stated another thing to consider is that employers worry about employees being impaired; so, it is not a simple yes or no, there are a lot of issues to consider; and a big fear of his is that if Savoy allows the sales, we are kind of being another group that condones this practice and that is his personal belief on this issue.

Trustee Mangian stated she was concerned about banking regulations, state and federal.

Trustee Ruggieri stated he would be voting to pass the Ordinance prohibiting cannabis business establishments in Savoy, because it comes down to what the citizens of Savoy want and the majority of everyone that he has talked to have basically said that they don't want to present Savoy as that type of community.

By Trustee vote on passing Ordinance No. 2019-14: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes;

Absent: Vavrik

Motion carried.

C. ORDINANCE NO. 2019-15 – ORDINANCE AMENDING SECTION 5.12.010 OF SAVOY MUNICIPAL CODE OF 2003 REGARDING NUMBER OF GAMING MACHINES ALLOWED IN BUSINESS ESTABLISHMENTS

Trustee Niccum requested the Ordinance be changed on page 2, last paragraph, to change limit to six (6) to "the maximum".

Trustee Shonkwiler made a motion to pass Ordinance No. 2019-15, as amended, seconded by Trustee Ruggieri;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri; yes; and Shonkwiler; yes;

Absent: Vavrik

Motion carried.

7. STAFF REPORTS

A. VILLAGE MANAGER

Village Manager Dick Helton presented his written monthly report for the month of November, 2019.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Jesse Stephens, Assistant Director of Public Works, presented the Public Works Department's written monthly report for the month of November, 2019.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of November, 2019, together with Building Permit Detail Report for the month of November, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of November, 2019 to President Dykstra and the Trustees.

Treasurer Donaldson answered Lou Valio's question on the 50% levy increase. He stated we need to aim high and capture all the tax that is allowed by the County and it seems like we are raising real estate taxes, but we are not going to get that much of an increase.

Village Attorney Marc Miller stated Savoy has tax caps, so we need to raise our levy higher.

E. CLERK

Billie Krueger presented the Village Clerk's written monthly report for the month of November, 2019

F. VILLAGE ATTORNEY

Village Attorney Marc Miller presented his November, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

Lt. Tony Shaw was present to give a report from the Champaign County Sheriff's Department for the month of November, 2019 as follows:

- He encouraged everyone to keep watch this holiday season when packages are delivered
- Savoy parks – had not seen any recent damage.
- If there are areas Village Staff wants the deputies to check, call or email him with date, times and locations.

Trustee Niccum mentioned the 4-way stop sign at Pittsfield/Burwash and believed this would stop speeding on Prospect.

8. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Niccum gave a report on a recent meeting of the Champaign Unit 4 School District Oversight Committee and stated it was not very well attended at all.

Trustee Niccum answered Mike Hutjens' question about the gas tax in Savoy, because Savoy is not home rule, we cannot raise our gas tax.

9. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 7:55 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ____ day of January, 2020.

Billie Jean Krueger



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

MINUTES OF BOARD OF TRUSTEES MEETING

DATE: December 18, 2019 PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown, Heather J. Mangian,
Jan Carter Niccum, Dee Shonkwiler, A.J. Ruggieri, and Bill Vavrik

TRUSTEES ABSENT: None

OFFICERS AND
PERSONNEL PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager, Public Works/Engine
Dennis Donaldson, Village Treasurer
Jason Dillingham, Fire Chief, Savoy Fire Department
Billie Jean Krueger, Village Clerk

OFFICERS AND
PERSONNEL ABSENT: Brandon Martin, Director of Savoy Recreation Center

GUESTS: Scott Tapley, Prairie Fields, Savoy

CONVENED: 7:00 P.M.

RECESSED: 7:40 P.M.

RECONVENED: 7:50 P.M.

