



Village of Savoy

Wednesday, August 7, 2019 – 7:00 p.m.

Village of Savoy Board of Trustees Meeting

Meeting Location:

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

Note: The full Board of Trustees Meeting packet is now available online at: www.village.savoy.il.us

AGENDA - BOARD OF TRUSTEES MEETING

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC PARTICIPATION**
4. **OTHER AGENDA ITEMS**
5. **APPROVAL OF MINUTES:**
 - A. MINUTES - Board of Trustees of 6-26-19
 - B. MINUTES - Closed Board of Trustees of 6-26-19
 - C. MINUTES - Board of Trustees of 7-3-19
 - D. MINUTES - Closed Board of Trustees of 7-3-19
 - E. MINUTES - Board of Trustees of 7-11-19
 - F. MINUTES - Closed Board of Trustees of 7-11-19
 - G. MINUTES - Board of Trustees of 7-17-19
6. **BUSINESS**

No business to act upon
7. **STAFF REPORTS**
 - A. VILLAGE MANAGER
 - B. DIRECTOR OF PUBLIC WORKS/ENGINEER
 - C. ZONING ADMINISTRATOR
 - D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT
 - E. VILLAGE CLERK
 - F. VILLAGE ATTORNEY
 - G. CHAMPAIGN COUNTY SHERIFF'S DEPARTMENT
8. **CORRESPONDENCE/THANK YOUS, MISC. – See Correspondence, etc. in your folder.**
9. **BOARD OF TRUSTEES COMMUNICATIONS**
10. **FUTURE MEETINGS (All meet at Robert C. McCleary Municipal Center, 611 N. Dunlap, unless otherwise noted) (SEE AUGUST 2019 CLERK'S CALENDAR)**
11. **ADJOURN**



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

MINUTES OF BOARD OF TRUSTEES MEETING

DATE: June 26, 2019

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Joan Dykstra, Trustees John Brown, Heather J. Mangian,
Jan Carter Niccum, A.J. Ruggieri, Dee Shonkwiler, and Bill Vavrik

TRUSTEES ABSENT:

OFFICERS AND

PERSONNEL PRESENT: Richard Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Director of Public Works/Engineer
Brandon Martin, Director of Savoy Recreation Center
Captain Andy Stewart, Savoy Fire Department
Billie Jean Krueger, Village Clerk

OFFICERS AND

PERSONNEL ABSENT: Dennis Donaldson, Village Treasurer
Mike Forrest, Savoy Fire Chief

GUESTS:

Heath Thomas, Regional Manager, Goodrich Quality Theaters
Melissa Garske, Manager, Savoy 16 IMAX
Cliff Channell "Ride For Ray ALS Event"
Rae Spooner, "Ride For Ray ALS Event"

CONVENED: 7:00 P.M.

RECESSED: 7:40 P.M.

RECOVERED: 8:35 P.M.

ADJOURNED: 8:40 P.M.

1. **CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION**

President Dykstra called the meeting to order at 7:00 p.m. with roll call taken of President Dykstra and all Trustees, with President Dykstra and all Trustees answering present and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

3. PUBLIC PARTICIPATION

Cliff Channell and Rae Spooner were present to thank Brandon Martin, Director of Savoy Recreation, for the successful Ride For Ray ALS Fundraiser Bike Race Event held at the Savoy Recreation on Saturday, June 22, 2019. They said it was such a successful event raising \$20,000, it was their third year, they would like to hold it at the Savoy Recreation Center every year, and they wanted to have it every year until there was a cure for ALS. They said 61% of the attendees were from Champaign County and 39% were from outside Champaign County.

4. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. No other agenda items were added.

5. CLOSED EXECUTIVE SESSION

Trustee Brown made a motion to go into a Closed Executive Session immediately following this meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 (ILCS 120 (c)(1) of the Open Meetings Act with Village Manager, Dick Helton, Assistant Manager Public Works/Engineer, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance, seconded by Trustee Mangian;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

6. BUSINESS

A. ORDINANCE NO. 2019-05 – AN ORDINANCE AMENDING SECTIONS 5.08.040 AND 5.08.050 OF SAVOY MUNICIPAL CODE OF 2003 TO ADD A THEATER LICENSE CLASSIFICATION

Trustee Shonkwiler moved to pass Ordinance No. 2019-05, as presented, seconded by Trustee Ruggieri;

Discussion:

Trustee Niccum stated, personally, he had not changed his position and would vote no. He said he had visited the Champaign theater that served alcohol and checked with the Champaign police reports and had been told that some patrons had already come into the theater intoxicated and caused no problems, but some problems were noted outside the theater.

Heath Thomas stated even some patrons could go into Applebee's intoxicated and still order alcohol, but all of his employees take serving alcohol very serious and not cavalier.

Trustee Brown stated he had checked the police reports for Champaign and there were no problems noted at the Champaign theater, but possibly they were intoxicated when they came in, but no problems inside, but some problems outside.

Trustee Vavrik inquired as to whether or not Thomas would ever change Section 9(l) restrictions for "G" or "PG" movies on alcoholic beverages being served between the hours of noon to 11:30 pm to 5:30 p.m. to 11:30 p.m., since there were times when operas are shown and the patrons would want wine.

Thomas stated that would not be consistent with their business practices and he would strictly be for adhering to the Ordinance that alcoholic beverages would not be served to patrons entering, attending or viewing "G" or "PG" rated movies prior to eight o'clock (8:00) p.m.

Trustee Ruggieri questioned the size of beer and wine served.
Thomas stated a 16 oz. cup with 12 oz. of beer, wine would be 8 oz, mixed drink would be 1 ½ oz liquor with mixer in a 16 oz. cup.

By Trustee Vote on Ordinance No. 2019-05:

Ayes: Shonkwiler and Vavrik

Nays: Brown, Mangian Niccum, Ruggieri

Motion failed.

B. DEMOLITION DOCUMENTS FOR 101 N. DUNLAP AVE.

Trustee Niccum moved to authorize the Village Manager to execute the Demolition Contract Documents, as presented, with Miller Enterprises for Demolition and Property Restoration for the property at 101 North Dunlap Avenue in Savoy, Illinois in the amount of \$13,650, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum; Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

C. SAVOY RECREATION CENTER CARDIO ROOM TREADMILLS & ELLIPTICALS PROPOSAL

Trustee Vavrik moved to accept the quote from Fitness for All for the purchase of four (4) treadmills and two (2) ellipticals, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum; Ruggieri, Shonkwiler, and Vavrik

Nays: None

Motion carried.

D. RESOLUTION NO. 2019R-04 – RESOLUTION AUTHORIZING THE SALE OF REAL ESTATE LOCATED AT 405 S. DUNLAP, SAVOY, ILLINOIS

Trustee Shonkwiler moved to pass Resolution No. 2019R-04, as presented, seconded by Trustee Ruggieri;

By Trustee Vote:

Ayes: Brown, Mangian, Ruggieri, Shonkwiler, and Vavrik

Nays: Niccum

Motion carried.

7. STAFF REPORTS

A. SAVOY VILLAGE TREASURER

President Dykstra and the Trustees reviewed the Treasurer's Check Register – Schedule of Accounts Payable for checks issued from 5/01/19 through 5/31/19.

Trustee Brown moved to approve and pay the Schedule of Accounts Payable for the month ending May 31, 2019, as presented, seconded by Trustee Shonkwiler;

By Trustee Vote:

Ayes: Brown, Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik

Nays: None

B. SAVOY FIRE DEPARTMENT

President Dykstra and the Trustees reviewed the Savoy Fire Department Activity Report and Fire Incident Summary for the period 05/01/19 through 5/31/19 presented by Captain Andy Stewart.

Trustee Mangian pointed out she was concerned about the high number of cooking fires reported at Parkview. Captain Stewart gave an explanation of these frequent calls.

C. SAVOY RECREATION CENTER

President Dykstra and the Trustees reviewed the Savoy Recreation Center Report for the month of June, 2019 presented by Brandon Martin, Director of the Savoy Recreation Department.

Martin stated it was a very busy month for pavilion rentals and the Savoy Recreation Center had been mentioned quite a lot by the media in June.

8. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Niccum informed everyone that Unit 4 School District had recently formed a Tier 1 Committee which he believed would mean that within 2-3 years, they would be asking for a tax referendum. He also stated that he had seen portable buildings at Stratton School and Jefferson Middle School.

President Dykstra stated that she understands a car will be provided for Savoy Trustees for the upcoming July 4th Freedom Celebration Parade and she will be walking in the parade if any other Trustee wants to join her, let her know.

9. CORRESPONDENCE, THANK YOUS - None

10. RECESS FOR CLOSED EXECUTIVE SESSION

President Dykstra recessed the open and public meeting of the Board of Trustees at 7:40 p.m. to go into a Closed Executive Session.

11. RECONVENE OPEN AND PUBLIC BOARD OF TRUSTEES MEETING

President Dykstra reconvened the open and public Board of Trustees meeting at 8:35 pm.

BUSINESS

A. VILLAGE OF SAVOY STAFF WAGE PROPOSAL FOR FY 2019-20

Trustee Ruggieri made motion to approve the Savoy Staff Wage Proposal for FY 2019-20, as presented, and to approve the Village Manager salary at \$120,000, with all wage increases to be effective with the pay period beginning June 23, 2019, seconded by Trustee Niccum;

By Trustee Vote:

Ayes: Mangian, Niccum, Ruggieri, Shonkwiler, and Vavrik;

Nays: None

Abstain: Brown

Absent: None

12. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 8:40 pm.

Respectfully Submitted,

Billie Jean Krueger

Savoy Village Clerk

This meeting was recorded.