ADJOURNED: 7:50 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION – CAN BE DISCUSSED, BUT NOT ACTED UPON

Scott Tapley, Prairie Fields, Savoy, IL, stated he had three concerns:

- 1) Still concerned about the excessive number of stop signs in Prairie Fields, particularly at the three stop signs on Tickseed that are so close together;
- 2) With regard to the excessive number of stop signs, he believes residents are either ignoring them or driving faster;
- 3) Savoy Comprehensive Plan – Underpass at Curtis and Dunlap – He thinks this is a very bad idea and the logistics on cars that have been reported are wrong and he believes public safety is not a concern at this location.

Tapley also welcomed Trustee Bill Vavrik, as an engineer, to the Board as a great addition.

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. CLOSED EXECUTIVE SESSION

Trustee Mangian made a motion to go into a Closed Executive Session immediately following this meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 (ILCS 120 (c)(1) of the Open Meetings Act with Village Manager, Dick Helton, Assistant Manager Public Works/Engineer, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

6. BUSINESS

A. APPROVAL OF SAVOY COMPREHENSIVE PLAN UPDATE OF DECEMBER, 2019, as presented.

Trustee Brown made a motion to approve the Savoy Comprehensive Plan dated December, 2019, as presented, seconded by Trustee Ruggieri;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

President Dykstra stated that this is not the end of Savoy Comprehensive Plan; it is just the beginning. Dykstra and Dennis Donaldson thanked everyone for all of their hard work in completing this Comprehensive Plan.

Dick Helton also thanked everyone who was involved, like all of the Savoy Boards and the Champaign County RPC.

Trustee Vavrik asked how Staff tracks the completion of many of the planned projects.

Helton stated the Village Staff keeps on top of it.

Trustee Mangian stated she believed there needs to be a formal way to track it.

President Dykstra stated that the Comprehensive Plan needs to be talked about once a year.

7. **STAFF REPORTS**

A. **SAVOY VILLAGE TREASURER**

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 11/01/19 through 11/30/19.

Trustee Brown moved to approve and pay the Schedule of Accounts Payable for the month ending November 30, 2019, as presented, seconded by Trustee Niccum;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Absent: None

B. **SAVOY FIRE DEPARTMENT**

President Dykstra and the Trustees reviewed the Savoy Fire Department Activity Report and Fire Incident Summary for the period 11/01/19 through 11/30/19 presented by Fire Chief Jason Dillingham.

Fire Chief Dillingham presented the Monthly Alarm Response Summary November 1 – November 30, 2019 showing a total of 44 alarm responses, and reported on the two critical incidents in November.

Chief Dillingham also reported that 17 sets of fire turn-out gear had recently been purchased with the goal of purchasing 10 more sets next year. Also, Engine 452 had not passed the ladder test.

Chief Dillingham stated that the SFD was able to give standby help for Mahomet and St. Joseph fire departments when two firefighters from their fire department had passed away. Also, the SFD had just hired six new members that hope to be able to use within three months.

Also, Chief Dillingham announced that ISO rating is 95% done with a January 13, 2020 completion date.

C. **SAVOY RECREATION CENTER**

In Brandon Martin's absence, President Dykstra and the Trustees reviewed the Savoy Recreation Center Report for the month of November, 2019, together with the Fitness Class Schedule, Membership Usage Report, Activity Rooms Reports, Gymnasium Rooms Reports, Gym Courts Reports and Reservation Master Reports, for the month of November 2019.

Trustee Niccum and Trustee Mangian commented that the roller shade in the Activity Room was a big success and helped cut down on the noise.

8. **BOARD OF TRUSTEES COMMUNICATIONS**

Billie Krueger reminded everyone of the upcoming CIMOA meeting on 1/16/20 at the Village of Tolono and asked everyone to get their reservations to her before 1/9/20.

Trustee Mangian gave a brief report of the recent successful meeting of all HOAs in the Village of Savoy and stated they plan on meeting twice per year.