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: July 3, 2019

PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT:

President Joan E. Dykstra
Trustee John P. Brown
Trustee Heather J. Mangian
Trustee Jan Carter Niccum
Trustee A.J. Ruggieri
Trustee Dee Shonkwiler
Trustee Bill Vavrik

TRUSTEES ABSENT:

STAFF/PERSONNEL
PRESENT:

Dick Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Public Works/Engineer
Dennis Donaldson, Director of Planning and
Economic Development, Village Treasurer
Jesse Stephens, Assistant Director of Public Works
Dan Davies, Zoning Administrator
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL
ABSENT:

GUESTS PRESENT:

Andy Stewart, Savoy Fire Department
Brian Coyle, Savoy Fire Department
Kevin Murphy, Savoy Fire Department
Jason Dillingham, Savoy Fire Department
Jeremy Leevey, Savoy Fire Department

CONVENED:

7:00 P.M.

RECESSED:

7:25 P.M.

RECONVENED:

8:00 P.M.

ADJOURNED:

8:15 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present and a quorum declared.

2. PLEDGE OF ALLEGAIANCE

President Dykstra led the Pledge of Allegiance to the flag.

3. PUBLIC PARTICIPATION

President Dykstra asked if there was any public participation.

Public participation as follows:

Andy Stewart, Savoy Fire Department (SFD) –Stated he had been a Savoy firefighter since 2009 to the present and he believed the SFD is one of the best fire departments in the State of Illinois and has been able to retain its passion, high character, charm, and centered on morals. Also, many fire departments in Illinois have a decrease in members, but the SFD has increased its members. Also, it appears to him that a correct process was not followed in forcing Mike Forrest to retire.

He urged all of the Board and Staff to do the right thing and there is still time to do the right thing.

Brian Coyle, Savoy Fire Department – Stated he has served many functions and positions at the Savoy Fire Department since 2001 and when he started as a volunteer firefighter, there was a strong decline in volunteers, but in the past few years, the SFD had been a magnet to bring in new volunteers, because the SFD offers so much support and training and some volunteers have moved on to other bigger fire departments after being trained in Savoy, because Savoy is sought after because of the level of training and professionalism. There is a list of many courses and stated certifications the SFD holds by its members and he passed around the list.

Coyle further stated that on his personal side of this matter, he has the utmost respect for Mike Forrest's accomplishments and he remembers coming and talking to the Board in 2005 about how the SFD helped out during Hurricane Katrina. He asked the Board to give serious consideration in the process for hiring the next fire chief and asked that the Board consider a committee with representatives of the Fire Department and be transparent to the community.

Kevin Murphy, Savoy Fire Department – Stated he was raised in Savoy and he owes a lot to the Savoy Fire Department and wants to urge everyone to evaluate and consider a hiring process like Brian Coyle had suggested.

We as firefighters are proud of Savoy and come and talk to us.

Jason Dillingham, Savoy Fire Department – Stated he is a new Savoy volunteer firefighter, but he has been a firefighter in Champaign for 18 years and he feels what is going on now is not right, but believes there are rules and regulations on how this should be done and the chain of command should be followed and is not showing a professional department. He asked to be transparent in choosing another fire chief. Also, he believes, as a citizen and member of the SFD, SFD is nationally known and the Savoy firefighters deserve the best and they give the best. He stated he urged the Board to make the right choice, follow the proper process, and also

encouraged a “walk-out” ceremony for Mike Forrest because he needs the proper send-off and he considered Mike Forrest a mentor and the SFD as family.

Jeremy Leevey, Savoy Fire Department – Stated the reason the firefighters are here tonight is to urge President Dykstra, the Trustees, and Staff to do the right thing. All of the Savoy firefighters give selfishly and there is a structure in place and a chain of command and if the chain of command is not here, it is hard for the next person to step up. He urged everyone to think long and hard at what is in place when replacing the Fire Chief.

Letter of support for Savoy Fire Department Chief Mike Forrest via email to Village Clerk from Jacob Stewart, a copy of which was given to President Dykstra, all Trustees, and Village Manager.

4. OTHER AGENDA ITEMS

President Dykstra asked for other agenda items to be added. None were added

5. CLOSED EXECUTIVE SESSION OF BOARD OF TRUSTEES

Trustee Niccum made a motion to go into a Closed Executive Session of the Board of Trustees immediately before the Business portion of this meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 ILCS 120 (c)(1) of the Open Meetings Act (OMA) and to include the Village Manager, Dick Helton, Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Village Clerk, Billie Krueger, in attendance, seconded by Trustee Ruggieri;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik; yes;

Absent: None

Motion carried.

6. RECESS

President Dykstra recessed this open and public Board of Trustees meeting at 7:25 p.m. to go into a Closed Executive Session under Exception No. 5 of the Open Meetings Act.

7. RECONVENED

President Dykstra reconvened the open and public Board of Trustees meeting at 8:00 p.m.

Dick Helton addressed the firefighters present – Thank you for coming tonight. Everything has evolved so quickly and I believe there is some misinformation and misunderstanding going around and it is our intention to have a process that will involve you and if you have any suggestions, get them to me as soon as possible. If you want certain people involved to make the right decision for the next Fire Chief, let me know.

President Dykstra urged everyone to give everyone a chance to work through this.

Firefighter Andy Stewart asked if the firefighters would have a say on naming an Interim Fire Chief. Helton stated the Interim Fire Chief will be Lon Pitcher.

8. APPROVAL OF MINUTES OF 6-5-19

Trustee Niccum made a motion to approve the Board of Trustees Minutes of

6-5-19, as presented, seconded by Trustee Vavrik;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik; yes;

Absent: None

Motion carried.

9. BUSINESS

A. APPROVAL TO AUTHORIZE CLARK DIETZ, INC. TO PROVIDE DESIGN ENGINEERING SERVICES FOR THE COLBERT PARK PATHWAY

Trustee Shonkwiler made a motion to authorize Clark Dietz, Inc. to provide design engineering services for the Colbert Park Pathway Project, as presented, for an amount not to exceed \$50,000, seconded by Trustee Brown;

By Trustee vote: Brown, yes; Mangian, yes; Niccum, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik; yes;

Absent: None

Motion carried.

10. STAFF REPORTS

A. VILLAGE MANAGER

President Dykstra and the Trustees reviewed Dick's Helton's written monthly report for the month of June, 2019.

B. ASSISTANT VILLAGE MANAGER/PUBLIC WORKS/ENGINEER and ASSISTANT DIRECTOR OF PUBLIC WORKS

Assistant Village Manager/Public Works/Engineer, Levi Kopmann, and Jesse Stephens, Assistant Director of Public Works, presented the Public Works Department's written monthly report for the month of June, 2019.

C. ZONING ADMINISTRATOR

Dan Davies, Zoning Administrator, presented the Zoning Report for the month of June 2019, together with a list of all Building Permits issued in June, 2019.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented his written monthly report for the month of June, 2019.

E. CLERK

President Dykstra and the Board of Trustees reviewed the Village Clerk's written monthly report for the month of June, 2019.

F. VILLAGE ATTORNEY

Village Attorney Marc Miller was not present, but President Dykstra and the Trustees reviewed his June, 2019 Status Report.

G. CHAMPAIGN COUNTY SHERIFF'S OFFICE REPORT

No one was present to give a report from the Champaign County Sheriff's Department for the month of June.

11. BOARD OF TRUSTEES COMMUNICATIONS

Trustee Niccum commented that the CFO of Champaign Unit 4 School District had been put on administrative leave.

Village Manager Dick Helton canceled the upcoming Board of Trustees Study Session of 7-10-19.

Trustee Mangian stated she would not be present at the Board of Trustees meeting on 7-17-19.

12. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 8:15 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ____ day of August, 2019.

Billie Jean Krueger, Village Clerk



Village of Savoy

Robert C. McCleary Municipal Center
611 North Dunlap Avenue
Savoy, IL

MINUTES OF
BOARD OF TRUSTEES MEETING

DATE: July 11, 2019 PLACE: ROBERT C. MCCLEARY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Joan E. Dykstra
Trustee John P. Brown
Trustee A.J. Ruggieri
Trustee Dee Shonkwiler
Trustee Bill Vavrik

TRUSTEES ABSENT: Trustee Heather J. Mangian
Trustee Jan Niccum

STAFF/PERSONNEL
PRESENT: Dick Helton, Village Manager
Levi Kopmann, Assistant Village Manager/
Public Works/Engineer
Billie Jean Krueger, Village Clerk

STAFF/PERSONNEL
ABSENT: Village Attorney Marc Miller
Attorney Dave Krchak

GUESTS PRESENT:

CONVENED: 7:00 P.M.
RECESSED: 7:05 P.M.
RECONVENED: 8:55 P.M.
ADJOURNED: 8:55 P.M.

1. CALL TO ORDER AND ROLL CALL

President Dykstra called the meeting to order at 7:00 p.m. Roll was called of President Dykstra and all Trustees with President Dykstra and all Trustees answering present, except Trustees Mangian and Niccum were absent, and a quorum declared.

2. CLOSED EXECUTIVE SESSION OF BOARD OF TRUSTEES

Trustee Vavrik made a motion to go into a Closed Executive Session of the Board of Trustees for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the Village of Savoy under Exception No. 5 ILCS 120 (c)(1) of the Open Meetings Act (OMA) and to include the Village Manager, Dick Helton, Assistant Village Manager/Public Works/Engineer, Levi Kopmann, Village Attorney, Marc Miller, Attorney Dave Krchak, and Village Clerk, Billie Krueger, in attendance, seconded by Shonkwiler;
By Trustee vote: Brown, yes; Ruggieri, yes; Shonkwiler, yes; and Vavrik; yes;
Absent: Trustees Mangian and Niccum
Motion carried.

3. RECESS

President Dykstra recessed this open and public Board of Trustees meeting at 7:05 p.m. to go into a Closed Executive Session under Exception No. 5 of the Open Meetings Act.

4. RECONVENE

President Dykstra reconvened the open and public Board of Trustees meeting at 8:55 p.m.

5. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, President Dykstra adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved this ____ day of August, 2019.