Trustee Niccum gave a report of a recent Champaign Unit 4 School District meeting where they discussed the possibility of moving Garden Hills School to the IPA School on Kirby and the IPA to the Garden Hills School location.

9. RECESS FOR CLOSED EXECUTIVE SESSION

President Dykstra recessed the open and public meeting of the Board of Trustees at 7:40 p.m. to go into a Closed Executive Session.

10. RECONVENE OPEN AND PUBLIC BOARD OF TRUSTEES MEETING

President Dykstra reconvened the open and public Board of Trustees meeting at 7:50 pm.

11. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 7:50 pm.

Respectfully Submitted,

Billie Jean Krueger

Savoy Village Clerk

This meeting was recorded.

Approved this ____ day of January, 2020.

Billie Jean Krueger

TO: PRESIDENT JOAN DYKSTRA & BOARD OF TRUSTEES

FROM: Richard Helton, Village Manager

RE: MANAGER'S DECEMBER '19 REPORT

DATE: December 31, 2019

Included herein is a brief description of activities of the Manager through the month of December.

- **ECONOMIC DEVELOPMENT PROJECTS**

Staff continues working on several projects that range from office use to retail to food service and continue to discuss options each may have including taking advantage of TIF.

- **Staff is currently working on a number of projects. We are waiting on plans and site plans to review. Staff has received plans and permit applications for the next commercial structure from Sub4/Green Street for a restaurant and additional unrented space for the area just North of the Industrial Donuts building. Those have been approved and construction is well underway.**
- **Staff is working with the Plumbers & Pipefitters on a project for their current building and their vacant land. Waiting for further information from them.**
- **Staff has been working on the Recreational Cannabis issue. The Ordinance to levy a 3% tax on sales has been approved. You approved an Ordinance on December 4th prohibiting cannabis establishments in Savoy.**
- **Prairieland Feeds had a holiday open house on December 10th that was very successful. Animals of all types were able to enjoy holiday festivities some with their pets and Santa Clause.**

Interest in Savoy remains good.

- **MEETINGS**

The new Airport Advisory Committee has begun meeting to put a plan together to move the facility in a direction that will make it more successful. President Dykstra is an active member on the Advisory Committee to maintain a Savoy presence and input. The Manager chairs a subcommittee that is looking at land use and zoning questions and will keep the Airport Advisory Committee informed on those issues. The Manager is attending the Advisory Committee's meetings now. The Airport Governance Committee meetings have been suspended until the Airport staff and Advisory Committee can take care of planning and future work to prepare for discussions and

decisions on governance of the facility. **The Airport Entrance Road and Hartwell Road improvement project bids came in around 15% higher than the estimate and is being replanned with construction still planned for later this year. Staff was informed IDOT is requiring the project be rebid without the Hartwell Dr. portion being included. This will push the entire project back. It will also require the Village to seek bids independently from the overall project originally agreed to for the Hartwell Dr. portion. I'll keep you informed of any new developments. We continue to support the airport in their ongoing efforts to provide appropriate service to the airport. Staff will be meeting with airport staff to plan how we may proceed.**

- Staff continues to work on issues related to Airbnb relative to potential ordinance violations in the Village. Staff is working very deliberately and researching the issue so appropriate decisions can be made that doesn't put the Village in a potentially liable position. **Staff has received information from Champaign on how they will be handling the issue and are reviewing it to see if Savoy can utilize the same plan. Staff will continue to work on the issue with a plan to present something in the future.**

- **SUBDIVISION DEVELOPMENT**

Various subdivision phases are moving ahead at Fieldstone and Prairie Meadows.

- **TOWN CENTER PROJECTS**

Staff has had meetings with other property owners in the block pursuing potential acquisition of their properties. **Staff is working with current property owners to move ahead with completing a goal of total land mass for future development.**

- **JONES PROPERTY**

The proposed purchaser of this property withdrew. The property is back on the market and there is a new interest. As things proceed in negotiations I'll keep you informed.