Billie Jean Krueger, Village Clerk



Village of Savoy

Robert C. McCleary Municipal Center

611 North Dunlap Avenue

Savoy, IL 61874

MINUTES OF PUBLIC HEARING AND BOARD OF TRUSTEES MEETING

DATE: July 17, 2019

PLACE: Robert C. McCleary Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

CONVENED: 7:00 P.M.

ADJOURNED: 7:20 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

The Board of Trustees of the Village of Savoy public hearing and regular meeting was called to order at 7:00 p.m. by President Dykstra. On roll call, as read by Village Clerk Billie Krueger, the following were:

PRESENT: Trustees Brown, Niccum, Ruggieri, and Shonkwiler with President Dykstra presiding.

ABSENT: Trustees Mangian and Vavrik

OTHERS: Richard Helton, Village Manager
Dennis K. Donaldson, Village Treasurer
Levi Kopmann, Assistant Village Manager/Public Works/Engineer
Brandon M. Martin, Director of Savoy Recreation Center
Captain Ryan McCoy, SFD
Billie Jean Krueger, Village Clerk

President Dykstra explained that there would be a public hearing prior to the regular Village Board meeting this evening.

2. PUBLIC HEARING – VILLAGE OF SAVOY PROPOSED FISCAL YEAR 2019-2020 APPROPRIATION ORDINANCE

President Dykstra indicated that the notice of the Public Hearing had been duly posted at the Savoy Municipal Center and published in the News-Gazette on July 2, 2019 according to State Statute and has been available for inspection at the Savoy Municipal Center, as well as posted on the Village

website. President Dykstra asked for public comment and asked the Village Clerk if she had any written comments or questions on the Appropriation Ordinance and informed no.

At 7:03 p.m. with no additional oral or written comments on motion to close the Public Hearing by Trustee Brown, seconded by Trustee Ruggieri, and voice vote yes by Trustees, Brown, Niccum, Ruggieri, and Shonkwiler, the public hearing was closed.

At 7:03 p.m. the Village Board meeting was convened, with the same Village Officials as the Public Hearing being in attendance.

3. PLEDGE OF ALLEGIANCE

President Dykstra led the pledge of allegiance to the flag.

4. PUBLIC PARTICIPATION

President Dykstra asked for public participation.

No public participation.

5. OTHER AGENDA ITEMS

President Dykstra asked if there were other agenda items to be added. None added.

6. BUSINESS

A. ORDINANCE NO. 2019-05 AN ORDINANCE APPROPRIATING MONIES FOR THE 2019-2020 FISCAL YEAR

Trustee Brown moved to pass Ordinance No. 2019-05, as presented, seconded by Trustee Niccum;

By Trustee Vote:

Ayes: Brown, Niccum, Ruggieri, Shonkwiler

Nays: None

Absent: Mangian and Vavrik

B. APPROVE SAVOY FIRE DEPT. PURCHASE OF SCBA'S FROM SCOTT SAFETY EQUIPMENT AT A TOTAL COST OF \$286,137.50, AS PRESENTED

Trustee Shonkwiler moved to approve the purchase by the Savoy Fire Department of SCBA's from Scott Safety Equipment at a total cost of \$286,137.50, as presented, seconded by Trustee Brown;

Discussion: Captain McCoy stated that the SFR had applied for grants for this equipment, but had not received any grants.

Trustee Brown asked how long will these air packs last. McCoy stated the ones they have now were purchased in 2000-2001 and the new ones will last 15 years.

By Trustee Vote:

Ayes: Brown, Niccum, Ruggieri, and Shonkwiler

Nays: None

Absent: Mangian and Vavrik

7. STAFF REPORTS

A. SAVOY VILLAGE TREASURER

President Dykstra and the Trustees reviewed the Check Register – Schedule of Accounts Payable for checks issued from 6/01/19 through 6/30/19 presented by Village Treasurer Dennis Donaldson.

Trustee Shonkwiler moved to approve and pay the Schedule of Accounts Payable for the month ending June 30, 2019, as presented, seconded by Trustee Brown;

By Trustee Vote:

Ayes: Brown, Niccum, Ruggieri, and Shonkwiler

Nays: None

Absent: Mangian and Vavrik

B. SAVOY FIRE DEPARTMENT

President Dykstra and the Trustees reviewed the Savoy Fire Department Activity Report and Fire Incident Summary for the period 6/01/19 through 6/30/19 presented by Captain Ryan McCoy.

Captain McCoy stated the fire department was looking into some of the unintentional false alarm calls

C. SAVOY RECREATION CENTER

President Dykstra and the Trustees reviewed the Director of the Savoy Recreation Center's Monthly Report, Membership Usage Report, Reservation Master Report, Gymnasium Schedule, Gymnasium (2) Schedule, Gym Court 1 Schedule, Gym Court 2 Schedule, Pickleball Gym Schedule, Activity Room Schedule, Activity Room (2) Schedule, Multipurpose Room Schedule, Burwash Pavilion at Burwash Park, Colbert Pavilion (small playground), Colbert Pavilion (Small pond), Colbert Pavilion (large), Colbert Park at Colbert Park and the Savoy Recreation Center July 2019 Newsletter all from Brandon Martin dated July 17, 2019.

Martin stated that the new fitness equipment for the cardio room was coming in next week. He also mentioned the Chambana Moms Play date at Colbert Park on July 25 and that he should be bringing back to the Trustees an appraisal from quality tennis/pickleball construction companies with the hopes of the pickleball courts being completed in mid-fall 2019.

8. **BOARD OF TRUSTEES COMMUNICATIONS**

President Dykstra mentioned the 50th Anniversary (1969-2019) of the Tolono Public Library celebration event being held on 7-28-19 from 1-4 p.m. featuring music, light refreshments, and several mini-programs throughout the day.

Dykstra also mentioned the CIMOA meeting at the Recreation Center on 7-18-19 at 6:00 p.m.

Trustee Ruggieri commended Savoy Recreation Center Brandon Martin on such a recent successful event by the Wounded Warriors Championship and stated they were so impressed by employees and everyone at the Recreation Center that they would probably scheduling their next event there.

9. ADJOURN

There being no further business to come before the Board of Trustees meeting, President Dykstra adjourned the open and public Board of Trustees meeting at 7:20 pm.

Respectfully Submitted,

Billie Jean Krueger

Village Clerk

This meeting was recorded.

TO: PRESIDENT JOAN DYKSTRA & BOARD OF TRUSTEES

FROM: Richard Helton, Village Manager

RE: MANAGER'S JULY '19 REPORT

DATE: July 31, 2019

Included herein is a brief description of activities of the Manager through the month of July.

- **ECONOMIC DEVELOPMENT PROJECTS**

Staff continues working on several projects that range from office use to retail to food service and continue to discuss options each may have including taking advantage of TIF.

- Staff is currently working on a number of projects. We are waiting on plans and site plans to review. **Nothing new to report at this time.**
- **Staff is working with the Plumbers & Pipefitters on a project for their current building and their vacant land.**

Interest in Savoy remains good.

- **MEETINGS**

The new Airport Advisory Committee has begun meeting to put a plan together to move the facility in a direction that will make it more successful. President Dykstra is an active member on the Advisory Committee to maintain a Savoy presence and input. The Manager chairs a subcommittee that is looking at land use and zoning questions and will keep the Airport Advisory Committee informed on those issues. The Manager is attending the Advisory Committee's meetings now. The Airport Governance Committee meetings have been suspended until the Airport staff and Advisory Committee can take care of planning and future work to prepare for discussions and decisions on governance of the facility. **The Airport Entrance Road and Hartwell Road improvement project bids came in around 15% higher than the estimate and is being replanned with construction still planned for later this year. Staff was informed IDOT is requiring the project be rebid without the Hartwell Dr. portion being included. This will push the entire project back. It will also require the Village to seek bids independently from the overall project originally agreed to for the Hartwell Dr. portion. I'll keep you informed of any new developments. We continue to support the airport in their ongoing efforts to provide appropriate service to the airport.**

- Staff continues to work on issues related to Airbnb relative to potential ordinance violations in the Village. Staff is working very deliberately and researching the issue so

appropriate decisions can be made that doesn't put the Village in a potentially liable position. President Dykstra convened an ad hoc committee to work with staff to prepare recommendations to the various Boards on how to proceed on this subject. A couple meetings have been held. Additional meetings will be held in the future. **Staff has had discussions with Champaign staff and plan to work together to address this issue. Both staffs have shared information.**

- **SUBDIVISION DEVELOPMENT**

Various subdivision phases are moving ahead at Fieldstone, Liberty on the Lake and Prairie Meadows.

- **TOWN CENTER PROJECTS**

Staff has had meetings with other property owners in the block pursuing potential acquisition of their properties. **Staff continues to work with a new developer on a project that is in the planning stage. Nothing new to report at this time.**

- **JONES PROPERTY**

The proposed purchaser of this property withdrew. The property is back on the market and there is a new interest. As things proceed in negotiations, I'll keep you informed.

- **CURTIS ROAD GRADE SEPARATION**

Staff has spent lots of time and effort working with staff from RPC and other agencies on preparing an application for federal and ICC funds to complete the grade separation at Curtis and Dunlap. **Although we had been given positive feedback and good encouragement when Joan and Levi met with officials in Washington D.C., we found out last week our application again didn't make the awards list. We will meet and discuss what our options and path forward for this project may be.**

- **COMPREHENSIVE PLAN UPDATE**

Lots of meetings and discussions have been held over the past several months in the effort to freshen and update the Savoy Comprehensive Plan. Staff met with RPC staff recently to review the preliminary product so we can present the proposed finished Plan to the various Boards and Commissions soon. **Staff has asked the various Boards and Commission to review the draft Comprehensive Plan and give any feedback prior to scheduling the combined meeting for final review.**