- **CURTIS ROAD GRADE SEPARATION**

Staff has spent lots of time and effort working with staff from RPC and other agencies on preparing an application for federal and ICC funds to complete the grade separation at Curtis and Dunlap. Although we had been given positive feedback and good encouragement when Joan and Levi met with officials in Washington D.C., we found out last month our application again didn't make the awards list. President Dykstra and Mr. Kopmann met with local legislators, a rep. from Congressman Davis' office and reps. From IDOT to discuss options. From that meeting there is more optimism on the viability in the project. We are confident our next application will be more competitive.

- **COMPREHENSIVE PLAN UPDATE**

Final approval of the updated Comprehensive Plan occurred on December 22nd. Implementation will begin immediately.

- **PROJECTS IN PROGRESS**

1. Willard Airport – I am continuing my participation with the development group.
2. Boundary Agreement with Champaign – Staff is in ongoing discussions with staff from Champaign.
3. Savoy Elevator –The new owners have taken over the property and staff continues discussions with them on a plan. **Staff has held discussions with potential developers recently. They are putting materials together for further discussions.**
4. **Staff continues to work with engineers and the City of Champaign to oversee the Prospect Ave. project. Feutz Construction is the general contractor on the project. Project construction started March 25th. The first phase is completed. 2nd phase is completed. The final phase is in progress with the road opening in December by and final completion in Spring 2020.**
5. **Staff continues work on road projects with the Airport.**
6. **The median project at Walmart is on the project list for future work.**
7. **Colbert Park experienced damage this month when some exuberant young people decided to run their cars off road in the park. One got stuck and had to be towed out. Staff is currently working with the Sheriffs Office and parents of the offenders.**

- **MEETINGS & OTHER ACTIVITIES**

- Monthly Central Illinois Managers Meeting in Normal and Champaign area.

The Manager continues to represent the Village on many committees. Attendance at the Regional Planning Commission, County EDC, County CVB, County Chamber of Commerce Committees, the Metro- Intergovernmental Committee, RPC Technical and Policy Committees, CUUATS Technical and Policy Committees, GIS Policy Committee, CIMOA, ICMA, ILCMA and other things that come up from time to time take lots of time.

Many other activities keep the Manager busy. As always, should you have any questions about anything in this report or anything else, please let me know.

DEPARTMENT OF PUBLIC WORKS

Director's December of 2019 Report



BUILDING MAINTENANCE

- * Routine building maintenance repairs continue

PARKS

- * Normal maintenance and trash pick-up continue
- * Continued to process tree ROW replacement permits
- * Planting of new trees in the Parks is ongoing
- * Annual rehabilitation of picnic tables and benches is underway

SANITARY SEWER

- * Working with UCSD on mapping and future needs
- * Annual Sanitary Sewer cleaning is underway

STREETS/OPERATIONS

- * Performed 118 J.U.L.I.E. locates.
- * Continuing to grind sidewalk trip hazards when schedule permits
- * Crack sealing, Pot hole filling and Dura Patching is ongoing as weather permits
- * Straightened/replaced multiple signs
- * Completed misc. repairs around Village as needed

STORM SEWERS

- * Cleared debris from multiple storm sewer structures.
- * Continued updates of Village storm sewer maps and surveys

EQUIPMENT/FLEET MAINTENANCE

- * Routine and preventative maintenance of Village fleet continues

ESDA

- * nothing new report

TRAFFIC SIGNALS

- * Performed normal maintenance at traffic signal boxes and lights
- * Performed Annual cleaning and maintenance at all traffic signal cabinets

ENGINEERING

- * Working with Clark Dietz on the Colbert Multi Use Path project
- * Working with Clark Dietz on the Pheasant Lane replacement project
- * Continuing to work with the City of Champaign and Farnsworth Group on the Prospect Avenue Reconstruction Project.
- * Continuing representation on CUUATS Technical and Policy Committees, Champaign County First, Champaign County GIS Technical and Policy Committees, Joint Sanitary Sewer Technical Committee and MS4 Storm water Committee.