- **PROJECTS IN PROGRESS**

1. Willard Airport – I am continuing my participation with the development group.
2. Boundary Agreement with Champaign – Staff is in ongoing discussions with staff from Champaign.
3. Savoy Elevator –The new owners have taken over the property and staff continues discussions with them on a plan. **Staff has held discussions with potential developers recently. They are putting materials together for further discussions.**
4. Staff continues to work with engineers and the City of Champaign to get Prospect Ave. ready for reconstruction in early 2019. **Bids were opened and IDOT, Savoy and Champaign reviewed the bids. Feutz Construction was awarded the bid and will begin soon. Project construction started March 25th. The first phase is completed. 2nd phase began in early July.**
5. **Staff continues work on road projects with the Airport.**
6. **Staff is working on the median project at Walmart and hope to see some progress soon.**
7. **The Cain property at 101 N. Dunlap has been demolished. The remaining things are to prepare the site and seed it.**
8. **The Manager, Treasurer and Treasurer Assistant completed training on new updated programs and reporting at the Department of Revenue.**

- **MEETINGS & OTHER ACTIVITIES**

- Monthly Central Illinois Managers Meeting in Normal and Champaign area.

The Manager continues to represent the Village on many committees. Attendance at the Regional Planning Commission, County EDC, County CVB, County Chamber of Commerce Committees, the Metro- Intergovernmental Committee, RPC Technical and Policy Committees, CUUATS Technical and Policy Committees, GIS Policy Committee, CIMOA, ICMA, ILCMA and other things that come up from time to time take lots of time.

Many other activities keep the Manager busy. As always, should you have any questions about anything in this report or anything else, please let me know.



ZONING REPORT FOR JULY 2019

PERMITS ISSUED

2 Single Family
1 Residential Remodel
1 Demolition – 101 N. Dunlap (Cain property)
10 Electrical
10 Plumbing
10 Mechanical
9 Fence

CURRENT PROJECTS

PRAIRIE MEADOWS 4 The 26-lot phase is currently under construction. This phase fills in the grassed area connecting Newhaven Lane to Bradford and Denton Streets. The Preliminary Plat was previously approved during the overall subdivision approval. Once this phase is complete and approved by the Village, they will present a Final Plat for approval.

KFC Remodeling is continuing, once they are complete and have been approved by Public health, we will issue an occupancy permit.

PLUMBERS AND STEAM FITTERS, The Village engineer and I are waiting for IDOT approval for a curb cut onto Dunlap Ave prior to approving an administrative replat which will create two lots.

SAVOY SQUARE Work is beginning on the Mexican Restaurant next to Industrial Donut. The second building is to begin sometime late summer, we understand that they have a tenant for the building.

We are waiting for the developer to bring back a site plan on the final phase for Planning Commission review.

TOWN CENTER PROJECT The former Cain building has been demolished. Public Works is grading and seeding the lot.

BEST WESTERN They are getting closer to completion. They are working on the trim out items and waiting for various fixtures.

PLANNING COMMISSION

Staff will be bringing various topics for discussion and ultimate recommendations for approval by the Planning Commission. The ones we are currently working on:

- Marijuana legalization and how it will impact Savoy.
- Cul-de-sac parking
- Sign ordinance review

SBDC Tiptek will be leasing two of the vacant spaces and moving out of one office space.

We are currently taking bids on removing the existing wall paper and painting the walls in certain offices within the Municipal Center. We plan to have the winning contractor start with the Board Room.

We have had various interest in the vacant spot including space in Building B.

BUILDING DEPT.

We are advertising for, and have received applications for the Auto Cad / Inspectors position.

As time allows, staff is reviewing the latest codes for possible future adoption. We learned that the State has approved a new version of the Americans with Disability Act which became effective immediately.



To: President Dykstra & Board of Trustees
From: Dennis Donaldson
Re: Planning & Economic Development July Report
Date: August 1, 2019

PLANNING AND DEVELOPMENT –Unfortunately, property sale negotiations do not always go as planned. The village-owned parcel at 405 S. Dunlap Ave. is one of these projects. Staff will continue to market the property to potential developers/investors. On a positive note, the structure on the northwest corner of Dunlap Ave. and Church St. has been demolished and will soon be a grass-covered lot that is “shovel-ready” for potential development. There are still a few more pieces of the “Retail Block” puzzle that are yet to be assembled, but staff is patiently seeking an appropriate developer to help make this vision a reality. Construction is on-going at the future site of El Rancho Grande, with an anticipated late summer to early fall opening. The Courtyards is preparing to begin another phase of their subdivision and staff is looking forward to reviewing plans for the next phase of the Prairie Meadows subdivision. It is an exciting time for Savoy as we continue to grow.

LOCAL AGENCY COLLABORATION – The Age-Friendly Communities initiative, led by the U of I Center on Health, Aging and Disabilities (CHAD), continues to make progress towards dealing with some of the issues that affect the quality of life for older adults. Although the committee took the summer off, they remain motivated to focus on improving community inclusion, transportation access and communication. They have been collaborating with the “Chambana Moms” social network in order to launch a similar platform called “Chambana Seniors” by the end of the year. The goal of the committee is help people recognize that the Champaign-Urbana metro area is a good option for them as they advance through stages of life. They also want retirees who are looking to relocate to know that this is a vibrant community in which to do so. Staff is hopeful that a representative from the committee can make a presentation at a future board meeting.

STATE OF THE ECONOMY/RETAIL ENVIRONMENT – According to a July Bloomberg News article, June retail sales exceeded expectations alongside steady economic growth even as Federal Reserve officials signaled that they are prepared to

reduce interest rates. This data certainly indicates that the domestic economy is in good shape and consumer spending confidence is healthy. It also points towards a healthy labor market and wage growth. Restaurants and drinking-establishments recorded a 4% increase in June, which fares well for Savoy's newest restaurant. We want to continue to promote our local businesses – remember that each dollar you spend within your local community returns three times more money to the local economy than spending that same dollar outside of that community, Local business owners also tend to donate to/support non-profits/events within their community compared to bigger businesses – all the more reason to support our local businesses and the Savoy SBC.

COMPREHENSIVE PLAN UPDATE – This week, a draft of the Comprehensive Plan Update was distributed to each of the governing boards and commissions for review. Staff is hopeful that this review can be completed by August 8th. You may submit any questions, concerns, or recommendations to staff as needed. When your review has been completed, there will be a 30-day public review period. Staff will also be scheduling a joint boards and commissions meeting for a group discussion.

SAVOY BUSINESS CO-OP – The SBC has requested to make a presentation at the Savoy EDC meeting in August. They are planning a May 2020 event to help promote the Savoy business community, including a few creative ideas involving Willard Airport. Stay tuned for details as they continue bring this event to life.

U.S. CENSUS 2020 – Planning has begun for the upcoming census. Local agency collaboration will be essential in getting the word out and educating the public about the importance of being counted. Communities count on federal funding and the Census is a tool that helps determine the amount of funding needed/required, for instance, during natural disaster/catastrophic event recovery efforts. Staff will be sure to let you know how you can assist, as a community leader, with this crucial initiative.



Village of Savoy

VILLAGE CLERK'S REPORT – August 7, 2019

Village Clerk duties:

I performed all of my regular statutory Village Clerk duties for the month of July, 2019 as follows:

Prepared all Board of Trustees and Plan Commission packets for the month, as well as attended all meetings, Staff meetings, and preparation of Minutes for the same. Preparing Ordinances and Resolutions and publish in pamphlet form or in the newspaper when necessary. Prepared agendas and Clerk's monthly calendar for Board of Trustees, Planning Commission and all Village meetings,

General Office maintenance, assisted in answering phones, and assisting and directing visitors at the Robert C. McCleary Municipal Center for the Village of Savoy and the tenants of the Savoy Business Development Center. Supervisor of the Front Desk/Receptionists. Ordering all supplies.

Record keeper of all Ordinances, Resolutions, and custody and control of all municipal papers.

Certify all documents. Keeper of the seal and certifies and attests official signatures on municipal documents. Publishes all ordinances. Records all documents as needed.

Meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities.

Send out monthly reports to U-C Sanitary District regarding number of Building Permits issued monthly and sanitary sewer permit information. Emailed copies of monthly Building Permits to current Champaign County Assessor, Champaign County Regional Planning Commission, and Tolono Township Assessor

Various financial duties under certain circumstances such as signing checks and preparing receipts on incoming funds.

Opening President Dykstra's mail and keeping her apprised of monthly calendar, monthly agendas, telephone calls, and any other information she needs as President/Mayor and Liquor Commissioner of the Village of Savoy.

CIMOA -Prepare for CIMOA meeting on 7-18-19 at Savoy Recreation Center hosted by the Village of Savoy.

IML Conference – Registered President Dykstra, Trustees and Treasurer for IML Conference 9-19 – 9-21, 2019. Made hotel reservations for everyone attending IML Conference in Chicago.

30-60-90 Day Reminders for the Village Clerk and Board of Trustees:

1. Appropriation Ordinance Public Hearing, pass, and record Appropriation Ordinance in July 2019.
2. Amusement Tax Licenses expire 9-30-19. Send out Amusement Tax applications and reminder letters on 9-2-19. Deputy Clerk, Kim Leese, to complete.

Billie Jean Krueger, Village Clerk,
Champaign County Deputy Registrar, Notary Public, and
Local Election Official (LEO)



VILLAGE OF SAVOY-CLERK'S CALENDAR August 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 AGENDA	3
4	5 SAVOY FIRE DEPT. MEETING 7:00 PM	6	7 Village President Open Office Hours 5:45-6:45 PM Board of Trustees 7:00 PM	8	9 AGENDA	10
11	12	13	14 Board of Trustees Study Session 7:00 PM	15	16 AGENDA	17
18	19	20 EDC 12-2 PM	21 Board of Trustees 7:00 PM	22	23 AGENDA	24
25	26 PLANNING COMMISSION 7:00 PM	27	28	29	30 AGENDA	31