Levi L. Kopmann, P.E.
Director of Public Works/Engineer



To: President Dykstra & Board of Trustees
From: Dennis Donaldson
Re: Planning & Economic Development December Report
Date: January 2, 2020

PLANNING AND DEVELOPMENT – The Comprehensive Plan Update was approved at the December 18th Board of Trustees meeting. It was suggested that progress of specific strategies and action items be documented and summarized on a regular basis so that the Village can keep track of those things as they are accomplished/completed. Staff will begin defining how that progress can best be measured and subsequently summarized for your review. If you have suggestions or recommendations for how that process might look to you, personally, please pass those along to Mr. Helton so he can best direct staff in this endeavor. The purpose of this “road map” is to lead us in a direction that best meets our vision of growth and success. We understand that this vision may change, but we also want to ensure that we continue these efforts with everyone “on the same page”, heading in the same direction. Those of you who requested “bound” copies of the update should have those in the next couple weeks. Thank you for your patience.

HOLIDAY RETAIL CLIMATE: As consumers begin to recuperate from recent holiday spending frenzy, there are a number of predictions that the retail industry will be evaluating over the next several weeks (or months). According to a mid-December ICSC-SCTWeek survey, approximately 132 million people were expected to shop in-store or online on Super Saturday (the last Saturday before Christmas). The survey was conducted December 12th through 15th. Some of the interesting takeaways included: more than half of adults planned to visit a mall or shopping center; on average \$413 was to be spent that day; 94% of shoppers would utilize retailers with a physical presence (as opposed to “online only”) which would represent 73% of the total day’s expenditures; 83% would be spent on holiday gifts; 29% intended to shop on Christmas Eve (I was included in THAT group – smile). As these numbers are crunched, in the upcoming weeks, I am interested to see how close these predictions came to reality. In addition, I hope to soon be able to share a summary of the Savoy Business Co-op’s “Holiday Campaign” results.

STATE OF THE ECONOMY –If you have been keeping an eye on recent legislative activities, as they relate to the economic growth of the metro area, you know that the MTD received a large grant from the U.S. Department of Transportation’s Buses and Bus Facilities Grant Program. Although this does not directly impact the Village of Savoy, it does so indirectly in a couple of ways. These types of investments, bring economic growth to the area in terms of job creation and infrastructure improvements. It also helps bring to our legislators’ attention other important projects that affect our community. The mere fact that there are federal and state dollars being directed to agencies that serve the C-U Metro area indicates that we have the ability to compete on a “somewhat” level playing field. Hopefully, these types of successes can lead to the Village of Savoy realizing its own vision - a “grade separation” at a major corridor in this community.



Village of Savoy

VILLAGE CLERK'S REPORT – January 8, 2020

Village Clerk duties:

I performed all of my regular statutory Village Clerk duties for the month of December 2019 as follows:

Prepared all Board of Trustees and Plan Commission packets for the month, as well as attended all meetings, Staff meetings, and preparation of Minutes for the same. Preparing Ordinances and Resolutions and publish in pamphlet form or in the newspaper when necessary. Prepared agendas and Clerk's monthly calendar for Board of Trustees, Planning Commission and all Village meetings,

General Office maintenance, assisted in answering phones, and assisting and directing visitors at the Robert C. McCleary Municipal Center for the Village of Savoy and the tenants of the Savoy Business Development Center. Supervisor of the Front Desk/Receptionists. Ordering all supplies.

Clerk's Monthly Calendar with Village meeting dates and statutory dates for all Village municipal officers.

Record keeper of all Ordinances, Resolutions, and custody and control of all municipal papers.

Certify all documents. Keeper of the seal and certifies and attests official signatures on municipal documents. Publishes all ordinances. Records all documents as needed.

Meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities.

Send out monthly reports to U-C Sanitary District regarding number of Building Permits issued monthly and sanitary sewer permit information. Emailed copies of monthly Building Permits to current Champaign County Assessor, Champaign County Regional Planning Commission, and Tolono Township Assessor

Various financial duties under certain circumstances such as signing checks and preparing receipts on incoming funds.

Opening President Dykstra's mail and keeping her apprised of monthly calendar, monthly agendas, telephone calls, and any other information she needs as President/Mayor and Liquor Commissioner of the Village of Savoy.

Champaign County Deputy Registrar – Voter registration and notary public services. Keeping track of 2020 election dates and Robert C. McCleary Municipal Center, as a polling location.

Provide certain services to the general public and news media, including maintaining copies of various documents for public inspection.

30-60-90 Day Reminders for the Village Clerk and Board of Trustees:

1. CIMOA Meeting – January 16, 2020, at Tolono
2. Supplying copies of all Savoy 2019 Ordinance needed to update Savoy Municipal Code
3. Review 2019 Closed Executive Board of Trustees Minutes – Prepare Resolution for Board of Trustees
4. General Primary – March 17, 2020
5. General Election – November 3, 2020

Billie Jean Krueger, Village Clerk,
Champaign County Deputy Registrar, Notary Public, and
Local Election Official (LEO)



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL 61874

NOTICE IS GIVEN TO ALL INTERESTED PERSONS – 2020 YEARLY CALENDAR OF MEETINGS

	<u>TIME</u>	<u>DATE-2020</u>
BOARD OF TRUSTEES (Meets at Robert C. McCleary Municipal Center)	7:00 P.M.	<u>FIRST WEDNESDAY OF EACH MONTH</u> January 1, February 5, March 4, April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4, December 2
BOARD OF TRUSTEES STUDY SESSION (Meets at Robert C. McCleary Municipal Center)	7:00 P.M.	<u>SECOND WEDNESDAY OF EACH MONTH</u> January 8, February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, November 11, December 9
BOARD OF TRUSTEES (Meets at Robert C. McCleary Municipal Center)	7:00 P.M.	<u>THIRD WEDNESDAY OF EACH MONTH</u> January 15, February 19, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, December 16
ECONOMIC DEV. COMMISSION (Meets at Robert C. McCleary Municipal Center)	NOON	<u>THIRD TUESDAY OF EACH MONTH</u> January 21, February 18, March 17, April 21, May 19, June 16, July 21, August 18, September 15, October 20, November 17, December 15
BUILDING CODE BOARD OF REVIEW (Meets at Robert C. McCleary Municipal Center)	7:00 A.M.	MEETS AS REQUIRED
PLANNING COMMISSION (Meets at Robert C. McCleary Municipal Center)	7:00 P.M.	<u>FOURTH MONDAY OF EACH MONTH</u> January 27, February 24, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October 26, November 23, December 28
ZONING BOARD OF APPEALS (Meets at Robert C. McCleary Municipal Center)		MEETS AS REQUIRED

MEETING LOCATION – ROBERT C. MCCLEARY MUNICIPAL CENTER
611 NORTH DUNLAP AVENUE, SAVOY, IL
UNLESS OTHERWISE NOTED.

BILLIE JEAN KRUEGER, VILLAGE CLERK - JANUARY 2020



VILLAGE OF SAVOY – CLERK’S CALENDAR
JANUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Year's Day Holiday – Savoy Offices Closed	2	3 AGENDA	4
5	6 SAVOY FIRE DEPT. MEETING 7:00 PM	7	8 Board of Trustees 7:00 PM	9	10 AGENDA	11
12	13	14	15 Board of Trustees Study Session 7:00 PM	16 CIMO A – TOLONO	17 AGENDA	18
19	20 M L King Day Holiday Savoy Offices Closed	21 EDC 12-2 PM	22 Board of Trustees 7:00 PM	23	24 AGENDA	25
26	27 Planning Commission 7:00 PM	28	29	30	31 AGENDA	1